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2003

Election of Town Officers
Tuesday March 9, 2004
11AM to 7PM ★ Town Hall

Business Meeting of the Town
Saturday March 13, 2004
9AM ★ Town Hall

ANNUAL REPORTS 2003

Deering
New Hampshire



Acknowledgments

We would like to commend our team of volunteers, whose names appear throughout this report. We cannot say enough here about your effect on our community. We appreciate your expertise and the time you have spent away from home and your families, the long late night meetings, the traveling the many hours you have given to get the job done and other sacrifices it takes to keep our government running effectively. Disagreements are bound to occur along the way, but the end result is we have a great town thanks to you.

We will always depend on you, our dedicated volunteer citizens, an inspiration to others; you are fundamental to the organization of our town.

We are most grateful to all of you for your hard work and contributions.

Deering Board of Selectmen

Layout & Design
MaineLine Graphics

Photography
Keith Johnson

Printing
Reprographics



Ed has been an active volunteer member of our community serving as Selectmen in the mid 1990's and a member of our Conservation Commission for the past fifteen years. Currently, Ed is Chair of the Conservation Commission, which enjoys a full board membership. We are proud to say that thanks to Ed's dedication to his community our Town has a very dynamic Conservation Commission hosting a number of projects throughout the year, which benefit the community by increasing public awareness of their environment and by boosting participation within the community.

Ed has worked closely with and has developed very good working relationships with many agencies throughout the State that conserve land, the Society for the Protection of NH Forests, the Audubon Society, etc. in order to help residents find conservation easements that meet their needs. He has spent many hours drafting grants, and legal documents for residents interested in pursuing conservation easements. This has been a very successful program and as a result of his efforts, our community will forever enjoy a number of beautiful and special places in Town for many more generations.

Many residents of our community seek him out for the wealth of information he has, committees and boards and departments also look to him for advice when dealing with a variety of environmental issues or land use issues. He has maintained a strong vision of community life and sense of purpose within that community while facing more than a little adversity for his ideas. For such reasons he is an inspiration to many of us for the length of time and the amount of time he has devoted to the welfare and benefit of his fellow Deering residents, past, present, and future.

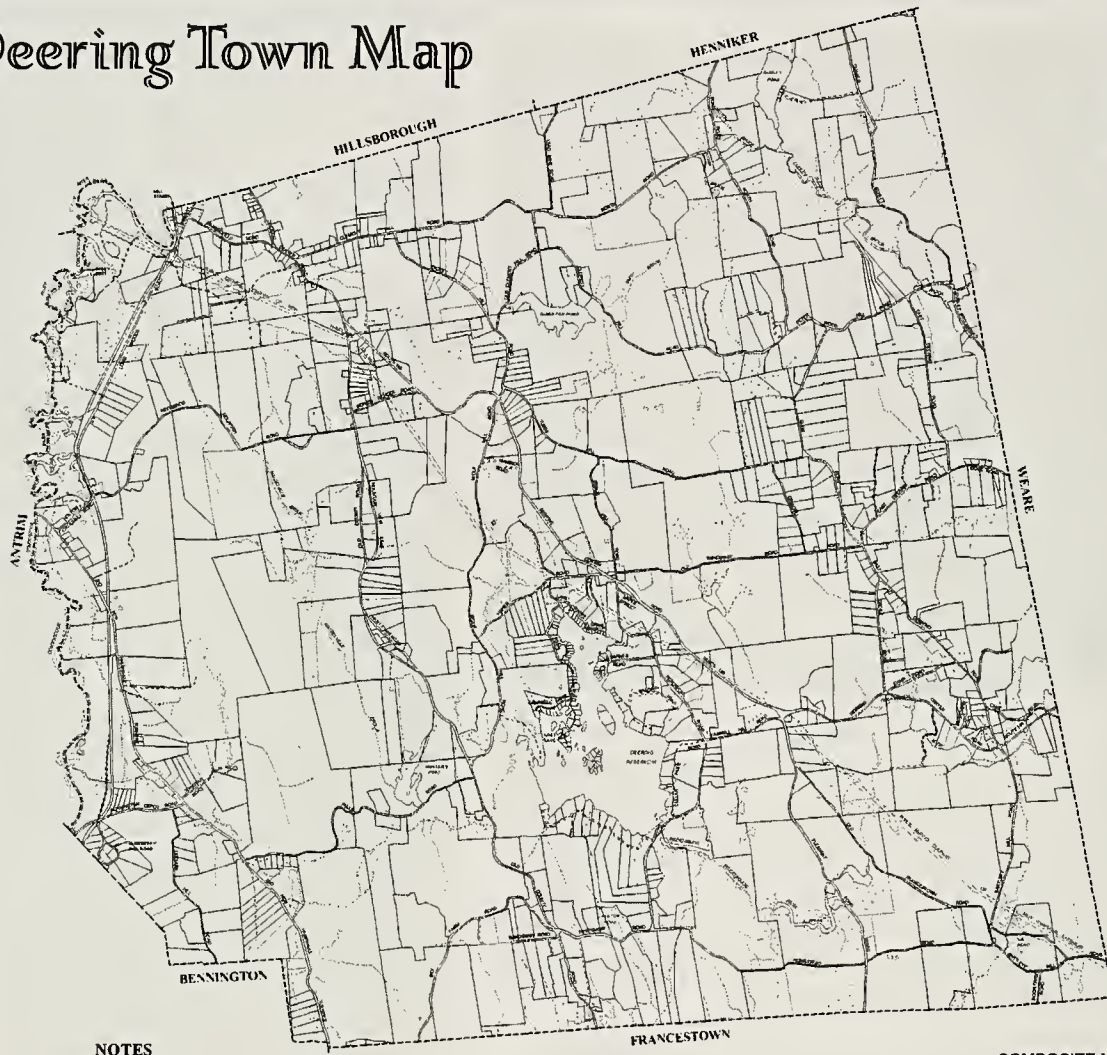
Thank you Ed, for the many, many contributions you have made that have set such a lasting impression on our community's environment.

For Dedication in
Service to the Town

A Profile of
Ed Cobbett

Volunteer

Deering Town Map



NOTES

THIS MAP IS BASED ON THE TOWN OF DEERING PROPERTY MAP, PREPARED BY THE TOWN OF DEERING, N.H., IN 1998. IT IS NOT TO BE USED FOR ANY OTHER PURPOSE.

PRODUCED IN 2002 BY
CARTOGRAPHIC ASSOCIATES, Inc.

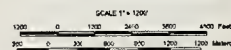
PROFESSIONAL GIS CONSULTANTS
111 Main Street, Suite 100, Deering, NH 03824
Tel: 603.865.1111 Fax: 603.865.1112
www.cartographic-associates.com

LEGEND

- | | | | |
|-----|------------------|-----|-----------------------|
| — | PROPERTY LINE | --- | TRAIL |
| --- | COMMON OWNERSHIP | --- | UTILITY EASEMENT |
| --- | IN CONTENTION | --- | WATER (property line) |
| --- | ROAD | --- | WATER |
| --- | RIGHT OF WAY | --- | WETLAND |
| --- | TOWN LINE | | |

COMPOSITE MAP
OF

DEERING
NEW HAMPSHIRE



ANNUAL TOWN REPORTS 2003

Deering
New Hampshire



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ADMINISTRATIVE



LIST OF TOWN EMPLOYEES

DEPARTMENT	POSITION	YEARS OF SERVICE COMPLETED
Selectmen's Office		
Robin Buchanan	Administrative Assistant (FT)	5
Town Clerk/Tax Collector's Office		
Linda Winters	Deputy Town Clerk/Tax Collector (PT)	
Public Safety		
Craig Ohlson	Building Inspector, Code Enforcement Officer (PT)	
Police Department		
James Pushee	Chief of Police (FT)	1
Brian Landry	Police Officer (FT)	
Tom Cavanaugh	Police Officer (PT)	
John Minichiello	Police Officer (PT)	
Highway Department		
Peter Beard	Road Agent (FT)	20
Al Kelley	Asst. Road Agent (FT)	22
Mark Poland	Equipment Operator (FT)	6
Brett Davison	Equipment Operator (FT)	



Department Head Meeting

ROLES AND RESPONSIBILITIES OF ELECTED OFFICIALS

You are encouraged to participate in your local government by attending meetings, by contacting your local officials to voice your views, and by running for office yourself. For updated information about current members and vacancies, see www.deering.nh.us. To become a candidate for Town office, file at the Town Clerk's Office at least 40 days before the election, as announced in the newspaper. All contestants for local positions run without party identification. Some elected officials receive nominal stipends.

The Board of Selectmen—so named because members are selected on Town Meeting day—performs the Town's executive functions for the rest of the year. The three members are elected for staggered three-year terms. The Select Board implements Town Meeting decisions, appoints members of Town boards and commissions to help them in their work, hires Town personnel, and serves as administrative head of all Town departments. All Select Board meetings are open to the public. Meetings take place on designated Monday mornings at 8:00am, and on the 1st and 3rd Wednesday evenings of the month at 7:00pm on the second floor of Town Hall. Select Board meeting agendas are posted before each meeting and on the Deering website, www.deering.nh.us. After each meeting, the approved minutes are available on the Deering website.

The Moderator: The Moderator is elected every two years to (1) preside over Town Meeting, and (2) preside at voting polls. Although the Moderator presides at the Town Meeting, the Select Board chair presides at Select Board meetings.

Supervisors of the Checklist: Supervisors register voters and maintain a checklist containing the names of all qualified voters. They meet before elections and are present at all elections to register new voters and record changes in party affiliation. Three Supervisors are elected for staggered six-year terms.

Town Clerk/Tax Collector: The Town Clerk/Tax Collector, who serves an elected three-year term, assists at all elections and Town meetings, together with the Supervisors of the Checklist. This position is assisted by a paid Town employee, the Deputy Town Clerk, who works in Town Hall. This office handles voter registration, vital records, auto registrations, and dump stickers and tax payments.

The Treasurer: The Treasurer, who serves a two-year paid term, is responsible for receipt and disbursement of Town funds and the short-term investment of excess funds.

The Trustees of Trust Funds: These (3) trustees, who serve three-year terms, have custody of and are responsible for the investment and determination of what income is available from private and public trusts, including private cemetery and burial lot trusts, library trusts, and any reserve funds established by the municipality. The trustees transfer trust income in response to vouchers received from the designated agents to expend. The trustees must abide by certain investment restrictions and surety bond requirements. (RSA 33:25 and 41:6).

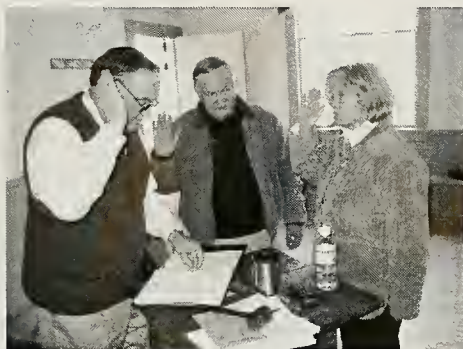
The Library Board of Trustees: These (3) trustees, who serve three year terms, have the entire custody and management of the public library and of all the property of the municipality relating thereto, except library trust funds held by the municipality.

The Cemetery Trustees: These (3) trustees, who serve three-year terms, have authority over the day-to-day maintenance and care of the public cemeteries and maintain the records of each lot location.



Department Head Meeting

LIST OF TOWN OFFICERS



Swearing in of Selectmen and Town Clerk

CEMETERY TRUSTEES:

Marie Rivera, Chair Term Expires 2004
 Beverly Yeaple Term Expires 2005
 Suzanne Huggard, Vice Chair Term Expires 2006

LIBRARY TRUSTEES:

Maureen Berger Term Expires 2004
 Jean Johnson Term Expires 2005
 Judith M. Wood Term Expires 2006

MODERATOR:

John Lassey Term Expires 2004

SELECTMEN:

Beth Kelly Term Expires 2004
 Michelle Johnson Term Expires 2005
 Dan Donovan Term Expires 2006

SUPERVISORS OF CHECKLIST:

Ann Lindsey Getts Term Expires 2004
 Anna Lorber Term Expires 2006
 Eleanor Fitzpatrick Term Expires 2008

TOWN CLERK/TAX COLLECTOR:

Nancy Cowan Term Expires 2006

TREASURER:

Stuart Huggard Term Expires 2005

TRUSTEES OF TRUST FUND:

Marie Rivera Term Expires 2004
 Thomas Copadis Term Expires 2006

CONSERVATION COMMISSION:

Edward Cobbett, Chair Term Expires 2005
 Michelle Johnson Term Expires 2005
 Leesteffy Jenkins Term Expires 2006
 Robert Garland Term Expires 2006
 Steve Ainsworth Term Expires 2006
 Gary Bono Term Expires 2007
 Keith Johnson Term Expires 2007

ALTERNATES:

Beverly Yeaple Term Expires 2007

PLANNING BOARD:

Stuart Huggard, Vice Chair Term Expires 2004
 Beth Kelly, Selectmen's Rep. Term Expires 2004
 Bob Compton Term Expires 2004
 Keith Johnson, Chair Term Expires 2006

ALTERNATES:

Hazel Vogelien Term Expires 2004
 Kim Roy Term Expires 2005
 Don Dechenes Term Expires 2006
 PLANNING BOARD CLERK Hazel Vogelien

ZONING BOARD OF ADJUSTMENT:

Larry Sunderland, Vice Chair..... Term Expires 2004
 Doug Craighead..... Term Expires 2004
 LeeSteffy Jenkins..... Term Expires 2005
 John Lassey, Chair Term Expires 2006
 Bob Fuller Term Expires 2006

ALTERNATES:

Joe Lauzon..... Term Expires 2005
 W. Glen Duer Term Expires 2005
 ZONING BOARD CLERK Deb Matthews

CENTRAL REGIONAL PLANNING COMMISSION:

Michelle Johnson Term Expires 2005

CONCORD REGIONAL SOLID WASTE RESOURCE RECOVERY CO-OP,
DEERING REPRESENTATIVE:

Keith Johnson Term Expires 2006

SOLID WASTE ADVISORY COMMITTEE,
DEERING REPRESENTATIVES:

Michelle Johnson Term Expires 2005
 Ed Cobbett..... Term Expires 2005

DEERING FIRE AND RESCUE:

MURDOUGH STATION:

DEPUTY FIRE CHIEF Bryan Card
 CAPTAIN..... Daryl Mundy
 LIEUTENANT Chris Gaudreault
 FF Robin Card
 FF Don Deschenes
 FF Jon Warren
 FF/EMTB Chris Ladue
 FF/EMTI Deanne Lyons
 FF/EMTI Dave Warren Sr.
 FF/EMTP Cindy Vanderlinde

MCALISTER STATION:

FIRE CHIEF Andy Anderson
 CAPTAIN..... Bryan Card
 LIEUTENANT Bob Pragoff
 FF Rene Boyer
 FF Mark Voorhees
 FF Dave Warren Jr.
 FF/EMTB Doug Connor
 FF/EMTB Chrissy Elliott

DONOVAN STATION:

DEPUTY CHIEF Bob Pragoff
 FF Toni Booth
 FF Donna Slater
 FF Jim Tramontozzi
 FF Jerry Tramontozzi
 FF/EMTB Cliff Mundy
 FF/EMTB Ray Whipple
 FOREST FIRE WARDEN..... Andy Anderson
 DEPUTY FOREST FIRE WARDEN..... Bryan Card
 DEPUTY FOREST FIRE WARDEN..... Bob Pragoff
 DEPUTY FOREST FIRE WARDEN..... Gary Putnam
 DEPUTY FOREST FIRE WARDEN..... Daryl Mundy





Pot-luck Budget Hearing

DEERING FIRE AND RESCUE (continued):

DEPUTY FOREST FIRE WARDEN..... Doug Connor
 DEPUTY FOREST FIRE WARDEN..... Shawn Stone
 EMERGENCY MGMT. DIRECTOR..... Bryan Card
 DEPUTY TREASURER..... Thomas Copadis
 HUMAN SERVICES OFFICER..... Beth Kelly
 TOWN HISTORIAN Thomas Copadis

BUDGET ADVISORY COMMITTEE:

Charles A. Gaides, Chair
 Joann Devine
 James Greene
 Barbara Cavanaugh
 Beth Kelly
 Michelle Johnson
 Dan Donovan
 Doug Connor
 Marc Albert

CAPITAL IMPROVEMENT COMMITTEE:

Charles A. Gaides, Chair
 Joann Devine
 James Greene
 Barbara Cavanaugh
 Beth Kelly
 Michelle Johnson
 Dan Donovan
 Doug Connor
 Marc Albert

SAFETY COMMITTEE:

Police Chief James Pushee
 Fire Chief Andy Anderson
 Road Agent Peter Beard
 Craig Ohlson
 Michelle Johnson
 Dan Donovan
 Beth Kelly

HAZARDOUS MITIGATION COMMITTEE:

Police Chief James Pushee
 Fire Chief Andy Anderson
 Emergency Mgmt. Dir. Bryan Card
 Road Agent Peter Beard
 Craig Ohlson
 Michelle Johnson
 Dan Donovan
 Beth Kelly
 Hazel Vogelien
 Don Johnson

EMPLOYEE POLICY AND PROCEDURE ADVISORY COMMITTEE:

Bob Pragoff
 Tamara Pushee
 Hazel Vogelien
 Keith Miles
 Jim Greene
 Barbara Cavanaugh
 Peter Beard
 Beth Kelly
 Michelle Johnson

HOURS OF TOWN OFFICES

Town Clerk/Tax Collector Monday – Wednesday 8:30am – 2:45pm Thursday 3:00pm – 6:45pm Phone: 464-3224	Town Assistant Administrator Monday – Thursday 8:30am – 3:00pm Phone: 464-3248	Building Inspector /Code Enforcement Officer Monday – Friday 8:30am – 4:30pm Phone: 464-2746
<ul style="list-style-type: none"> • Dog License • Marriage License • Birth Certificate • Death Certificate • Vote Registration • Election Processes • Dump Sticker • Wetlands App. • Research & General Info. • Tax Payment • Motor Vehicle Reg. 	<ul style="list-style-type: none"> • Assessors Card • State Statute • Minutes of Meeting • Town Bid • Town Hall Rental • Human services and public assistance 	<ul style="list-style-type: none"> • Building Permit • Driveway Permit • Septic Design Permit • Intent to Cut • Health Inspection • Zoning Questions and Violations • Zoning and Planning Board Application and Assistance

Police Department:

Phone 464-3127

Highway Department:

Phone 464-5740

Fire Department:

Murdough Station..... 464-5255

McAlister Station 464-5255

Donovan Station..... 464-4303

Fire Wardens:

Chief Andy Anderson 464-5308

Deputy Chief Bryan Card 464-5693

Deputy Chief Bob Pragoff 529-2728

Captain Gary Putnam..... 315-5289

Captain Daryl Mundy..... 464-3625

FF/EMTB Doug Connor 464-3985

FF Shawn Stone 464-3133

Emergency 911

For All Town Offices:

Address 762 Deering Center Rd.

Fax..... 464-3804

E-mail deering_nh@conknet.com

Web site www.deering.nh.us

HOURS OF TOWN COMMITTEES

<p>Board of Selectmen</p> <p>Mondays 8:00 am 1st & 3rd Wednesday 7:00 pm Town Hall</p>	<p>Planning Board</p> <p>2nd Wednesday 7:00 pm 4th Tuesday 7:00 pm Town Hall</p>	<p>Zoning Board of Adjustment</p> <p>4th Wednesday 7:30 pm Town Hall</p>	<p>Conservation Commission</p> <p>1st Monday 7:30 pm Town Hall</p>
<ul style="list-style-type: none"> • Performs the Town's executive functions for the year • Conducts Town business • Hires Town personnel • Serves as head of all Town Departments • Implements Town Meeting decisions • Appoints members of the Town Boards and Commissions 	<ul style="list-style-type: none"> • Updates the master plan for community development • Adopts and reviews site plans • Reviews applications for subdivisions • Proposes zoning amendments for voter consideration • Adopts and reviews the capital improvements program 	<p>Reviews cases involving:</p> <ul style="list-style-type: none"> • Zoning appeals • Variances • Special exception • Equitable waivers 	<ul style="list-style-type: none"> • Provides information and assistance on conservation easements • Preserves and maintains Town owned conservation easements • Advises the Select, Planning and Zoning Boards on conservation matters • Conducts yearly water testing and monitoring of surface waters • Maintains the road side clean up and duck box programs

*See the Town website for further information on up-coming meetings and events

RIGHT TO KNOW LAW A GUIDE TO PUBLIC ACCESS

1. What is the "Right to Know" Law RSA 91-A?

It is New Hampshire's Statute, which emphasizes that the business of the Town is the public's business. It makes clear that, with very few exceptions, the public has access to Town records and meetings held in connection with Town government.

2. Who does it cover?

All of us, whether we are elected officials, employees, or volunteers serving on Boards of the Town of Deering.

3. What does it cover?

It covers all "meetings". A meeting occurs whenever a quorum of a Board, Committee or Subcommittee gathers and discusses or acts upon a matter over which that Board, Committee, or Subcommittee has supervision, control, jurisdiction or advisory power. The law also requires that the business of a Board be conducted at a meeting, rather than by Phone, email, or private gathering of individuals.

4. If it is a meeting, what does that mean?

A notice of the time and place of the meeting must be posted at least 24 hours in advance (excluding Sundays and legal holidays) in at least 2 public places.

The public is entitled to attend and may record or videotape the proceedings with courtesy permission.

All votes, with the very few exceptions itemized below, must be taken in open session and not be secret ballot.

Minutes must be taken and made available to the public within 144 hours.

5. When can we hold a Nonpublic Session?

Rarely – the Right to Know law lists certain limited situations, which allow a Board to go into nonpublic session. Those situations are:

- Dismissal, promotion, or setting compensation for public employees
RSA 91-A: 3 II (a).
- Consideration of the hiring of a public employee, RSA 91-A: 3 II (b).
- Matters which, if discussed in public, would likely affect adversely the reputation of any person – however, this cannot be used to protect a person who is a member of your Board, Committee or Subcommittee
RSA 91-A: 3 II (c).
- Consideration of the purchase, sale, or lease of real or personal property
RSA 91-A: 3 II (d).
- Discussion of pending or threatened (in writing) litigation, RSA 91-A: 3 II (e).

Openness in the conduct of public business is essential to a Democratic society.



Selectmen Meeting

6. How do we go into Nonpublic Session?

A motion must be made which specifically identifies the statutory category which is the reason for going into nonpublic session and then, a roll call vote must be taken in which each member's vote on the motion must be recorded.

7. If we go into Nonpublic Session, what then?

Minutes must be taken just as in open session.

The original reason for going into the non public session must be adhered to; if there is need to discuss other matters which would be covered by a different exemption, it is necessary to first come out of nonpublic session and then vote to go back in under that different exception. It is only in this way that a proper record can be prepared for public review.

The minutes from the nonpublic session must be made public within 72 hours unless two-thirds of the members, while in nonpublic session, determine that the divulgence of the information likely would adversely effect the reputation of any person other than a member of the Board, Committee, or Subcommittee, or render the proposed action ineffective, under those circumstances the Minutes may be withheld until those circumstances no longer apply. Action will be required to sequester.

8. Which Public Records are accessible?

The public has access to all records held by the Town except to the extent they may fall under one of the exemptions listed in RSA 91-A:5.

9. How quickly do the records need to be supplied?

If the requested record cannot conveniently be made available immediately, there is a deadline of five business days for complying with the request.

10. If there is a question as to whether something is open to the Public, what do I do?

Consult with your Selectmen, and they will get advice from Town Counsel, if necessary.

11. In what format can the public demand that Town records be produced?

Most records are available for photocopying. A reasonable charge can be made to cover the cost of providing the copies. In no case, however, does a member of the public have the right to demand that the Town collect, search for, or arrange information that is not already pulled together for the Town's own purposes.

The above is intended as a general outline of the "Right to Know" Law, and is somewhat simplified for ease of description. For further information contact the Selectmen's Office or search one of these sites:

<http://gencourt.state.nh.us/rsa/html/indexes/91-A.html>

http://doj.nh.gov/publications/right_to_know.html

http://www.nhbar.org/about_text.asp?SectID=6&C=147

HOW TO CONTACT YOUR CONGRESSMAN

U.S. Sen. Judd Gregg
393 Russell Senate Office Bldg.
Washington, DC 20510
Phone: (202) 224-3324
District: 225-7115
Fax: (202) 224-4952
E-mail: mailbox@gregg.senate.gov

U.S. Sen. John E. Sununu
111 Russell Senate Office Bldg.
Washington, DC 20510
Phone: (202) 224-2841
District: 647-7500
Fax: (202) 228-4131
E-mail:
mailbox@sununu.senate.gov

U.S. Rep. Charlie Bass
2421 Rayburn House Office Bldg.
Washington, DC 20515
Phone: (202) 225-5206
District: 226-0249
Fax: (202) 225-2946
E-mail: cbass@mail.house.gov

U.S. Rep. Jeb Bradley
1218 Longworth House Office Bldg.
Washington, DC 20515
Phone: (202) 225-5456
District: 641-9536
Fax: (202) 225 -5822
E-mail: cbass@mail.house.gov



State Sen. Robert Flanders
P.O. Box 1
Antrim, NH 03440-0001
Phone: 588-2159
E-mail: flandersrb@aol.com

State Rep. Jarvis M. Adams
P.O. Box 343
Greenfield, NH 03047-0343
Phone: 547-2706
Fax: 547-2706
E-mail:
jarvis.adams@leg.state.nh.us

State Rep. Lori J. O'Brien
159 U.S. Hwy 202
Bennington, NH 03442-4118
Phone: 588-4074
E-mail: lori.o'brien@leg.state.nh.us





Counting ballots

MINUTES TO THE ANNUAL TOWN MEETING 2003

A legal meeting of the inhabitants of the Town of Deering qualified to vote in Town Affairs were called to order at 11:00 AM in the morning of March 11, 2003.

ARTICLE 1. To chose all necessary Town Officers for the ensuing year.
Total ballots cast – 231

Selectman for Three Years	
Dan Donovan	198
Town Clerk/Tax Collector for Three Years	
Nancy A. Cowan	194
Trustee of Trust Funds for Three Years	
Thomas J. Copadis	209
Library Trustee for Three Years	
Judith M. Wood	209
Cemetery Trustee for Three Years	
Suzanne Huggard (Write-in)	23

HILLSBORO-DEERING COOPERATIVE SCHOOL DISTRICT

Moderator for One Year	
Russell S. Galpin	155
Cheryl Cahill	45
School Board at Large for Three Years	
Cheryl Cahill	82
Babette Haley	101
Stephen Waters	164

ARTICLE 2. It was voted to amend the "Statement of Purpose" of the Zoning Ordinance, as proposed by the Planning Board, to reflect changes in the New Hampshire Revised Statutes Annotated (RSA' s) governing the required purposes of zoning ordinances.

Yes – 173 No - 43

ARTICLE 3. It was voted to amend certain provisions of Section 9 of the Zoning Ordinance ("National Floodplain Development"), as proposed by the Planning board, to reflect changes in federal requirements.

Yes – 165 No - 48

ARTICLE 4. It was voted to amend Section 7 of the Zoning Ordinance ("Board of Adjustment and Administrative Provisions") as proposed by the Planning Board, to authorize the Board of Adjustment (ZBA) to impose certain costs upon the applicants who appear before it.

Yes – 132 No - 81

ARTICLE 5. It was voted to amend the Zoning Ordinance, as proposed by the Planning Board, to make administrative improvements in several areas as follows: (1) by changing a number of erroneous internal cross-references within the text of the Ordinance; (2) by correcting a number of cross-references to external documents to reflect changes in such documents or the law; and (3) by changing the order and paragraph designations of three provision of Section 4 (Commercial Exceptions and Variances) to clarify application requirements.

Yes – 169 No - 42

ARTICLE 6. It was voted to amend Section 5 of the Zoning Ordinance, as proposed by the Planning board, to incorporate improvements in the identification and protection of wetlands as recommended by the United States Army Corps of Engineers and other agencies, and to clarify that one of the purposes of the section is to protect wetlands contiguous to surface waters.

Yes – 165 No - 50

On Saturday, March 15, 2003, at 9:00 AM, Mr. John Lassey, Moderator, opened the meeting. The Selectmen presented Hazel Vogelien, retiring Town Clerk/Tax Collector, with a plaque commemorating her nineteen years of service. After a salute to the flag, and a moment of silence, everyone joined in singing the first verse of America.

The Moderator entertained questions on the rules, which were handed out to everyone. It was voted to waive a complete reading of the warrant. It was voted to allow Town officials, who were not residents, to speak before the meeting, if desired.

ARTICLE 7. It was voted to accept the reports of the Town officials, agents, committees and auditors for the year 2002.

ARTICLE 8. It was voted to raise and appropriate the sum of \$913,899.02 for general municipal operations.



Hazel Vogelien receiving commemorative plaque

1 EXECUTIVE	\$67,573.98
2 ELECTION & REGISTRATION	25,157.00
3 FINACIAL ADMINISTRATION	37,795.00
4 LEGAL	10,000.00
5 PLANNING AND ZONING	5,915.00
6 GENERAL GOVERNMENT BUILDINGS	20,000.00
7 CEMETERIES	12,000.00
8 INSURANCE NOT OTHERWISE ALLOCATED	9,600.00
9 CENTRAL NH REG PLANNING COMMISSION	1,822.00
10 POLICE DEPARTMENT	156,726.00
11 FIRE DEPARTMENT	54,064.00
12 CODE ENFORCEMENT	3,000.00
13 EMERGENCY MANAGEMENT & DISPATCH	5,200.00
14 ROAD MAINTENANCE	303,819.00
15 STREET LIGHTING	2,500.00
16 SANITATION	118,950.96
17 HEALTH	16,860.16
18 WELFARE	10,000.00
19 CULTURE AND RECREATION	19,486.92
20 CONSERVATION COMMISSION	2,195.00
21 INT ON TAX ANTICIPATION NOTES	3,100.00
22 CAPITAL OUTLAY	28,134.00
TOTAL	\$913,899.02



ARTICLE 9. It was voted to raise and appropriate the following sums:

- | | |
|------------------------|-------------|
| 1. Crushed Gravel | \$19,500.00 |
| 2. Road Reconstruction | \$91,000.00 |

ARTICLE 10. It was voted to raise and appropriate the sum of Nine Thousand Dollars (\$9,000) for the purpose of purchasing calcium chloride for the purpose of reducing road dust on dirt roads.

ARTICLE 11. It was voted to authorize the Selectmen to enter into a five-year lease/purchase agreement to obtain a new grader for the Highway Department and to raise and appropriate the first years' payment of \$35,544.07 due in 2003. The cost of the grader will be \$177,720.35 to be paid in five yearly installments.

ARTICLE 12. It was voted to raise and appropriate the sum of Forty Thousand Dollars (\$40,000) for the purchase of property located on Hedgehog Mountain Road, tax map/lot 8/642, for the purpose of a Town Gravel Pit. This is a Special Warrant Article, per RSA 32:3(VI), reflecting an appropriation that will not lapse until the monies are expended, or December 31, 2004, whichever is the earliest.

ARTICLE 13. It was voted to authorize the Selectmen to enter into a two-year contract with Central NH Regional Planning Commission for the purpose of updating the Town of Deering's Master Plan, and to raise and appropriate the first years' payment of \$7,500.00 due in 2003. The cost of the Master Plan update will be \$15,000.00 to be paid in 2 yearly installments of \$7,500.00 each.

ARTICLE 14. It was voted to establish an Expendable Trust Fund under provisions of RSA 31: 19-a, to be known as the Government Building Improvement Expendable Trust, for the purpose of providing funds for improvements and renovations to the Town Hall and to appropriate the sum of Fifteen Thousand Dollars (\$15,000) to be placed into this fund, and to name the Board of Selectmen as agents to expend.

ARTICLE 15. It was voted to establish an Expendable Trust Fund to be known as the Exotic Weed Control Expendable Trust under provisions of RSA p l: 19-a, and to raise and appropriate the sum of Four Thousand Five Hundred Dollars (\$4500) to be placed into this fund, and to name the Board of Selectmen as agents to expend. The purpose of this fund is to pay the costs of monitoring the public boat launch area at the south end of Deering Reservoir (Deering Lake) during selected, primarily weekend hours, during the summer, in order to make users of the boat launch and the General Public aware of the threat of milfoil and other nuisance exotic aquatic weeds carried by boats from nearby infested lakes, and to inspect boats for evidence of such weeds.

At this time it was voted to restrict reconsideration of Article 15.

ARTICLE 16. It was voted to raise and appropriate the sum of Two Thousand Five Hundred Dollars (\$2,500) to support the Building Committee's efforts for the coming year. The appropriation will be used to pay for architectural consultations and for drawings to accompany various options for creating adequate space for Town and Police offices and for developing a maintenance plan for the Town Hall improvement.

ARTICLE 17. It was voted to raise and appropriate the sum of Three Thousand Six Hundred Dollars (\$3,600) for the purpose of contracting a licensed forester to assist the Town in reviewing Intent to Cut permits and follow-up on Report of Cut forms.

ARTICLE 18. It was voted to raise and appropriate the sum of Three Thousand Six Hundred Dollars (\$3,600) for the purpose of contracting a Code Enforcement Officer to assist the Town in enforcing the zoning and land use regulations, and/or other regulations the Town adopts.

ARTICLE 19. It was voted to raise and appropriate the sum of Twenty Seven Thousand Five Hundred Dollars (\$27,500) for the purpose of constructing a new shed to house the proposed grader for the Highway Department on land occupied by the Highway Department.

ARTICLE 20. It was voted to establish a Capital Reserve Fund to be known as the Bridge Improvement Fund, under provisions of RSA 35: 1 for the purpose of bridge improvements and repairs, and to appropriate the sum of Two Thousand Five Hundred Dollars (\$2,500) to be placed into this fund, and to name the Board of Selectmen as Agents to expend.

ARTICLE 21. It was voted to establish a Capital Reserve Fund to be known as the Computer System Reserve Fund under the provisions of RSA 35, for the purpose of providing for the future upgrade and/or replacement requirements of the Town's computer system, and to appropriate the sum of Two Thousand Five Hundred Dollars (\$2,500) to be placed in this fund, and to name the Board of Selectmen as agents to expend.

ARTICLE 22. It was voted to establish a Capital Reserve Fund to be known as the Vehicle Replacement Fund under the provisions of RSA 35: 1 for the purpose of providing for the future vehicle replacement requirements for Deering Police, Fire, or Highway Departments, and appropriate the sum of Five Thousand Dollars (\$5,000) to be placed in this fund, and to name the Board of Selectmen as agents to expend.

ARTICLE 23. It was voted to authorize the Board of Selectmen to establish or amend fees, as provided in RSA 41: 9-a. Such a vote shall continue in effect until rescinded.

ARTICLE 24. It was voted to raise and appropriate the sum of Twenty Five Thousand Dollars (\$25,000) for the purpose of purchasing a replacement vehicle for the 1964 pumper at McAlister Station.

ARTICLE 25. It was voted to send the following resolution to the New Hampshire General Court: Resolved, in its first two years of operation, the Land and Community Heritage Investment Program (LCHIP) has helped communities throughout New Hampshire preserve their natural, cultural and historic resources and, therefore, the State of new Hampshire should maintain funding for LCHIP in its next biennial budget. -Petitioned by the Citizens for NH Land & Community Heritage,

ARTICLE 26. The following resolution was voted: New Hampshire residents pay the 12th highest cost of insurance in the country; and whereas, the cost of insurance premiums for families has increased by 45% over the past three years; and whereas, 100,000 New Hampshire residents have no health coverage and 77% of them have a full-time worker at home; and whereas, due to rising costs, almost half of New Hampshire's small business cannot afford health coverage for their employees,





ARTICLE 26 (continued.)

Be it resolved that we, the citizens of DEERING, New Hampshire, call on our elected officials from all levels of government and those seeking office, to work with consumers, businesses, and health care providers to ensure that

Everyone, including the self-employed, unemployed, uninsured and underinsured, and small business owners has access to affordable basic health plan similar to what federal employees receive:

Everyone, including employer, consumer, and the state, local and federal government makes a responsible and fair contribution to finance the health care system;

Everyone receives high quality care that is cost efficient and medically effective; and that their efforts help control the skyrocketing cost of health care. (Petitioned by the Citizens for healthcare.)

ARTICLE 27. Under this article the following recommendations were made:

1. Keith Robinson- Proposed Growth Management, To request that the Selectmen create a Master Plan Coordinating Committee, chaired by a member of the Planning Board and including representatives of the Conservation Commission and the Zoning Board of Adjustment and other interested citizens as appointed by the Selectmen, to coordinate preparation of a new Town Master Plan with the Central New Hampshire Regional Planning commission. Furthermore, because recent and anticipated development in the Town threatens its rural character and will result in increasing Town and school taxes, and increased need for the Town services, the Committee should undertake a study of growth prospects for the Town and its impacts on the Town, so as to guide future growth in a direction consistent with results of the Community survey for the 2004 Master Plan. We request that the Committee report back to the Town by the end of the current year on growth management issues and options, including development of an interim growth management ordinance and appropriate changes to existing ordinances. The Committee will also ensure that the language of the Master Plan is consistent with these growth management objectives.

2. LouEllen Beard gave thanks to the Selectmen for the best Town Report in a long time.

3. Jean Johnson, Library Trustee, requested volunteers for Friends of the Library Committee.

4. Michelle Johnson, Selectman, expressed thanks to Pete Keibala, Susan Bartlett, Ralph LaChance, Tom and Barbara Cavanaugh and Keith Johnson for working on the hall ceiling, to the Road Crew for setting up and taking down the chairs for the meeting; and mentioned plans for a Welcoming Committee, a History Committee and a dance at the Town Hall in the Spring.

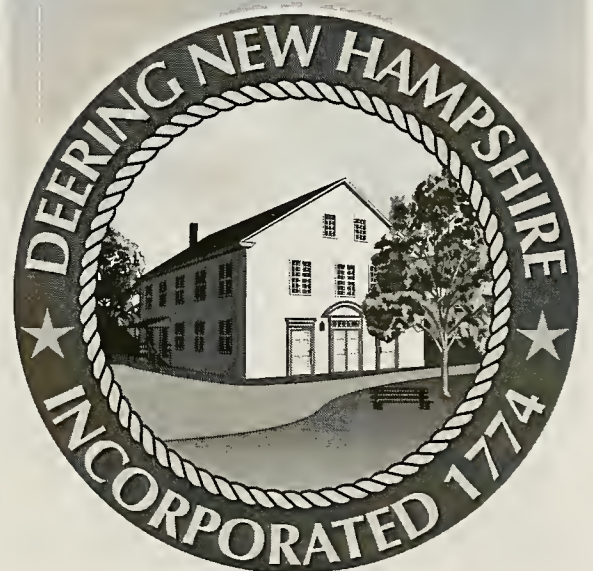
5. From the audience, thanks were given to the Road Crew for excellent winter maintenance, thanks to the volunteers for painting the Library, and thanks to the Firemen's Auxiliary for the food table at the meeting.

The meeting was adjourned at 1:20 PM

Respectfully submitted,

Hazel Vogelien, Town Clerk

WARRANT



2004 TOWN WARRANT



To the inhabitants of the Town of Deering in the County of Hillsborough s.s., in said State, qualified to vote in Town Affairs:

GREETINGS!

You are hereby notified to meet at the Town Hall in said Deering on Tuesday the 9th day of March, 2004 at 11:00 A.M. in the morning to act upon the following subjects:

ARTICLE 1: To choose all necessary Town Officers for the ensuing year.

ARTICLE 2: Are you in favor of the adoption of Amendment No. 1 as proposed by the Planning Board for the Town Zoning Ordinance as follows: Amend Section 2.3 of the Zoning Ordinance, (Districting) to require that for new construction, only one dwelling may be allowed per lot, to remove Section 2.6, and to renumber the remaining sections of the ordinance accordingly?

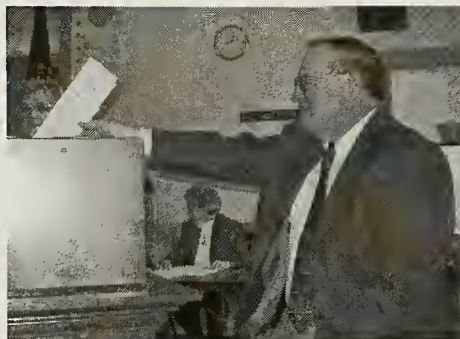
ARTICLE 3: Are you in favor of the adoption of Amendment No. 2 as proposed by the Planning Board for the Town Zoning Ordinance as follows: Amend Section 4 of the Zoning Ordinance, (Commercial Exceptions and Variances) to require people with home occupations and businesses to file with the Town Clerk and to add to the criteria for a home occupation that only one per dwelling is allowed and that provisions for a smoke detector must be made; to remove the authority of the Board of Selectmen to determine a change of use and to renumber all Section 4 accordingly?

ARTICLE 4: Are you in favor of the adoption of Amendment No. 3 as proposed by the Planning Board for the Town Zoning Ordinance as follows: Amend Section 5 of the Zoning Ordinance, (Wetlands Conservation District) to incorporate improvements in the protection of wetlands and to clarify the authority of who grants exceptions and who is responsible for enforcement?

ARTICLE 5: Are you in favor of the adoption of Amendment No. 4 as proposed by the Planning Board for the Town Zoning Ordinance as follows: Amend Section 10 of the Zoning Ordinance, (Shoreland Protection District) to clarify that certain water dependent structures are allowed only by special exception?

ARTICLE 6: Are you in favor of the adoption of Amendment No. 5 as proposed by the Planning Board for the Town Zoning Ordinance as follows: Adopt the residential building code, 2003 International Building Code, as provided in RSA 674:51, I; and are you in favor of creating the position of Building Inspector/Code Enforcement Officer to enforce such a code as well as the state building code, life safety code, health code, zoning and land use regulation and/or other regulations the Town adopts, pursuant to RSA 674:51,III (c)? This Building Code supplements the requirements of the state building code.

POLLS WILL BE OPEN AT 11:00 A.M. and will remain open until 7:00 P.M. (The polls may continue to be open following the above hour by vote of the meeting, but may not be closed before the hour of 7:00 P.M. – RSA 39:2).



ADDITIONALLY, pursuant to RSA 39:2a, you are hereby notified that Articles 7 through 23 will be taken up on Saturday the 13th of March, 2004 next, at 9:00 A.M. in the morning.

(The Selectmen hereinafter submit all articles unless otherwise noted.)

ARTICLE 7: (To fund the Town Hall Renovation)

To see if the Town will vote to raise and appropriate the sum of FIVE HUNDRED FIFTY THOUSAND DOLLARS (\$550,000.00) for payment of the design, engineering, construction and all other related costs for the purpose of renovating the Town Hall in accordance with all state and federal regulations and to authorize the issuance of not more than FIVE HUNDRED FIFTY THOUSAND DOLLARS (\$550,000.00) of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the Selectmen and Treasurer to issue and negotiate such bonds or notes and to determine the rate of interest thereon. (2/3-ballot vote required)

- Recommended by the Board of Selectmen, Building Committee, Budget Advisory Committee

ARTICLE 8: (To fund the West Deering Bridge Reconstruction Project)

To see if the Town will vote to raise and appropriate the sum of EIGHTY THOUSAND DOLLARS (\$80,000.00), for payment of the design, engineering, construction and all other related costs for the purpose of upgrading the West Deering Bridge in accordance with all state and federal regulations and to authorize the issuance of not more than EIGHTY THOUSAND DOLLARS (\$80,000.00) of bonds or notes in accordance with the provisions of the municipal Finance Act (RSA 33) and to authorize the Selectmen and Treasurer to issue and negotiate such bonds or notes and to determine the rate of interest thereon. (2/3-ballot vote required)

- Recommended by the Board of Selectmen, Budget Advisory Committee, and Highway Dept.

ARTICLE 9: (To accept the Town Reports)

To see if the Town will vote to accept the reports of the Town officials, agents, committees and auditors for the year 2003.

- Recommended by the Board of Selectmen

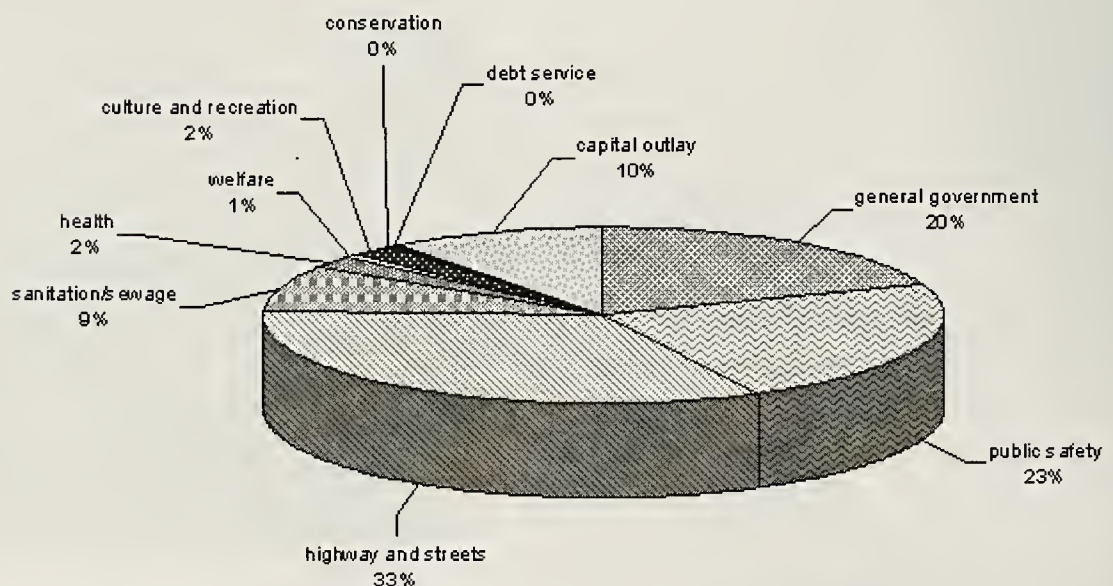


ARTICLE 10: (To appropriate funds for the Fiscal Year 2004)

To see if the Town will vote to raise and appropriate the sum of \$1,046,797.33 for the purpose of general municipal operations, and to raise and appropriate such sums of money as may be necessary to defray the Town charges for the year 2004, or to take any other action relating thereto.

– Recommended by the Board of Selectmen, Budget Advisory Committee

1. Executive	\$67,359.69
2. Election And Registration	26,565.71
3. Financial Administration	39,677.70
4. Legal	12,500.00
5. Planning And Zoning	11,887.35
6. General Government Buildings	16,700.00
7. Cemeteries	12,300.00
8. Insurance Not Otherwise Allocated	16,620.00
9. Central NH Regional Planning Commission	1,847.00
10. Police Department	155,250.52
11. Fire Department	55,900.00
12. Code Enforcement	18,500.00
13. Emergency Management /Dispatch	15,950.00
14. Road Maintenance	343,179.64
15. Street Lighting	2,500.00
16. Sanitation	88,237.95
17. Health	19,370.01
18. Welfare	10,000.00
19. Culture And Recreation	20,578.42
20. Conservation Commission	2,270.00
21. Interest On Tax Anticipation Notes	3,100.00
22. Capital Outlay	106,503.34
Total	\$1,046,797.33



ARTICLE 11: (To provide funds for Road Construction/Reconstruction and Calcium Chloride)

To see if the Town will vote to raise and appropriate the following sums:

Road Reconstruction	\$80,000.00
Calcium Chloride	\$ 9,000.00

Or to take any other action relating thereto.

- Recommended by the Board of Selectmen, Budget Advisory Committee, and Highway Dept.

ARTICLE 12: (To purchase a new Highway Dept Vehicle)

To see if the Town will vote to authorize the Selectmen to enter into a five-year lease/purchase agreement to obtain a new dump truck with a plow and sander attachment for the Highway Department and to raise and appropriate the first year's payment of \$28,203.00 due in 2004. The cost of the new vehicle with the plow and sander attachments is ONE HUNDRED THIRTY THOUSAND DOLLARS (\$130,000.00), to be paid in five yearly installments. This lease agreement contains a fiscal funding clause.

- Recommended by the Board of Selectmen, Budget Advisory Committee, and Highway Dept.

ARTICLE 13: (To replace Fuel Tanks at the Highway Department)

To see if the Town will vote to raise and appropriate the sum of TWELVE THOUSAND DOLLARS (\$12,000.00) for the purpose of replacing the fuel tanks at the Highway Department garage in order to comply with all state and federal regulations. This would be a non-lapsing account per RSA 32:3(VI) and will not lapse until the project is completed or December 31, 2006 whichever shall occur first.

- Recommended by the Board of Selectmen, Budget Advisory Committee, and Highway Dept.

ARTICLE 14: (To create one full time position by combining the roles of Code Enforcement Officer, Forester, Planning and Zoning Assistant and Building Inspector)

To see if the Town will vote to raise and appropriate the sum of TWENTY FIVE THOUSAND DOLLARS (\$25,000.00) for the purpose of establishing a full-time position which would combine the roles and responsibilities of a Code Enforcement Officer, Forester, Building Inspector and Planning and Zoning Assistant.

- Recommended by the Board of Selectmen, Budget Advisory Committee

ARTICLE 15: (To establish an Ambulance Billing Service)

To see if the Town will vote to raise and appropriate the sum of EIGHTEEN THOUSAND TWO HUNDRED DOLLARS (\$18,200.00) for the purpose of establishing an Ambulance billing service.

- Recommended by the Board of Selectmen, Budget Advisory Committee and Fire and Rescue Dept.

ARTICLE 16: (To establish a Special Revenue Fund for the Ambulance Service)

To see if the Town will adopt the provisions of RSA 31:95-c to restrict 100% of the revenues from the Town of Deering Ambulance Service to expenditures for the purpose of ambulance replacement, repair and operations and when needed, replacement and repair of ambulance equipment? Such revenues and expenditures shall be accounted for in a Special Revenue Fund to be known as the Ambulance Replacement and Equipment Fund, separate from the General Fund. Any surplus in said fund shall not be deemed part of the General Fund accumulated surplus and shall be expended only after a vote by the Legislative body to appropriate a specific amount from said fund for a specific purpose related to the purpose of the fund or source of the revenue.

- Recommended by the Board of Selectmen, Budget Advisory Committee and Fire and Rescue Dept.

ARTICLE 17: (To establish a Fire and Rescue Dept. Vehicle Replacement Capital Reserve Fund)

To see if the Town will vote to establish a Capital Reserve Fund to be known as the Fire and Rescue Department Vehicle Replacement Fund under the provisions of RSA 35:1 for the purpose of providing for future vehicle replacement requirements for the Deering Fire and Rescue Department, and appropriate the sum of TWENTY FIVE THOUSAND DOLLARS (\$25,000.00) to be placed in this fund, and to name the Board of Selectmen as agents to expend.

- Recommended by the Board of Selectmen, Budget Advisory Committee, and Fire and Rescue Dept.

ARTICLE 18: (To establish a Grants Reimbursable Expendable Trust Fund)

To see if the Town will vote to establish an Expendable Trust Fund pursuant to RSA 31:19-a to be known as the Grants Reimbursable Expendable Trust Fund for the purpose of providing the Town's portion of any grants for municipal projects the Town might receive from private or governmental sources, and to raise and appropriate the sum of EIGHT THOUSAND FIVE HUNDRED DOLLARS (\$8,500.00) to be placed into this fund and to name the Board of Selectmen as agents to expend.

- Recommended by the Board of Selectmen, Budget Advisory Committee, Police and Fire and Rescue Departments

ARTICLE 19: (To add funds to previously established Capital Reserve Funds)

To see if the Town will vote to raise and appropriate the sum of TWENTY FOUR THOUSAND FIVE HUNDRED DOLLARS (\$ 24,500.00) to be added to the previously established Capital Reserve Funds as shown.

Exotic Weed Control Fund	\$4,500.00
Computer System Fund	\$5,000.00
Vehicle Replacement Fund	\$5,000.00
Government Bldg Improvement Fund	\$10,000.00

- Recommended by the Board of Selectmen, Budget Advisory Committee

ARTICLE 20: (To increase the percentage the land use change tax that goes to the Conservation Fund)

To see if the Town will vote to deposit 100% of the revenues collected pursuant to RSA 79-A, the Land Use Change Tax, in the Conservation Fund in accordance with RSA 36-A: 5 III as authorized by RSA 79-A: 25 II. .

- Recommended by the Board of Selectmen, Conservation Commission

ARTICLE 21: (To authorize the Planning Board to adopt Site Plan Regulations)

To see if the Town will grant authority to the Planning Board pursuant to RSA 674:43 to review and approve or disapprove site plans for the development, change or expansion of use of tracts for nonresidential uses or for multifamily dwelling units, whether or not such development includes a subdivision or re-subdivision of the site.

- Recommended by the Board of Selectmen, Planning Board

ARTICLE 22: (To authorize the Planning Board to adopt a CIP)

To see if the Town will grant authority to the Planning Board pursuant to RSA 674:5 to prepare and amend a recommended program of municipal capital improvements projects projected over period of at least 6 years.

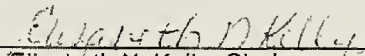
- Recommended by the Board of Selectmen, Planning Board

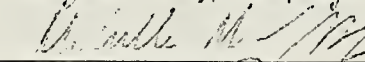
ARTICLE 23: (To transact other business)

To transact any other business that may legally be brought before this meeting.

- Recommended by the Board of Selectmen

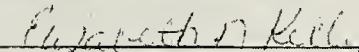
Given under our hands and seals, this 18th day of February, year 2004.

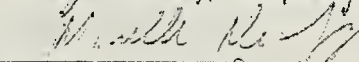

Elizabeth N. Kelly, Chairperson



Michelle M. Johnson


Daniel Donovan

A TRUE COPY ATTESTED:


Elizabeth N. Kelly, Chairperson


Michelle M. Johnson


Daniel Donovan

Board of Selectmen
Deering, NH

DELIBERATIVE SESSION NARRATIVE



Article 7: This article seeks approval of a bond for no more than \$550,000 for the renovation of the Town Hall to be paid over a period of 20 years. After three years of meeting and discussing whether to renovate or to build new, it was evident through discussions and surveys conducted that the majority of the community wished to pursue the possibility of renovating the Town Hall.

This past year, various members of our community including, the Board of Selectmen, Town Clerk/Tax Collector, Asst. Administrator and Police Department met with an Architect to work to produce a set of plans which address the safety and handicap accessibility issues and which also meet the growing needs of our community services by expanding the office and meeting areas on the second floor.

According to population growth projections and needs assessments that have been researched, additional office space and meeting rooms will accommodate increased activity and meet the demands of a growing community for nearly the next 20 years. Office space will double for the Police Department and the Administrative Offices, additional meeting rooms will accommodate overlapping meeting times as well as provide additional year round space for our Library, the meeting hall will still be available for community functions, and the exterior landscaping changes will improve the parking lot conditions and unify the center common.

Currently the Board of Selectmen is working with a Construction Manager. If the project were approved, he would assist the Board in beginning the formal bidding process. This would include an opportunity for area contractors to be part of this process, too. The Board of Selectmen is also pursuing the opportunity of applying for various grants available like the Community Block grant, or homeland security grants. Of course, the more willing residents are in being involved in volunteering their time or talent toward this project, including writing grants, the more likely we will be able to reduce the overall cost of the project.

The following table estimates the tax implication and anticipated tax impact over the next 20 years. The estimates are based on the proposed tax rate plus the annual bond payment due each year. \$550,000 Proposed Bond



Article 14: This article seeks to create one full time position by combining the roles and responsibilities of the Building Inspector, Code Enforcement Officer, Forester and Planning and Zoning Assistant. Last year the Town recognized and supported the need for a Forester to review Intents to Cut and a Code Enforcement Officer to enforce the current zoning ordinances voted on by the community. A total of \$7,200 was appropriated for those purposes. Our volunteer boards are rapidly becoming deluged and overwhelmed with the increased number of building permits, and planning and zoning applications. Therefore, in order to meet such demands, it is in the best interest of our community that the Board of Selectmen recommend combining several positions into one full-time position, which would include benefits. Fees associated with building permits and septic system review, planning and zoning board applications and Planning Board reviews, fund approximately 60% of this position.



Article 15 & 16: These articles seek to establish an ambulance billing service with a budget of \$18,200. Fees collected for this service would be put into a special revenue fund only for the purpose of funding the replacement of equipment and repair for the Fire and Rescue service. Based on the proposed billing rates, it is estimated that fees collected from 80% of the average number of calls per year (116) would offset the proposed ambulance budget. The anticipated ambulance budget for Deering is as follows:

Line Number	Line Description	Estimated Cost (\$)
01-4215-1-111	Staff	7,900.00
01-4215-1-290	Uniforms	500.00
01-4215-1-291	Protective Equipment	500.00
01-4215-1-341	Telephone	500.00
01-4215-1-430	Repairs & Maintenance	1,000.00
01-4215-1-620	Office Supplies	250.00
01-4215-1-635	Vehicle Fuel	750.00
01-4215-1-694	New Equipment	2,000.00
01-4215-3-390	Collection Cost	1,800.00
01-4215-3-400	Paramedic Intercepts	
01-4215-4-190	Training	1,000.00
01-4215-7-693	Medical Supplies	2,000.00
	Total	18,200.00



*Naturalness once obliterated may be lost for all time.
The time to establish our protection is now,
and those to provide it are the people of Deering.*

Article 17: This article seeks to establish a Capital Reserve Fund for replacement of Fire and Rescue Department vehicles only.

Article 18: This article seeks to establish a Grants Reimbursable Trust Fund. This fund provides a means to support the efforts of our Town Departments and Committees to pursue various grant proposals available to them that may require funds or matching funds they would not have available in their yearly budgets.

Article 19: This article requests funding for previously established reserve funds in the total amount of \$24,500. This includes the continued funding of the Exotic Weed Control Program, going into its third year of preventing milfoil infestation in Deering Reservoir. This program is also funded by matching grants and supported by volunteerism. Funds are requested for the Computer System Reserve Fund to upgrade our Town computers and software systems, for the Vehicle Replacement Fund and the Government Buildings Improvement Fund.

Article 20: This article seeks approval to change the percentage of the land use change tax from 50% to 100%. As growth is imminent, it is timely to begin funding for future land or easement acquisition and to plan for the continued monitoring of existing Town owned easements, generally viewed as a community benefit.

Article 21: This article seeks authorization for the Planning Board to adopt Site Plan Regulations. Site Plan Regulations are planning tools used for reviewing potential multifamily or commercial developments. Currently, the Planning Board has no provisions for dealing with a proposed commercial property or an expansion of an existing commercial property.

Article 22: This article seeks authorization for the Planning Board to adopt the Capital Improvement Program. This does not negate our current CIP, but is a housekeeping issue that must be legally clarified in order for the Planning Board to pursue developing various methods of growth management, for example, impact fees on new development.

Article 23: This article allows voters to transact any other business that may legally come before Town Meeting. Items brought up for discussion can only be advisory or informational in nature. Any items requesting the Town to raise and appropriate money cannot come before the meeting under this article.



McAlister Farm in 1926 (now a conservation easement)

BUDGET 2004

	DEPARTMENT	2003 APPROVED BUDGET \$	2004 RECOMMENDED BUDGET \$	DECREASE/ INCREASE \$
4100.0	General Government			
4130.0	Executive	67,573.98	67,359.69	-214.29
4130.1	Board of Selectmen	27,468.18	24,855.00	-2,613.18
4130.2	Town Administration	39,365.80	40,637.69	1,271.89
4130.3	Town Meeting	740.00	1,867.00	1,127.00
4140.0	Election and Registration	25,157.00	26,565.71	1,408.71
4140.1	Town Clerk	24,445.00	24,896.71	451.71
4140.2	Voter Registration	445.00	1,139.00	694.00
4140.3	Election Officials	267.00	530.00	263.00
4150.0	Financial Administration	37,795.00	39,677.70	1,882.70
4150.2	Auditors	8,500.00	9,000.00	500.00
4150.3	Assessing	7,700.00	5,020.00	-2,680.00
4150.4	Tax Collection	16,845.00	20,397.70	3,552.70
4150.5	Treasury	1,750.00	1,760.00	10.00
4150.6	Data Processing	3,000.00	3,500.00	500.00
4153.0	Legal Expenses	10,000.00	12,500.00	2,500.00
4191.0	Planning and Zoning	5,915.00	11,887.35	5,972.35
4191.1	Planning Board	2,730.00	6,639.75	3,909.75
4191.3	Zoning Board	3,185.00	5,247.60	2,062.60
4194.0	General Government Bldg.	20,000.00	16,700.00	-3,300.00
4195.0	Cemeteries	12,000.00	12,300.00	300.00
4196.0	Insurances	9,600.00	16,620.00	7,020.00
4197.0	Advertising – CNHRPC	1,822.00	1,847.00	25.00
	TOTAL	189,862.98	205,457.45	15,594.47
4200.0	Public Safety			
4210.1	Police Department	156,726.00	155,250.52	-1,475.48
4220.1	Fire Department	54,064.00	55,900.00	1,836.00
4240.0	Code Enforcement	3,000.00	18,500.00	15,500.00
4290.0	Emergency/Dispatch	5,200.00	15,950.00	10,750.00
	TOTAL	218,990.00	245,600.52	26,610.52
4310.0	Highway and Streets			
4312.1	Road Maintenance	303,819.00	343,179.64	39,360.64
4316.0	Street Lighting	2,500.00	2,500.00	0.00
	TOTAL	306,319.00	345,679.64	39,360.64
4320.0	Sanitation/Sewage	118,950.96	88,237.95	-30,713.01
4411.0	Health	16,860.16	19,370.01	2,509.85
4442.0	Welfare	10,000.00	10,000.00	0.00
4500.0	Culture and Recreation	19,486.92	20,578.42	1,091.50
4600.0	Conservation	2,195.00	2,270.00	75.00
4700.0	Debt Service	3,100.00	3,100.00	0.00
4800.0	Warrant Articles	294,244.07	248,403.00	-45,841.07
4902.0	Capital Outlay	28,134.00	106,503.34	78,369.34
	TOTAL	1,208,143.09	1,295,200.33	87,057.24

BUDGET 2004

DEPARTMENT	APPROVED	RECOMMENDED
<i>4130 EXECUTIVE</i>		
SELECTMEN PAYROLL	4,500.00	4,500.00
SELECTMEN FICA	350.00	375.00
SELECTMEN M/C	80.00	85.00
MAINTENANCE/REPAIRS	3,600.00	1,500.00
PRINTING	1,500.00	1,600.00
DUES/SUBSCRIPTIONS	1,173.18	1,400.00
CONTRACTS	8,900.00	7,500.00
SUPPLIES	1,700.00	1,800.00
POSTAGE	1,750.00	2,300.00
BANK FEES	15.00	70.00
BOOKS	500.00	500.00
REGISTRY FEES	450.00	150.00
CD ROM AGREEMENT-REGISTRY	350.00	250.00
OTHER	1,000.00	1,500.00
SECRETARY CONFERENCE/MILEAGE	500.00	325.00
EQUIPMENT	1,100.00	1,000.00
SECRETARY PAYROLL	23,030.30	25,107.00
SECRETARY PART-TIME	1,500.00	1,500.00
SECRETARY HEALTH INSURANCE	12,300.00	11,921.70
SECRETARY FICA	1,545.00	1,757.49
SECRETARY M/C	360.50	351.50
SECRETARY RETIREMENT	630.00	0.00
BALLOT CLERKS PAYROLL	275.00	1,000.00
MODERATOR PAYROLL	100.00	300.00
MODERATOR & BALLOT CLERK FICA	50.00	91.00
MODERATOR & BALLOT CLERK M/C	15.00	26.00
TOWN ELECTIONS SUPPLIES	300.00	450.00
TOTAL	67,573.98	67,359.69
<i>4140 TOWN CLERK /ELECTION/REGISTRATION</i>		
TOWN CLERK PART-TIME PARYOLL	4,500.00	5,000.00
TOWN CLERK – SALARY	2,600.00	2,600.00
TOWN CLERK FEES	12,000.00	11,000.00
TOWN CLERK FICA	1,185.00	1,018.48
TOWN CLERK M/C	275.00	238.23
TOWN CLERK TELEPHONE	325.00	350.00
TOWN CLERK DUES	20.00	40.00
TOWN CLERK CONTRACTS	740.00	1,200.00
TOWN CLERK SUPPLIES	500.00	500.00
TOWN CLERK POSTAGE	300.00	600.00
TOWN CLERK BOOKS	100.00	150.00

BUDGET 2004

DEPARTMENT	APPROVED	RECOMMENDED
<i>4140 TOWN CLERK /ELECTION/REGISTRATION (continued)</i>		
TOWN CLERK DOG FEES TO STATE	800.00	1,100.00
TOWN CLERK FEES TO STATE	600.00	400.00
TOWN CLERK CONFERENCES/MILEAGE	500.00	600.00
SUPERVISOR CHECKLIST PAYROLL	325.00	800.00
SUPERVISOR CHECKLIST FICA	0.00	31.00
SUPERVISOR CHECKLIST M/C	0.00	8.00
SUPERVISOR CHECKLIST ADS	50.00	200.00
SUPERVISOR CHECKLIST SUPPLIES	50.00	40.00
SUPERVISOR CHECKLIST POSTAGE	20.00	60.00
ELECTION OFFICIALS PAYROLL P/T	150.00	300.00
ELECTION OFFICIALS FICA	11.50	20.00
ELECTION OFFICIALS M/C	5.50	10.00
ELECTION OFFICIALS SUPPLIES	100.00	200.00
ELECTION OFFICIALS CONFERENCES	0.00	0.00
TOTAL	25,157.00	26,565.71
<i>4150 FINANCIAL ADMINISTRATION</i>		
AUDITOR SERVICES	8,500.00	9,000.00
AUDITORS SERVICES FICA	0.00	0.00
AUDITORS SERVICES M/C	0.00	0.00
ASSESSING SERVICES	5,000.00	5,000.00
ASSESSING SOFTWARE	2,625.00	0.00
ASSESSING DUES	20.00	20.00
ASSESSING POSTAGE	55.00	0.00
TAX COLLECTOR PART-TIME PAYROL	4,400.00	5,000.00
TAX COLLECTOR PAYROLL	2,600.00	2,600.00
TAX COLLECTOR REIMB FEES	4,700.00	5,000.00
TAX COLLECTOR FICA	725.00	789.20
TAX COLLECTOR M/C	170.00	184.50
TAX COLLECTOR TELEPHONE	200.00	300.00
TAX COLLECTOR BMSI	0.00	2,500.00
TAX COLLECTOR MAINT. & REPAIR	0.00	100.00
TAX COLLECTOR PRINTING	500.00	500.00
TAX COLLECTOR DUES	50.00	20.00
TAX COLLECTOR CONTRACTS	400.00	204.00
TAX COLLECTOR SUPPLIES	300.00	300.00
TAX COLLECTOR POSTAGE	2,000.00	2,000.00
TAX COLLECTOR FEES/REGISTER	300.00	400.00
TAX COLLECTOR CONFERENCES	500.00	500.00

BUDGET 2004

DEPARTMENT	APPROVED	RECOMMENDED
<i>4150 FINANCIAL ADMINISTRATION</i>		
TREASURER PAYROLL	1,500.00	1,500.00
TREASURER FICA	100.00	105.00
TREASURER M/C	25.00	30.00
TREASURER SUPPLIES	125.00	125.00
SOFTWARE UPGRADES	0.00	0.00
COMPUTER SUPPORT CONTRACT	3,000.00	3,500.00
TOTAL	37,795.00	39,677.70
<i>4153 LEGAL EXPENSES</i>		
TOTAL	10,000.00	12,500.00
<i>4191 PLANNING</i>		
PART-TIME P/R	1,200.00	1,500.00
FICA	50.00	93.00
M/C	20.00	21.75
WORKSHOPS	75.00	300.00
ADVERTISING	500.00	1,500.00
EXPENSES/SUPPLIES	225.00	225.00
POSTAGE	160.00	1,500.00
LEGAL	500.00	1,500.00
TOTAL	2,730.00	6,639.75
<i>4191 ZONING</i>		
PART-TIME P/R	1,312.50	1,000.00
FICA	81.00	54.80
M/C	19.50	12.80
ZBA TRAINING WORKSHOPS	100.00	100.00
ADVERTISING	572.00	430.00
PUBLICATIONS	50.00	50.00
SUPPLIES/COPYING	40.00	40.00
MISCELLANEOUS	10.00	10.00
POSTAGE	500.00	550.00
LEGAL	500.00	3,000.00
TOTAL	3,185.00	5,247.60

BUDGET 2004

DEPARTMENT	APPROVED	RECOMMENDED
4194 GOVERNMENT BUILDINGS		
CUSTODIAN PAYROLL	3,600.00	3,600.00
CUSTODIAN FICA	0.00	0.00
CUSTODIAN M/C	0.00	0.00
TELEPHONE	1,550.00	1,500.00
ELECTRICITY	2,600.00	2,600.00
HEAT & OIL	3,000.00	3,000.00
MAINTENANCE/REPAIRS	8,000.00	5,000.00
SUPPLIES	500.00	250.00
LAWN CARE	750.00	750.00
TOTAL	20,000.00	16,700.00
4195 CEMETERIES		
CEMETERIES	0.00	0.00
CEMETERIES FICA	0.00	0.00
CEMETERIES M/C	6,500.00	6,800.00
CEMETERIES REIMBURSEMENT	5,500.00	5,500.00
TOTAL	12,000.00	12,300.00
4196 INSURANCE		
PROPERTY & LIABILITY	4,000.00	4,000.00
WC/UNEMPLOYMENT/LIFE	5,000.00	12,020.00
RETIREMENT HEALTH-REIMBURSED	600.00	600.00
LIFE INSURANCE	0.00	0.00
DISABILITY INSURANCE	0.00	0.00
TOTAL	9,600.00	16,620.00
4197 ADVERTISING AND REGIONAL		
CENTRAL NH REG PLANNING COMM	1,822.00	1,847.00
4210 POLICE		
FULL TIME PAYROLL	75,960.00	75,960.00
PART-TIME PAYROLL	17,160.00	22,380.00
SALARY POOL	960.00	1,000.00
OVERTIME	6,254.00	1,200.00
HEALTH INSURANCE	21,360.00	23,843.40
FICA	7,524.00	0.00
M/C	0.00	1,200.00
DETAIL REIMBURSE-TOWNS	2,000.00	500.00
RETIREMENT	5,358.00	5,400.00
DISABILITY INSURANCE	0.00	792.12
TRAINING	2,000.00	2,000.00
WITNESS REIMBURSEMENT	0.00	500.00
TELEPHONE	2,500.00	3,000.00

BUDGET 2004

DEPARTMENT	APPROVED	RECOMMENDED
4210 POLICE (continued)		
ANIMAL CONTROL	350.00	500.00
RADIO/RADAR	400.00	400.00
PRE EMPLOYMENT EVALUATIONS	0.00	1,000.00
LIABILITY INSURANCE	5,500.00	5,500.00
DUES & SUBSCRIPTIONS	300.00	350.00
CONTRACTS	1,400.00	1,400.00
SUPPLIES	1,000.00	1,000.00
OFFICE EXPENSES	1,000.00	1,000.00
POSTAGE	100.00	100.00
VEHICLE FUEL	2,750.00	3,250.00
VEHICLE MAINTENANCE	1,750.00	1,750.00
AMMUNITION	150.00	150.00
UNIFORMS	950.00	1,000.00
VIDEO EQUIPMENT	0.00	75.00
TOTAL	156,726.00	155,250.52
4220 FIRE		
PART-TIME P/R	12,000.00	14,000.00
FICA	0.00	0.00
M/C	1,064.00	1,100.00
TRAINING	3,800.00	3,000.00
TELEPHONE	1,400.00	1,700.00
MEDICAL	750.00	500.00
ELECTRICITY	1,800.00	2,000.00
HEATING OIL	3,000.00	4,500.00
BUILDING MAINTENANCE	2,700.00	2,200.00
LIABILITY INSURANCE	2,700.00	3,200.00
GAS	0.00	1,000.00
SUPPLIES	150.00	250.00
COMMUNICATIONS	1,500.00	1,250.00
COMMUNICATION REPAIRS	800.00	1,000.00
EQUIPMENT MAINTENANCE	9,550.00	7,500.00
MISCELLANEOUS	350.00	500.00
EQUIPMENT	7,000.00	7,500.00
FORESTY	750.00	700.00
EMERGENCY MANAGEMENT	750.00	0.00
FD INTERCEPTS	4,000.00	4,000.00
TOTAL	54,064.00	55,900.00
4240 BUILDING INSPECTOR		
P/T PAYROLL	3,000.00	16,000.00
FICA	0.00	0.00
M/C	0.00	0.00
SUPPLIES/TRAINING	0.00	1,250.00
MILEAGE	0.00	1,250.00
TOTAL	3,000.00	18,500.00

BUDGET 2004

DEPARTMENT	APPROVED	RECOMMENDED
4290 EMERGENCY MANAGEMENT		
TOTAL	200.00	750.00
4299 HILLSBOROUGH DISPATCH		
TOTAL	5,000.00	15,200.00
4312 HIGHWAYS AND STREETS		
PAYROLL	120,555.00	137,864.00
PART-TIME PAYROLL	2,500.00	2,500.00
OVERTIME	17,000.00	20,000.00
SALARY POOL	3,611.00	1,200.00
HEALTH INSURANCE	28,836.00	30,620.44
FICA	10,786.00	9,650.48
M/C	0.00	2,757.28
RETIREMENT	3,616.00	4,135.92
DISABILITY INSURANCE	0.00	1,406.52
TELEPHONE	500.00	500.00
DRUG TESTING	200.00	200.00
ELECTRICITY	1,300.00	1,700.00
HEAT	1,500.00	2,400.00
BUILDING REPAIRS	500.00	500.00
RADIO REPAIR	960.00	960.00
LEASE/RENTALS	4,000.00	4,000.00
LIABILITY INSURANCE	2,500.00	4,500.00
DUES & SUBSCRIPTIONS	20.00	20.00
CONTRACTS	0.00	0.00
SUPPLIES GENERAL	16,000.00	16,000.00
ICE CONTROL	44,260.00	39,000.00
HOT AND COLD PATCH	1,000.00	1,000.00
CULVERTS	1,500.00	1,500.00
OFFICE SUPPLIES	25.00	25.00
POSTAGE	25.00	25.00
FUEL	14,000.00	15,500.00
CUSTODIAL	25.00	25.00
VEHICLE REPAIRS	22,000.00	23,500.00
TIRES	4,500.00	5,390.00
WORKSHOPS/MILEAGE	100.00	100.00
UNIFORMS	2,000.00	2,600.00
TRANSFER/OTHER	0.00	13,600.00
TOTAL	303,819.00	343,179.64

BUDGET 2004

DEPARTMENT	APPROVED	RECOMMENDED
4316.3 STREET LIGHTING		
TOTAL	2,500.00	2,500.00
4321 SANITATION		
TIPPING FEES	20,000.00	10,000.00
TRASH PICKUP	0.00	0.00
DUES	0.00	100.00
HILLSBOROUGH TRANSFER STATION	91,950.96	71,137.95
SEPTIC DISPOSAL SERVICES	5,500.00	5,500.00
SEWAGE DISPOSAL – RENTAL	1,500.00	1,500.00
TOTAL	118,950.96	88,237.95
4411 HEALTH		
EXPENSES	100.00	0.00
HILLSBOROUGH YOUTH SERVICES	14,250.16	16,600.01
PROJECT LIFT	350.00	350.00
CONTOOCOOK VALLEY COUNSELING	1,120.00	1,120.00
ST JOSEPH COMMUNITY SERVICES	1,040.00	1,300.00
TOTAL	16,860.16	19,370.01
4442 WELFARE		
GENERAL ASSISTANCE	500.00	500.00
MEDICINE	1,000.00	1,000.00
RENT	6,250.00	6,250.00
ELECTRICITY	1,000.00	1,000.00
HEAT	700.00	700.00
FOOD	500.00	500.00
DUES NH LOCAL WEL. ADM. ASSOC.	50.00	50.00
TOTAL	10,000.00	10,000.00
4520 CULTURE & RECREATION		
HILLSBOROUGH PARK BOARD	19,236.92	20,328.42
LIBRARY APPROPRIATION	250.00	250.00
TOTAL	19,486.92	20,578.42
4611 CONSERVATION		
P/T P/R	500.00	500.00
FICA	40.00	40.00
M/C	10.00	10.00
NOMINATED RIVERS	100.00	100.00

BUDGET 2004

DEPARTMENT	APPROVED	RECOMMENDED
4611 CONSERVATION (continued)		
DEERING LAKE TESTING	210.00	210.00
DEERING LAKE RECREATION AREA	50.00	50.00
MEMBER/DUES	150.00	150.00
NHACC ANNUAL MEETING	50.00	50.00
ROAD/TRAILS	100.00	100.00
REGULATION BOOKS	25.00	25.00
SUPPLIES/PHOTOCOPY	200.00	200.00
MISC	75.00	75.00
POSTAGE	75.00	150.00
MAPS, RESOURCES, FILES	300.00	300.00
CAMP/TI	310.00	310.00
CARRY OVER ACCOUNT	0.00	0.00
TOTAL	2,195.00	2,270.00
4721 INTEREST- TAX ANTICIPATION NOTES		
TOTAL	3,100.00	3,100.00
CAPITAL OUTLAY		
TOWN WIDE REVALUATION	28,134.00	28,134.00
MASTER PLAN	0.00	7,500.00
HWY GRADER	0.00	35,994.34
LANDFILL CLOSURE BOND	0.00	34,875.00
TOTAL	28,134.00	106,503.34
WARRANT ARTICLES		
CRUSHED GRAVEL	19,500.00	
CALCIUM CHLORIDE	9,000.00	
ROAD RECONSTRUCTION	91,000.00	
EXOTIC WEED CONTROL FUNDS	4,500.00	
MASTER PLAN UPDATE	7,500.00	
HIGHWAY GRADER	35,544.07	
HIGHWAY DEPT. SHED	27,500.00	
FORESTER POSITION	3,600.00	
CODE ENFORCEMENT POSITION	3,600.00	
BRIDGE REPAIR FUND	2,500.00	
GOV. BLDG. IMPROVEMENT FUND	15,000.00	
TOWN GRAVEL PIT PURCHASE	40,000.00	
COMPUTER SYSTEM FUND	2,500.00	
VEHICLE REPLACEMENT FUND	5,000.00	
BLDG. COMMITTEE STUDY	2,500.00	
FIRE DEPT. VEHICLE PURCHASE	25,000.00	
TOTAL	294,244.07	248,403.00

DEPARTMENT REPORTS



BOARD OF SELECTMEN REPORT

2003 was a very rewarding year for the Deering Board of Selectmen. The Board continued to work with department heads meeting with them at their mandatory monthly meeting and as needed on Monday mornings. Road Agent Peter Beard, Police Chief James Pushee and Fire Chief Andy Anderson attend a department head meeting on the first Wednesday of each month. It has been a pleasure to observe the professionalism displayed by all departments in doing their daily jobs 24/7. Deering residents have been able to use the roadways safely year-round as a result of the dedication of these men.

The police department and fire department work actively to obtain grants for Deering and FEMA funds are applied for yearly through the road department.

We were able to add another professional to our team in June when Building Inspector/Forester/Code Enforcement/Health Officer Craig Ohlson came onboard to work in Deering. Mr. Ohlson works with every department head and committee in Town. The Planning Board, and Conservation Commission both have selectmen on their committees. All of these volunteer committees have shown an exorbitant amount of dedication to the Town by working on the Master Plan Steering Committee (and then chairing sub-committees). They also attend workshops to further educate themselves in their field, worked on the Hazardous Mitigation Plan, which was adopted by our Town, the Personnel Policy, and Procedure Manual was updated with additional volunteers from the community. Work is progressing on the Emergency Management Plan that is expected to be adopted in 2004.

Yes, 2004 promises to be a fruitful year as well. Internally, we will be assisting and supporting our Administrative Assistant and the Town Clerk/Tax Collector in converting to new software programs that will improve our services to the public and will improve our financial reporting and internal control systems. This project will include overhauling our entire filing system, too, updating all our property tax assessment cards with the new tax numbers. We hope by the end of the year a computer terminal will be available with such information available out in the lobby area for public access. The Town wide revaluation will be finally coming to a close this year as well and by the end of the year we will have merged all the new data received regarding current use and assessments with our new digitized tax maps. We plan to have the new assessments available on our website when complete.

On a different note, later this year, we look forward to settling a long-standing yet little known Town boundary discrepancy between Bennington and Deering this year. Since last fall the Board of Selectmen from each Town have been communicating with each other and working with a local surveyor on settling this issue.

While we have certainly improved the exterior look of the Town Hall with a fresh coat of paint, there is still much work to do to this building to make it functional for those who frequent this building as well as work here and we will be actively pursuing such options over the course of the year. Currently, we are researching available grant monies, and working with a local construction manager on refining estimates which will be shared with you at the business meeting, Saturday.



The Town has just in the past year made great strides towards improving the permitting processes and code enforcement efforts in Town thanks to the presence of Craig Ohlson. Several code enforcement actions have taken place over the last several months. Having Craig available in Town has helped to systemize the process of permitting and code enforcement that has been otherwise attended through the best efforts of volunteer boards and committees, which are not always available or consistent. Although he can't be everywhere at once, for we have been sensitive to the monetary resources available from the Town to commit to this activity, we have made our best efforts to effect the most positive change choosing those cases which pose the greatest potential threat to the health and safety of the community. We thank you for your support and patience and welcome your input going forward.

This year we will continue to strive to maintain communications with school board, and to continue our regional meetings with the boards of selectmen, and planning commissions, and of utmost importance to us, we will continue efforts to improve and to increase our availability and our access to you to keep you an informed and educated member of our community.

It was a pleasure to work with all Town committees *and* for our community in 2003 and we look forward to more of it in 2004. Thank you for your support.

Respectfully submitted by,

Beth Kelly, Chair, Michelle Johnson and Dan Donovan
Deering Board of Selectmen



BUDGET ADVISORY COMMITTEE REPORT

HISTORY:

The Deering Budget Advisory Committee was formed by the Board of Selectmen as a result of a request for such a committee made at the 1995 annual Town Meeting. A charge was developed and committee members were solicited. Additional committee members were added in 1996, 1997, 1999, 2000, 2002 and 2003.

CHARGE:

- To provide guidance and counsel to the heads of the police, fire and highway departments in the development of the annual budgets for their departments.
- To recommend to the department heads budgeting and internal accounting procedures that will make the budget easily understood by the citizens of Deering at the Town meeting.
- To submit a budget to the Board of Selectmen taking in to account the requests and needs of the various departments.

To recognize that all, final budget submissions to the voters of Deering are the responsibility of the Board of Selectmen

COMMITTEE RECOMMENDATIONS:

Beginning in August the Budget Advisory Committee along with the Board of Selectman began work on the Deering Capital Improvement Plan (CIP) for 2004-2008. There was considerable material from the Department Heads. It was all considered as we tried to figure out how we could do everything that we felt should be done, both this year and in all of the future years of this plan. This CIP work continued all the way until December with corrections, adding items, and removing items or restructuring them. The plan is now complete and it will form the base point for our recommendations for the Town Warrant of 2004 and beyond. Although we have suggested raising the CIP limit, we have kept this amount current throughout the proposed (CIP) plan.

In October we began looking at the proposed 2004 budget and continued this work through December. We believe that this recommended budget will serve the Town well for the Police Department, the Fire Department, and the Highway and Streets Department. The Committee did pick up three new members, Barbara Cavanaugh, Marc Albert, and Doug Connor but sadly lost two others. While we welcome the new members we fully recognize the service of the departing members, Leesteffy Jenkins and Keith Miles who has been a member since the forming of this Budget Advisory Committee in 1995. In a committee such as ours it is important to have a sense of history as the Town moves from one year to the next. We fully recognize that we cannot do all things in one year and that some things have to be accomplished over many years. Understanding and knowing about these actions is very important in our work. To improve the Budget Advisory Committee dialogue and, perhaps, to get new ideas or suggestions on how to do things differently, we would welcome other Deering residents who would like to be a part of this committee.

During the formulation of a recommended budget we met individually with each of the department heads, reviewed their budget proposals, expressed our concern for departments going over budget, and listened to the department heads thinking behind the numbers. We carefully reviewed all proposals and made suggestions for decreases and sometimes increases.

We decided and agreed upon a budget and associated warrant articles that we will present to the Board of Selectmen.

In reviewing the various CIP and budget proposals we were constantly made aware of the need for the increased level of attention to the Town's roads and the Town's main building, Town Hall. We have addressed both of these areas in the CIP proposal and the Highway and Streets budget. We have also addressed the need for replacement vehicles for the Highway and Fire departments, the bridge in West Deering and the need for improving the Town's technology.

These proposals and this entire CIP plan reflect our effort to maintain a level cost of capital improvements and spread them out as best we can so that the total amount spent is approximately the same from year to year while also providing the necessary capital improvements for our Town.

These Town of Deering Budget proposals and the Capital Improvement Plan (CIP) matrix is the result of a concentrated effort by the Budget Advisory Committee and the Board of Selectman to achieve the best possible Town services in the most cost-effective manner, while also planning for the capital needs of the Town well into the future. These proposals, in our opinion, represent a realistic yearly budget proposal taking into account all of the necessary costs associated with the services provided by the Police Department, the Fire and Rescue Department, and the Highway and Streets Department. We wish to thank the Deering Board of Selectmen and the Department Heads for their cooperation and their assistance.

CAPITAL IMPROVEMENTS PROGRAM REPORT 2004-2008

The Capital Improvements Program is a valuable part of the planning process. The program links local infrastructure investments with planned Town goals, possible master plan goals, land-use ordinances, and economic development. The Capital Improvements Program bridges the gap between planning and spending, between the vision of providing efficient Town services and the fiscal realities of improving and expanding community facilities, always mindful of distributing capital costs so as to not burden the taxpayer with yearly changing tax expenditures.

A Capital Improvements Program is a means of avoiding the unpleasant surprise of expensive projects generating large property tax increases. While cost impacts cannot always be precisely determined in advance, the CIP fosters discussion of the tax burden of new capital expenditures over time.

The Capital Improvements Program Committee is a sub-committee of the Deering Budget Advisory Committee under the auspices of the Board of Selectmen. This year the committee consisted of the Deering Budget Advisory Committee and the Board of Selectmen. It is hoped that in the future this sub- committee will include other interested Town community members.

The request monetary threshold that determines if a project should come under CIP is for the total project \$10,000. This means that expenditures of less than this amount were not considered.

The Capital Improvement Program Committee has spent much time working on formulating this new, five-year (2004-2008) plan. Each year the committee considers the various proposals put forward, makes decisions, and extends the CIP plan one more year so that it is always a five-year plan. We would like to thank the Deering Board of Selectmen for

their support. We would also like to thank the Department Heads for Fire and Rescue, Highway and Streets, and Police who were most cooperative throughout this process.

What does the committee do?

- Identifies the community's development goals, needs and priorities over the next five (5) years and identifies projects, capital improvements and other issues or items which should be addressed or implemented to reach those goals,
- Reviews the Town of Deering's Capital Improvements history and analyzes the planning and decision making mechanisms used by the community in meeting its Capital Improvements needs and otherwise implementing its goals and priorities,
- Provides a planning and review process, procedure and mechanism to coordinate with individual personnel, Town or civic committees, and Town departments, in the formulation, development and approval of Capital Improvements projects,
- Reviews and analyzes the financial consequences of the community's long range and Capital Improvements goals, needs and priorities to provide the community with a recommended five (5) year CIP plan.

What purpose does it serve?

- Provides an overview of the community's needs and to provide a means for carrying out projects according to priorities and within the community's ability to pay.
- Provides for discussion during the development of a CIP plan regarding the distribution of the tax burden of any, proposed capital expenditure over time.
- Develops a five (5) year Deering CIP plan that addresses the communities need to avoid any unpleasant surprises regarding expensive projects generating large property tax increases.
- Provides an annual review and evaluation of all Town projects thus avoiding duplication of expenditures and discouraging piecemeal improvements.
- Provides adequate time to plan, design, and implement major construction projects.
- Provides a vehicle to evaluate the financial consequences of major projects and to plan for bond issues and other methods of paying for improvements.
- Provides a way to inform the taxpayer of upcoming needs and to focus attention on community goals and to serve as an educational tool.

What is a Capital Improvement Project?

The committee has defined a capital improvement project or program as a major, usually non-recurring expenditure, which costs \$10,000, or more and which falls into one of the following categories:

- The acquisition or lease of land or interests in land for a public purpose.
- The purchase, lease, construction, rehabilitation, or replacement of any building or physical facility for the community.
- The expenditure to reassess the Town.
- Any large (greater than \$10,000) Town obligation or expenditure.
- The construction of public infrastructure such as roads, drainage culverts or

similar projects.

- The purchase or lease of wheeled vehicles or motorized equipment having anticipated life of at least three (3) years.
- The preparation of surveys, studies, architecturally engineered plans relative to the previously defined items or which have significant value to the community.
- The purchase, lease, replacement or refurbishing of equipment for new or existing programs or to finish or implement any of the previously defined items or otherwise having significant value to the community.

What does this mean to me as a Deering taxpayer?

This plan that is recommended by the CIP committee for 2004-08 reflects an increased level of spending. The committee believes that the community can support this level. We have, as before, kept the level flat for the entire five (5) years of the recommended plan. This CIP plan reflects a good average for the Town of Deering over time, and gives the taxpayers a good view of what they can expect over the next five (5) years. The total yearly expenditures for capital expenditures are held to approximately the same as the year before with only modest increases identified and included. This means that your tax rate for capital expenditures will stay approximately the same for the next five (5) years. Your tax rate will not bounce around; it will stay fairly stable. For any of us who are trying to plan our finances this is certainly welcome news. But there is more. This plan presented by the CIP committee, will provide for much needed Town planning and services, vehicles for the highway, police, and fire departments, attention to the Town's technology needs, refurbishing of the Town Hall, and support for an ongoing program of road attention, construction, reconstruction, and refurbishing.

Respectfully submitted by,

Charles A. Gaides



Budget Pot-Luck Dinner

DEERING CAPITAL IMPROVEMENT PROGRAM MATRIX

CAPITAL IMPROVEMENT	FY 1999	FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	FY 2006	FY 2007	FY 2008
Fire Dept. Pumper	41,667	41,667	41,667	41,667						
Fire Dept. Pumper					23,000					
Dry/Wet Hydrant System Plan							6,000	6,000		
Fire Department Truck Capital Reserve						30,000	30,000			
Fire Dept. M1 Pumper Refurbish								20,000		
Fire Dept. Turnout Gear Plan							10,000	12,000	15,000	6,000
Police Cruiser	9,392	9,392		21,192					25,000	
Hwy - Oshkosh	30,545	30,545	30,545							
Hwy - 10 whl. Truck						35,000	35,000	35,000	35,000	
Hwy - Pickup Truck								12,500	12,500	
Hwy Truck - Town Mtg. Vote	14,364									
Hwy Backhoe - Town Mtg. Vote	9,372	9,372	9,372	27,146						
Fire/Rescue Ambulance			17,021	14,000						25,000
Antrim/Deering Bridge						60,000				
Hwy - International		20,306	19,209	19,209						
Town Tax Map		18,000	18,000	18,000			45,000	45,000	45,000	45,000
Town Hall Renovation					7,500	7,500				
Master Plan							7,500			
Computer upgrade										
Town Wide Assessment				30,000	60,000					
Hwy Grader					35,000	35,000	35,000	35,000	35,000	
Sanitary Land Fill Closure						34,875	33,900	32,925	31,950	30,975
Road Repair & Reconstruction	90,000	76,000	69,000	81,566	91,000	90,000	97,000	101,000	100,000	108,000
Capital Reserve NOT COMMITTED										85,000
TOTAL	\$195,340	\$205,282	\$204,814	\$252,780	\$216,500	\$299,875	\$299,400	\$299,425	\$299,450	\$299,975

BUILDING ADVISORY COMMITTEE REPORT



The Deering Town Hall is a geographic, historic, municipal, and sentimental focal point of our growing community. During the annual Town meeting in 2001, discussion ensued regarding the concern many had about the deteriorating condition of our Town Hall and the adequacy of such space to meet the needs of a growing community. A committee was established to explore options for improving the condition of the Town Hall and to investigate possibilities for providing additional space for the Town offices and Police Department.

The committee began investigating the possibility of using other Town owned land but based on the opinions of survey results strongly favoring the use of the Town Hall, the financial considerations of long term operational costs potentially incurred from another Town building, and the other future facility needs of the community, the committee chose to continue to pursue renovations of the existing building.

Last year the committee began working on conceptual plans with Monahan Associates, a professional architectural firm located in Peterborough. Mr. Rick Monahan has extensive experience in planning and design including that of Municipal Offices and Libraries, here in New Hampshire.

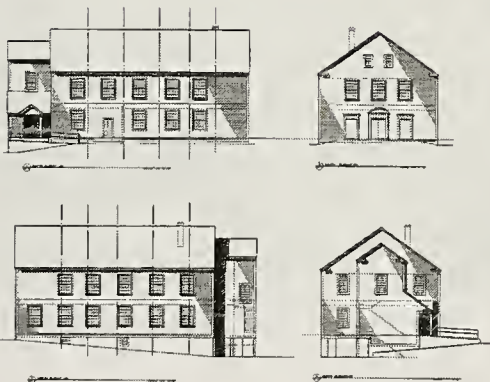
Through the year various members of the community along with the Library trustees, Police Department, Town Clerk/Tax Collector, Treasurer, and Administrative Assistant, assessed the primary uses of the offices, building and library along with the physical condition of the buildings, including structural, electrical and mechanical system.

After this process of study, assessment, deliberation and consideration, a plan was proposed that satisfactorily addressed all the physical deficiencies of the building, site limitations, building code requirements (ADA and fire safety codes included), and future space needs, while respecting the financial capacity and passion of our community.

The proposed plans included adding a 16 x 14 two-story addition totaling 672 sq ft which would serve as a primary entryway to the building, satisfying utility and egress requirements such as lobby, stairway, bathrooms, elevator, and other code requirements. Additional space in the lower level would be converted to fire- and waterproof storage for Town records. There would also be a renovation of the second floor. Structural beams would be added to support additional use of the upstairs; heating, plumbing and electrical upgrades would be included.

The renovation would accommodate additional library space within one of the two meeting rooms proposed, this room could also serve as a multi-functional community room and allow for flexible committee meeting schedules. Office space would include mail/copy room; break room, office for active Town committees and future space for a Town Administrator. The Police Department would double its size, storage area and have a first floor holding room easily accessible from the parking lot. The parking lot would be regarded and resurfaced and landscaping would include more green space around the Town Hall.

Although the members involved recognize that there are many other options all having merit, results from the Building Committee survey conducted in 2001 through the Deering Connection and the preference of



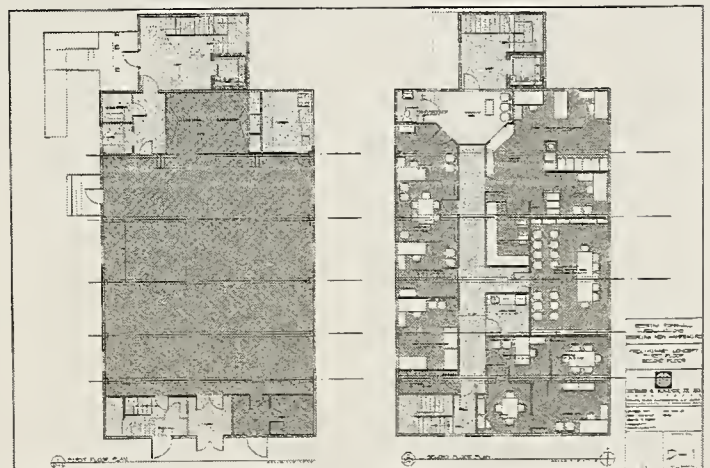
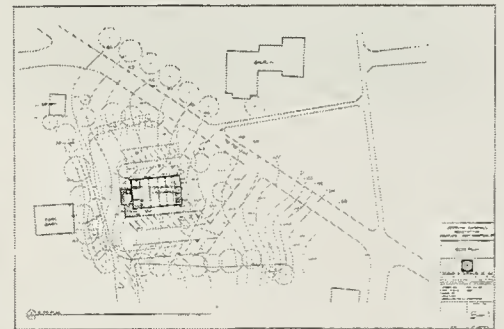
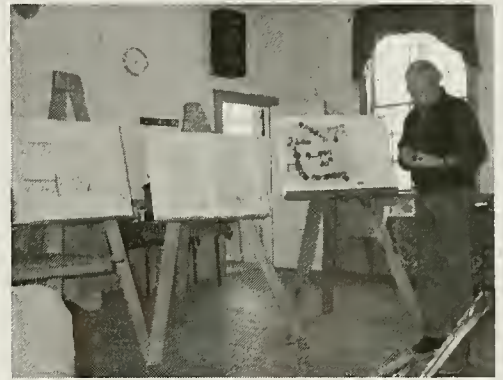
the attendees of the December 6, 2003 Informational Meeting indicate that:

- There is overwhelming support for preserving the Town Hall as a public meeting place and or renovating and maintaining the building
- Half the respondents were in favor of adding onto the existing building, if new space is required for Town Offices and Police Department.
- The majority was opposed to purchasing a new building and wanted to keep the Town Offices in the Town Hall if possible.

Considerations include:

- Operational costs will be lower for one building;
- Some spaces can be shared between Library and Town Office such as lobby, small meeting rooms, utility / bathrooms;
- Resources such as office equipment, communication equipment, and generators can be shared;
- There would be ready access for Town offices, the Library and other community groups to the larger second floor meeting room;
- An expanded lobby creates a municipal crossroad for the community and a convenient indoors place for informal conversation before and after meetings posting notices, advertising upcoming Town events, etc.;
- Will increase interest in Library activities, patronage and foster greater community support for library;
- The historical character of the building would be restored;
- One building creates less sprawl on the common and more open space. A single building is a better focal point for the common;
- The Town Hall will remain as a multi-use building for the community;
- Facilities would not have to be moved to a new building.

Many thanks to all the members of our community who have volunteered their time and to all the Town Departments, Boards, Committees and related entities for the input and cooperation. Also, thank you to the firm of Monahan Associates for their expertise and guidance.



BUILDING INSPECTOR REPORT



Since April of 2003 things have been very active in these departments and a few changes have been implemented. The first significant change was the adoption of a new very comprehensive building permit package in May of 2003, which incorporated a new fee schedule. The Town also implemented a new driveway permit application, which is far more complete, and in depth than the previous one. The new application is reviewed by both the Road Agent, Peter Beard, and myself. In October the Town initiated a new policy of reviewing both residential and commercial septic system designs prior to being forward to the State for their review and approval. The Town has had a few more stringent requirements for the location of septic systems than the State, which is why this new policy was implemented. To date, I have reviewed 12 applications (consisting of new construction and existing failed system).

The following building permits have been issued through January 15, 2004:

Duplex	1
Single family residence	13
Additions/renovations	5
Porches/decks	9
Garage /barns	14
Sheds	4
Other	4

As the Town Forester, I review and monitor timber intent to cut permits. This includes both monitoring the volume of timber cut as well as assuring that the Best Management Practices are adhered to. So far this year I have processed twenty intent to cut permits.

Both the Planning Board and Zoning Board of Adjustment have been very busy this year. As a result, I have provided assistance to the Boards by attending meetings, being available for questions from applicants, reviewing special exceptions and variance applications for the Zoning Board as well as reviewing the plethora of subdivision applications that have been submitted to the Planning Board.

Respectfully submitted by,

Craig Ohlson

CEMETERY COMMITTEE REPORT

To everybody who has given me help in this past year, I say thank you. The time and the effort put into this position I know are appreciated. As my term comes to an end, I wish whoever fills my shoes will enjoy it as much as I have.

The maintenance work for the cemeteries is on going with the stonework, tree work and fence repairs.

The improvements are as follows: We had tree work done at the Goodall cemetery by a company "Best Care" from Hancock in the amount of \$400.00 with the remainder of the work needed to be completed amounting to \$3,400.00.

The old picket fence in the East Deering Cemetery was removed and Jim Foss of Antrim installed a new fence at a cost of \$1000.00. Louis Rivera did painting of the fence for \$ 300.00 and the cost of supplies was \$ 171.10. The supplies were purchased from *Hillsboro Mini Storage*.

The Cemetery Committee members have started on an inventory of all gravesites. We are using the data already available in the trust fund accounts, data of the Appleton cemetery compiled by Jeff Carpenter, lot maps and lists compiled by the WPA in 1934 I a map of the Yeaple annex in the East Deering cemetery and a map of the Butler cemetery. When done - we will have a *complete data base_list* of all gravesites by name, year, cemetery, etc., compiled from all of the above material. We also plan to do a digital photo walk of all gravesites in sequence / by cemetery. Eleanor Fitzpatrick has produced four data lists from the Trust Funds at the request of the Committee -the cost = \$ 300.00.

Committee members walked the three cemeteries that we felt needed the most work and made lists of all gravestones & monuments needing repair. *Keene Monument* was called twice for stonework to be done. The calls were not returned and then winter came early. Work on this project will commence in early spring.

As my term comes to an end -for both the Cemetery Committee and Trustees of the Trust funds -I want to thank all of you who helped me through the past three years .I wish those who serve in the future - good luck and as a Deering resident -thanks for serving.

Respectfully submitted by,

Marie Rivera, *Chairman,*
Deering Cemeteries Trustees



CONCORD REGIONAL SOLID WASTE & RESOURCE RECOVERY COOPERATIVE

Budget 2004

Wheelabrator Concord Company Services Fees	\$2,073,420.00
Rebates and Reconciliation Reserve	64,800.00
Bypass Disposal Cost Reserve	224,000.00
Franklin Residue Landfill:	
Operation and Maintenance	\$949,513.00
Expansion Sinking Fund	2,100,000.00
Closure Fund	24,000.00
Long Term Maintenance Fund	19,000.00
Total	<u>\$3,092,513.00</u>
Cooperative Expenses, Consultants and Studies	417,854.00
TOTAL BUDGET	<u>\$5,872,587.00</u>
Less: Interest, Surplus, Recycled Tons and over GAT	-802,000.00
NET TO BE RAISED BY CO-OP COMMUNITIES	<u>\$5,070,587.00</u>

2004 GAT of 136,489 and Net Budget of \$5,070,587 =
Tipping Fee of \$37.15 per ton

We are happy to report to all member communities that 2003 marked our fourteenth complete year of successful operations. Some items of interest follow:

The 2004 budget reflects a tipping fee of \$37.15 per ton. This represents an increase of \$.15/ton. This tipping fee is now a blended fee including costs for tons at or above the FFT.

A total of 146,471 tons of waste was delivered to the Wheelabrator facility this year. This represents an increase of 6,345 tons over 2002, or a 4.5% increase. Compared to previous years this increase was significant.

A total of 65,811 tons of ash were delivered to the Franklin ash monofill for disposal. The ash landfill continues to operate very well. Phase III Stage V is being filled at this time. The most recent expansion will provide disposal capacity for the next two years.

The Cooperative continues to look to the future by planning for construction of Phases IV and V at the Franklin site.

Negotiations with Wheelabrator concerning the extension of the Service Contract are in progress.



CONSERVATION COMMISSION REPORT

The Town of Deering has made great strides relative to protecting and enhancing the natural resources of the Town in 2003. The Master Plan Questioner and meetings have displayed conclusively that the citizens of the Town of Deering have a strong desire to preserve the rural character and resources of their community. The Deering Conservation Commission has been and will continue to work towards this goal in the upcoming year.

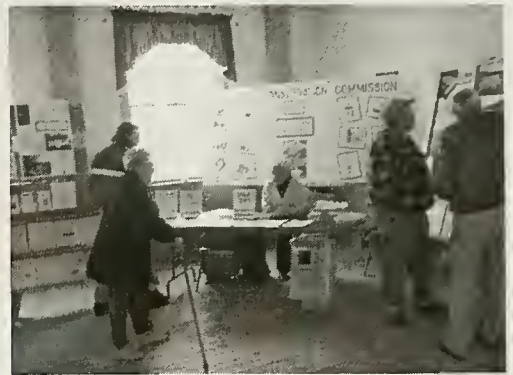
The surface water-testing program got back on track and was completed in the fall of 2003. This data coupled with our fifteen years of testing data for Deering Lake has proven very valuable. The Deering Lake testing data was used in 2003 to complete a phosphorus loading study at the request of the Planning Board relative to two proposed developments in the lake watershed. The purpose of the study was to determine the effects that these proposed developments would have on Deering Lake. It came as a surprise to many that if no mitigation was undertaken, the net result of these developments would result in a phosphorus load increase of 3.3 percent and an increase in the productivity of lake by 1.2 ug/l. The additional phosphorus would increase the algal productivity of the lake and result in a decrease in water clarity of about eight inches! Without the valuable surface water data which has been collected over the years, this type of study could not have been prepared for the Planning Board to use in its decision making process. It also displays just how fragile the lake watershed is to development.

The protected land in Deering continues to increase through the consorted efforts of a variety of conservation groups and willing citizens. Of particular note, in 2003 was the completion of the easement to protect The Peter Woods family farm in the East Deering section of Town. This project was a joint effort between the Deering Conservation Commission and the Society of the Protection of New Hampshire Forests coupled with the financial assistance of a donor and the willingness of the current owner, Mr. Tom Copadis, to protect the land for future generations to enjoy. The Conservation Commission will continue to work with those who wish to protect their land. Monies from the Conservation Fund are used to help those willing to donate conservation easements by funding such things as appraisals, surveying, title searches, and land registration costs. This is the most cost effective and efficient way to protect the rural atmosphere and natural habitats in our Town.

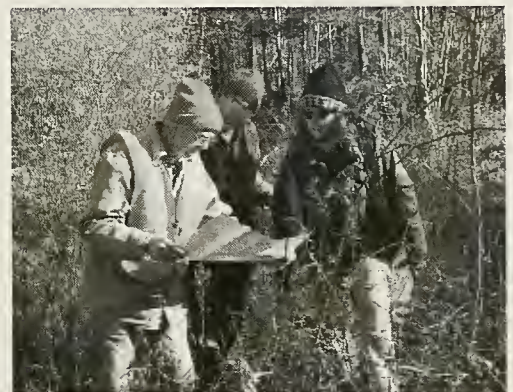
In the year 2003, a cooperative effort from the Deering Association, the Deering Fish & Game Club, and the Conservation Commission sent three Deering children to Conservation Camp. An investment in our children is the savior of our future. Perhaps the brightest light in the year of 2003 was the renewed spirit of cooperation between our various Boards and the active enforcement of our ordinances. A few dedicated citizens and Town employees have made all the difference. But the workload resulting from increased development mounts monthly and our existing volunteer base is stretched thin. Please help our Town to be the community that we all want. Let us continue our progress into 2004 with your help and assistance.

Respectfully submitted by,

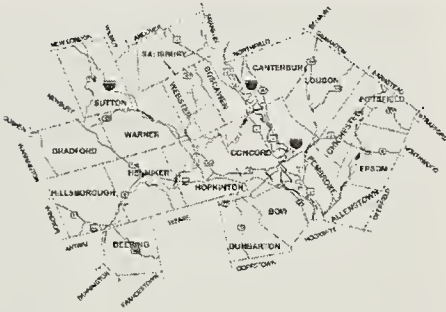
Ed Cobbett, *Chairman*
Deering Conservation Commission



"Citizens of the Town of Deering have a strong desire to preserve the rural character and resources of their community."



CENTRAL NEW HAMPSHIRE REGIONAL PLANNING COMMISSION REPORT



28 Commercial Street Concord, New Hampshire 03301

phone: (603) 226-6020 fax: (603) 226-6023 internet: www.cnhrpc.org

Established in accordance with state law, the Central New Hampshire Regional Planning Commission (CNHRPC) is a voluntary association of 20 communities in Merrimack and Hillsborough Counties. The Town of Deering is a member in good standing of the Commission.

The Commission's mission is to improve, through education, training, and planning assistance, the ability of the municipalities of the region to prepare and implement municipal plans; to prepare a plan for effective and appropriate development and utilization of the resources of the region; and to assist municipalities in carrying out the regional plan.

The Commission provides a variety of planning services, including consultations on planning issues; planning research; sample ordinances, regulations, and planning documents; access to Census

information and other data sources; grant information; review and comment on planning documents; development review; and educational programs. Membership also entitles a community to affordable master planning assistance, geographic information systems (GIS) mapping, and other land use and

transportation planning-related assistance.

In 2003, CNHRPC staff provided development application review assistance through the CNHRPC circuit rider planner program, met with the Deering Planning Board to discuss general planning issues, provided information related to private roads and preliminary application review procedures, and addressed questions regarding wetland provisions, junkyards, and conditional use permits. In addition, CNHRPC

staff continued to work with local citizens on the preparation of the Deering Master Plan and prepared the Deering Hazard Mitigation Plan in coordination with the Deering Hazard Mitigation Committee.

In addition to the local services described above, in 2003 the Central New Hampshire Regional Planning Commission:

- Provided general local planning assistance to member municipalities and responded to inquiries regarding zoning ordinance, subdivision regulation, and site plan review regulation revisions.
- Held training sessions related to Planning Board process and development review procedures.
- Coordinated four meetings of the CNHRPC Regional Resource Conservation Committee (R2C2). The R2C2 seeks to bring representatives of each of the region's communities together to work on conservation issues that affect the overall region.
- Hosted educational regional workshops on Shoreland Protection and Wetlands Protection through the Regional Environmental Planning Program (REPP).

- Provided assistance related to implementation of the Statewide Building Code and local building codes.
- Conducted approximately 225 traffic counts throughout the region.
- Organized and hosted five meetings of the CNHRPC Transportation Advisory Committee (TAC).
 - o Finalized the update of the FY 2005-2014 Regional Transportation Improvement Program (TIP) and participated in the development of the Statewide 10 Year Transportation Plan
- Continued the update and expansion of the regional transportation model. The transportation model will be an integral component of the 1-93 Bow to Concord Transportation Planning Study.
- Provided assistance to municipalities, groups and interested individuals regarding the Transportation Enhancements (TE) and Congestion Mitigation and Air Quality (CMAQ) programs.
- Facilitated a series of housing forums through funding provided by the New Hampshire Housing Finance Authority (NHHFA).
- Provided continuing technical assistance to the Upper Merrimack River Local Advisory Committee and the Contoocook North Branch Local Advisory Committee.
- Coordinated the development of the Concord Area Transit Expansion Study.
- Provided assistance to CNHRPC member towns regarding National Flood Insurance Program (NFIP) participation and compliance.
- Maintained and updated the www.nharpc.org website of statewide local census data and statistics.
- Assisted local housing and childcare advocacy groups through funding provided by the Community Development Finance Authority (CDFA).
- Provided support and assistance to local trail advocacy groups and communities interested in trail development.

For additional information, please contact the CNHRPC staff or your representative to the Commission, Michelle Johnson or visit us on the internet at www.cnhrph.org

FIRE DEPARTMENT & RESCUE SQUAD REPORT



The Deering Fire and Rescue responded to a combined total of 184 calls in 2003.

Sixty-five of the calls were fire related; Mutual Aid responses topped the list with nineteen, followed by Motor Vehicle Accidents with fifteen. There were nine Miscellaneous Calls, seven Chimney Fires, Four Structure Fires and Four Electrical Emergencies. There were three Fire Alarm Activation's, two Carbon Monoxide Alarm Activation's, one Motor Vehicle Fire and one Service Call.

Rescue Squad responses totaled 119 with eighty-two Medical Emergencies, thirty-four Trauma calls and three Miscellaneous Calls.

Fire and Rescue training occupied much of the members' time throughout the year. Eight completed their FFI certification class that was held in Deering from March through September; one of them went on to complete his FFII training as well. One member of the Department became a Basic Level EMT during the year and we added a second Paramedic to our roster as well.



Fire department training graduation

We hosted a two-day Pre-Hospital Trauma Life Support class in May that was well attended by members of our Department along with neighboring Towns. The Firefighters and EMS personnel also participated in a variety of "in house" programs, which included training with Self Contained Breathing Apparatus, Ladders, Pumps, Motor Vehicle Extrication, Patient Assessment, Airway Maintenance, Splinting, LongBoarding, and Cardiac Arrest Management.

The replacement Engine that we purchased from the Town of Franklin arrived in Deering in December and was quickly put into service. The 1964 FWD was retired to the Highway Department after serving with the Fire and Rescue for nearly two decades.

Other important projects for the Department included the development of the Hazard Mitigation Program for Deering and updating the Town's Emergency Management Plan.

In closing, I would like to include our annual reminder to make sure that you have smoke detectors in your home and that they are working properly. Make and practice an exit plan with your family. At the first sign of fire evacuate immediately and report the fire to 911 from a safe location. Designate a meeting place outside of your home so you will be sure that everyone has left the building. If you have any questions contact a member of the Fire and Rescue and we will be happy to assist you.

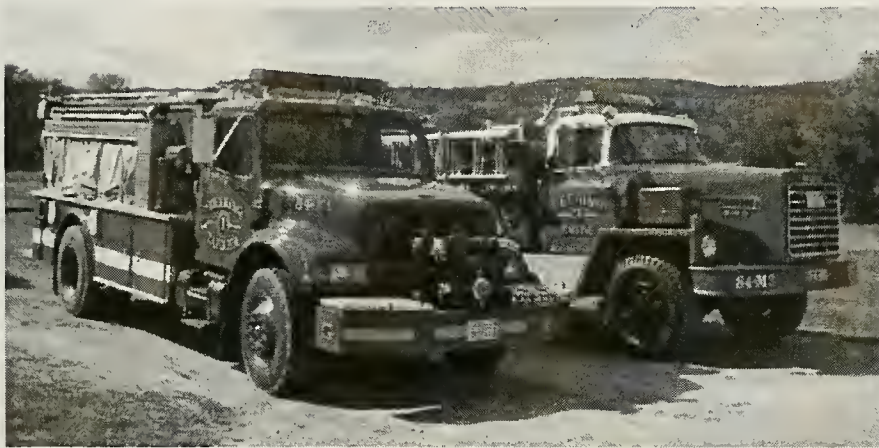
On behalf of the members of the Department, I thank you for your continued faith and support.

Respectfully submitted by,

Andy Anderson,
Chief of Department

FIRE DEPARTMENT APPARATUS

Apparatus	Make and Model			Condition
84M1	1985	International	Engine	Good
84M2	1999	Freightliner	Engine	Very good
84M3	1986	International	Engine	Good
84K1	1996	International	Tanker/Engine	Very good
84K2	1987	International	Tanker	Good
84O1	1967	Jeep	Forestry Vehicle	Good
84X1	2001	Ford	Ambulance	Excellent



FOREST FIRE WARDEN & FOREST RANGER REPORT

2003 was a very quiet fire season due to an unusually wet summer. However, this did not keep us from training on Wild Land Fire Suppression. Eight more of our Firefighters completed a Basic Forest Firefighting class early in the summer. Two members took a portable pump and water handling class offered by the State of NH Division of Forest and Lands.

We scheduled a day in May where the Deputy Wardens were available at the Donovan Station to issue Seasonal Camp and Cooking Fire Permits to residents. This was a success and will be done again this spring. Please look in your Deering Connection for a date when this will happen.

This past spring we started issuing Brush Permits on rainy days only. We will continue to do so this season.

We had no wild land fires in Deering in 2003. This is in part due to your being careful with your outside fires and our Deputy Wardens checking all burn sites before issuing the permit. We only had a handful of non-permit fires in Deering this season, so remember a written Fire Permit is required before lighting any outside fire other than a charcoal grill that is up off the ground.

A list of telephone numbers for the Warden and Deputy Wardens is available at the Town Office or at Hillsboro Dispatch.

Respectfully submitted by,

Gary Putnam,
Deering Forest Fire Warden

"Chicken Flame"!



-photo by Dave Warren

HIGHWAY DEPARTMENT REPORT

January 1, 2003 started with a freezing rainstorm followed by 24 inches of snow two days later. We endured another 14 storms before spring arrived, around the 10th of June.

In mid-July, the reconstruction of Clement Hill Road began. Along with the installation of a much improved drainage system, over 250 truckloads of rocks were excavated and hauled away, being replaced with approximately 3000 yards of good aggregate. (An interesting footnote is the fact that all those rocks were put there after the "hurricane of '38" washed the hill away.)

This year we are instituting a crack sealing process whereas previously paved roads will be sealed yearly as cracks appear and before overlaying.

Drainage will be the issue in East Deering, preparing for future Road Reconstruction in that area.

The Highway crew has spent a good deal of time this fall and winter building a 20' x 40' addition to house the new road grader.

December proved to be equally as storm laden as the beginning of the year dropping over 36" of snow in two storms and experiencing several rainstorms resulting in heavy icing and flooding.

Once again, I would like to express my thanks for your support and I look forward to serving you in the upcoming years.

Respectfully submitted by,

Peter Beard,
Road Agent



New grader working on Clement Hill Road project

HILLSBOROUGH PARKS BOARD REPORT

The Park Board once again thanks the voters of Hillsborough and Deering for their generous support of our programs and facilities. This year the Park Board has overseen projects and events at all of the parks and is proud to report that many projects are community driven.

Rob Beard, head of Parks and Maintenance, has worked throughout the year to keep the parks clean and well maintained. We wish to thank him for his hard work and commitment. Thanks are also extended to the Hillsborough Highway Department for continuing to aid in maintaining our parks.

Throughout the year, the Hillsboro Lions Club has been planning with the Town to add additional playground equipment at Grimes Field. We thank them for their continued support and involvement.

Butler Park has provided a wonderful area for residents as well as visitors. It is a pleasure to see this area frequented and enjoyed by so many. Again, the community and the Butler Park Revitalization Committee provide the care needed to make this downtown park such a beautiful place.

The Summer Programs, under the direction of Terri Mitchell, were a huge success. All programs saw increased participation, serving a total of 263 children. We look forward to another successful year providing day camps, swimming lessons, activity weeks, adventure camps, performances, tennis camps and senior activities. Great job, Terri and staff!

Community input and involvement is an integral part of the success of our Parks and Recreation Department. We welcome your ideas and support in future programs. The Park Board meets the first Tuesday of every month in the courtroom behind the library. If you are interested in becoming a member of the Board, please contact the Selectmen's Office.

MANAHAN PARK SUMMER PROGRAMS:

We had a great turnout at Manahan Park during the summer. New additions to our programs were very successful: Middle School Park Program and Theatre Camp. Summer of 2004 we will be putting more focus on our Middle School Park Program, which will allow us to increase the number of children participating.

PROGRAM	# Participants
Swim Lessons	130
Tennis Lessons	40
Day Camp 1	100
DAY CAMP 2	80
Theatre Camp	25
Jr. Adventure Camp	50
Adventure Camp	11
Middle School Park	20

Respectfully submitted by,
Jim Bailey, Chairman

HILLSBORO YOUTH SERVICE REPORT

The Office of Youth Services is a resource for children and families in Hillsboro and Deering. There is no cost for residents in these supporting communities.

Services Provided:

Juvenile Court Diversion:

- Teen Court
- Big Brothers & Big Sisters Program
- Challenge Course (Early Drug & Alcohol Intervention Course for Teens)
- Project Genesis (Drop-in Teen Center)
- Court Ordered Community Service
- Short-term Counseling, Assessment and Crisis Intervention for Children & Families

	<u>2000</u>	<u>2001</u>	<u>2002</u>	<u>2003</u>
Referrals to Juvenile Court	188	94	93	89
Referrals handled in OYS Diversion	13	46	69	46
Big Brother/Big Sister Matches	-	6	5	9
Referrals to the Challenge Program				
(Drug & Alcohol Education Program for Teens	28	24	24	41
# Of Teens that used Drop-in Teen Center				
(Project Genesis)	Unknown	2300	2450	1600
# Of Community Service hours completed by				
Youth supervised or set up by OYS	484	567	411	650

Referrals to Juvenile Court:

This figure reflects the number of juveniles that were petitioned to court for Delinquency or CHINNS offenses in calendar year 2003. Our primary mission at OYS is to keep this figure as low as possible. Working with young people in community diversion generally provides substantially more accountability at about a 10th of the cost of court involvement. Of the 89 cases dealt with by juvenile court, several were referred to diversion at arraignment, further reducing court expenditures.

The prosecutor and judges are beginning to experiment with a slightly more intensive court ordered diversion model. Cases that go to court prior to being referred to OYS for diversion are generally more serious in nature. Now that we have a model that provides increased leverage and incentive for youthful offenders to follow-through with their obligations, I anticipate that we may see additional referrals from the Hillsboro District Court in 2004.

Juvenile Court Diversion:

Referrals for diversion stayed about the same in 2003. Young people referred to OYS for diversion participated in one of several diversion options depending on the circumstances and nature of their offense. The three different diversion tracks are Community Diversion, Teen Court and Counsel & Release. All Diversion options utilize a restorative justice approach (repair the victim, repair the community, educate and hold the offender accountable). It should be noted that not all referrals to OYS are

juveniles. The police department has the discretion to refer 17 and 18 year olds for diversion depending on the offense and circumstances. The prosecutor and chief have gone out of their way to assist young offenders who take responsibility for their mistakes and want to help themselves.

OYS utilizes a cadre of community volunteers from the Greater Hillsboro area who serve as diversion Board members. These individuals donate their time by attending occasional diversion hearings and assist in the development of accountability contracts for youthful offenders. Since a community diversion program is only as good as it's volunteers, I would like to thank the following individuals for their service on the community diversion Board during the past year:

John Summers, Fran Charron, Beth Kelley, Linda Blake, Elsa Green, Herb Hansen,

John Liston, Sylvia Pelletier, Don Decowski, Joan Tonken, Sandy Vanderpool, Steve Waters, Wes Bixby, Cindee Carter, Audrey Rhoades, Judy Fournier

Teen Court:

OYS continues to have three to four teen court trials per year to involve and educate youth about the judicial system. This program allows teens age 14 and over to actively participate as jurors and attorneys in a real diversion case, in a real court, with a real judge. Judge Hatfield and Judge Barry have been very supportive of the program and preside over all Teen Court hearings. Local attorneys volunteer their time to guide a pair of student attorneys through the trial process. In the end, a teen jury of the defendant's peers determines what the consequences will be. Teen Court would not be possible without the support of the Hillsboro District Court, the Hillsboro Police Department and the local attorneys that serve as mentors. I would like to thank the following individuals who volunteered their time to Teen Court in 2003:

Atty. Cindy Gallagher, Atty. Suzanne Decker, Atty. Paul Haley, Officer Eric Hood, Sgt. Robert McAllister

Community Service:

The Office of Youth Services has been very involved in improvements to the Town owned Gables properties. OYS has coordinated and supervised most of the renovations to the Gables buildings. Countless hours of community service performed by area youth has saved the Town thousands of dollars in labor costs. James Coffey credits OYS with keeping scheduled capital improvements well under budget and providing meaningful community service opportunities for young people.

Challenge Course:

Referrals (41) to the Challenge Course almost doubled in 2003. This was due in part to the change in the law, which allowed police to arrest minors who are not physically in possession of alcohol but are under the influence. Prior to the passage of this law the police were only able to take minors into protective custody and release them to their parents. The police, court, schools and parents have all provided a steady stream of referrals to this intervention program. We are very happy that teens are getting some education around drugs and alcohol and hope they emerge from the course ready to make better choices around these substances. OSRAM Sylvania provides some funding for the challenge course and also assists with the purchase of random drug screens.

Out-of-School Suspension Program:

The Office of Youth Services was instrumental in writing the grant that funded a new program to work with suspended middle and high school students. Suspended students now perform community service and receive counseling rather than get a day off from school. The program has been very successful and many community organizations have benefited from the countless hours of community service that the students have done. It is hoped that this program will provide an adequate deterrent to misbehavior and also improve accountability. Special Thanks to the Hillsboro Police Department, Riverbend Mental Health and The Hillsboro Middle and High schools for their collaboration on this project.

Project Genesis (Teen Center):

Due to the generosity of OSRAM Sylvania we have been able to pay the bills and keep the teen center open three evenings a week through most of the year. The challenge has always been maintaining good supervision and finding adults that have the skills to deal with middle and high school students. We have had to go to paid supervisors in order to accomplish this goal. The Director and P/T Youth Counselor have spent time supervising on a regular basis, which has helped provide additional stability and consistency.

A space in the rear of Project Genesis, which is presently used for Out-Of School Suspension, has been named BACKSPACE. This space has been earmarked as a possible location for a high school open-mike café. The HDHS SADD (Students Against Destructive Decisions) chapter has been working on this project and hopes to be open later on this year. The vision is to offer a space for older teens to showcase their creative talents in a safe and non-judgmental atmosphere.

Big Brothers/Big Sisters:

OYS currently has six community matches, which pairs adults up with a child six and over. We have also been actively involved with pairing up three high school students with three elementary students during the school year. It continues to be a challenge to find volunteer mentors that are willing to take on this kind of commitment to a young person. Through a donation from OSRAM Sylvania we are also able to organize special trips and activities for our matches. We have sent our matches on deep sea fishing trips, whale watches, movies, fairs, and a variety of other events. We also organized an ice cream party and pizza/movie night. If you or someone you know wants to have a huge impact on a child in your community by being a Big Brother or Sister, please contact the Office of Youth Services.

Youth Counselor Grant Renewed:

The Office of Youth Services was approved for a 2nd year of funding (\$7,500) for the P/T Youth Counselor Position from Hillsborough County Incentive Funds. Deborah Whitaker-Duncklee was hired in 2002 to do short-term counseling, case management, and work on special projects and prevention programs. Deborah has been a godsend to the agency and has helped increase level and quality of services provided to Hillsboro youth and their families

The Office of Youth Services is located on the 2nd floor of the Fuller Public Library. Regular hours are 8:30 am - 4:30 pm, otherwise by appointment. For more information about programs and services please call 464-5779.

Respectfully submitted by,

Peter D. Brigham M.S.

Director, Office of Youth Services

LIBRARY TRUSTEES REPORT

The Deering Library has been quite active this year. Summer hours were Wednesdays from 10 to 12, Thursdays 5 to 7 pm and Saturdays 10 to 12. On Wednesday mornings Friends of Deering held a Story Hour for young people at the Library. In an effort to offer year-round access to the collection, many of the newest acquisitions have been available at the Town Hall every Thursday from 3 to 7 pm. The Library also sponsors a Poetry Circle that meets once a month and has a summer bookmobile that takes books to West Deering.

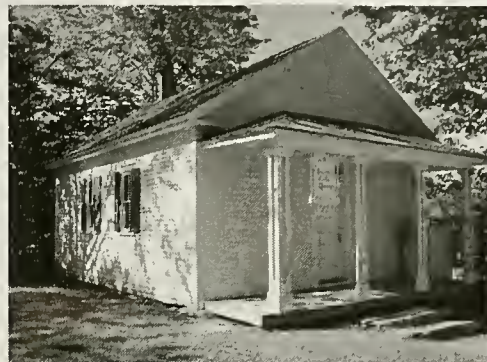
The Library has made over fifty new acquisitions, many of them titles from bestseller lists, and has received numerous additional contributions. In the last two months, besides buying additional books, the Library has also purchased a cart on which to display books at the Town Hall.

Members of Friends of the Deering Library, organized this year, have helped the trustees evaluate the collection, weed out books, and made recommendations for new acquisitions. The State Library system has been contacted to determine what the Deering Library must do to become part of the state system, such as providing year-round service, entering the collection on-line and becoming handicap accessible. Being part of the State system would allow Deering residents to have access to books from any library in the state.

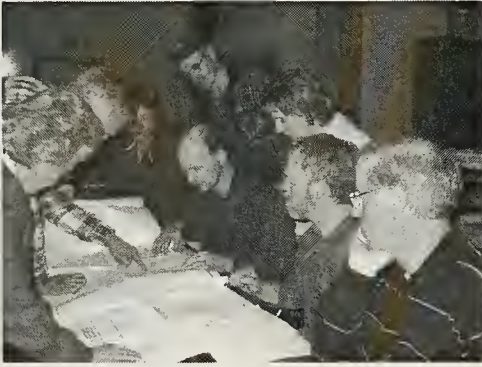
The Friends of the Library also sponsored the first in a proposed series of "Conversation on the Porch" with long-time Deering residents. The first very successful conversation was with Wallace Wood, and Stephanie and Jeffery Brown made an excellent video his presentation and the questions that followed. The Friends is also discussing ways to help make Library services more available to residents in West Deering and in the coming year will help the Library increase the hours when it is open.

Respectfully submitted by,

Maureen Berger, Judy Wood and Jean Johnson
Library Trustees



PLANNING BOARD REPORT



The Planning Board met twenty-five times in 2003. Meetings consisted of regular meetings, workshops, and a number of special meetings. Fourteen applications came before the Board, ten of which were new subdivisions. Nine were approved creating 23 new lots.

The Planning Board has a number of responsibilities, keeping the Master Plan, Subdivision Regulations, Zoning Ordinance, and The Planning Board's Rules of Procedure up to date, as well as processing all applications for subdivisions and lot line adjustments that come before us. With the lack of activity through the '90s some of these documents became out of date, and as development activity increases it is increasingly more important that everything is up to date. To have enough time to process all the application and do the other planning work necessary, a second monthly workshop meeting was added this year to take care of some of these planning issues.

At our first workshop Lucy St John from the CNHRPC came for an informative session where she answered questions about the planning process. In other workshops work started on creating Site Plan Regulations, an important document to help keep commercial development in check. Right now Deering is one of the only Towns in the area without this document. The Rules of Procedure were re-written, the subdivision application was re-written, driveway regulations were added to the subdivision regulations, a new fee schedule was set up and amendments to the zoning ordinances were created.

Members kept up to date on planning issues by attending two Planning and Zoning conferences and the NHMA Law Lecture Series.

In June the Town was fortunate to find and hire Craig Ohlson, our new code enforcement officer. Craig also has experience as a planner. This was a great boon for our Board, dealing with so many new subdivision applications this year. His experience and support has been a tremendous help on both sides of the table. He's been both accessible and available to answer questions for applicants or assist them in preparing for the review process. He attends our meetings; site walks and prepares reviews for Board members for each application. In these ways he has alleviated much of the pressure from the Board, and provides a much-needed role to help take some of the load off of the volunteers that are stretched rather thin at times.

Subdivisions are also reviewed by the Conservation Commission to see if there are any natural feature concerns. This year a nutrient loading study was done on Deering Lake to see what type of an impact two subdivisions in the water shed of the lake would have, with that information we are now in a better position to know what types of items are important to preserve the quality of the Deering Lake.

Members of the Planning Board are also participating in the ongoing update of the Master plan.

Regular meetings are on the second Wednesday of the month and workshops the fourth Tuesday of the month. Both meetings start at 7:00, the public is welcome to attend any of our meetings, your input is always welcome encouraged.

All of our minutes and agendas are posted on the Town website at www.deering.nh.us

PLANNING BOARD 2003 ACTIVITY

ID	Owner	Map Lot Number	Type	New Lots	Final Action
2002-007	Gary Labrie	224-46	Subdivision	2	Approved 01/08
2003-001	McAlister, Muriel	220-17,18,19	Lot Line Adjustment	0	Approved 02/12
2003-002	Phinney, David	245-1	Subdivision	2	Approved 03/18
2003-003	Garabedian + SPNHF	234-3, 240-20	Lot Line Adjustment	0	Approved 03/18
2003-004	Wolf, James	215-27, 28, 32	Lot Line Adjustment	0	Approved 05/14
2003-005	Paynter, Elizabeth S	204-3	Lot Line Adjustment	0	Approved 04/09
2003-006	Hartshorn, Christian	241-11	Subdivision	2	Approved 07/09
2003-007	Wilusz, William & Carlene	224-56	Subdivision	*	Denied 10/08
2003-009	Earnshaw, Scott and Valerie	228-48	Subdivision	*	Withdrawn 10/08
2003-010	Maine, David	218-35	Subdivision	1	Approved 08/13
2003-011	Irving, Thomas	206-15	Subdivision	1	Approved 10/28
2003-012	CASA Land & Timber, LLC	229-71	Subdivision	8	Approved 11/18
2003-013	Peightell, Dean	213-23	Subdivision	5	Approved 10/08
2003-014	Johnson, R Burton & Audrey	227-36	Subdivision	2	Approved 12/10



MASTER PLAN REPORT



The State of New Hampshire requires each Town to have a Master Plan, a document that reflects what direction the people of the Town want it to head in the future. It is the basis for the Zoning Ordinance, Site Plan Review Regulations, and Subdivision Regulations. The Planning Board is charged with the responsibility of keeping this document up to date.

We have contracted with Central New Hampshire Regional Planning Commission to assist us in this process, and we are currently starting our third year of the project.

In the first year a questionnaire was sent out to everyone. Another way public input was collected was through a visioning session that was held in July, when 49 enthused citizens gathered at the Town Hall to spend a morning giving their input and help with creating a base to create the individual chapters for the plan. Armed with the results of the survey and data collected from the visioning session the work on the individual chapters of the plan started last year and will get finished up this year.

In April the Steering committee was formed with members from the Planning Board, ZBA, Selectman, Conservation Commission, and residents of the Town, that committee is responsible for the general overview of the plan.

The Plan is composed of a number of chapters, two chapters were completed, The Natural Features and Transportation and two others started, Housing and Community Facilities.

In the coming year the rest of the chapters will be completed and review of the entire document to have it completed by November, ready for a public hearing and acceptance by the Planning Board.

I want to thank everyone that has helped so far with this project, we've had participation from over twenty people that have attended the twenty various meetings through 2003.

You may go to the Town website to view what's been completed, and if you have any interest in contributing, it's not too late to show up to any of the meetings.

Respectfully submitted by,

Keith Johnson, *Chairman Planning Board*



Visioning Session

POLICE DEPARTMENT REPORT

I would like to say hello to all the Deering Residents from your Police Department. As with last year, 2003 has continued to be one marked by changes and new faces. Since taking over as Chief of Police in October of 2002 I have been faced with the challenges of rebuilding your Police Department. Most of you have heard about or maybe even met your new Police Officers in the last year. First, back in February, we welcomed Brian Landry a board, and I began the long and seemingly unending process of training new officers. Officer Landry is a Full Time Officer who has undergone Police Academies and Field Training since arriving, and is now assigned to his own shift.

Additionally, the Police Department brought on Thomas Cavanaugh in March. Officer Cavanaugh is a Part Time Officer who has also received his Academy and Field Training. Officer Cavanaugh comes with a breadth of experience since retiring from a long career as a Federal Investigator for the US Department of Treasury, Internal Revenue Service. Most recently the department welcomed John Minichiello aboard, at a small ceremony held in the Town Hall on December 22nd. Officer Minichiello is already Academy Certified as a Part Time Officer, and after a period of Field Training, he will receive an assigned patrol shift as well.

The Police Department has been active in pursuing grants and gifts for equipment and other necessities. In 2003 we received grants and gifts totaling well over \$10K for the Police Department. Of note, we received two Automatic External Defibrillators (over \$4K) that are now carried in the police cruisers and will assist in getting a jump on the "golden minutes" in certain medical calls. As well, the Police Department received a matching grant to purchase ballistic vests, saving the Town about \$800.00. The Police Department also took advantage of the Homeland Security grants, and obtained five "Chemical/ Biological Suits" including masks and carry bags (over \$2K) at no cost to the Town, and the Federal Counterdrug Programs to obtain free Drug Field Test Kits valued at about \$1K. Through State administered grants, the Police Department also received a second Digital two-way mobile radio (worth \$4K +/-) and a Preliminary Breath Test (handheld) worth about \$500.00. The Police Department is currently pursuing other grants as well, hoping to obtain funding or reimbursement for costs for certain new equipment and technology.

Most visible though, is the addition of the 2004 Ford Expedition that has replaced the very old and decrepit Jeep Cherokee. This gift came to the Police Department with no cost to the Deering taxpayers. This vehicle is a godsend, as a four-wheel drive Police Vehicle is mandatory in Deering during certain parts of the year, and the old Jeep Cherokee had begun to cost (on average) a couple hundred dollars each month in repair bills. The gift included all costs associated with setting up this vehicle and preparing it for police use. The Police Department truly appreciates the abilities and safety this vehicle provides. It was definitely "the right thing at the right time."

As you move on to view the Department Statistics, you will note that we have had a busy year, with over 1730 "Calls For Service." This number represents specific assignments and/or actual calls for assistance received by the Police Department. It is not a number corresponding to how many criminal complaints we investigated. In fact, this number would include some events such as "follow-ups" when we checked certain residences



several times based on a single request made for a House Check during someone's vacation. Even though the Department was short staffed during the entire year, we made over 30 arrests, stopped over 300 vehicles, covered 25 of the 30 motor vehicle accidents in Town, and we "Assisted Persons" in over 270 non-criminal issues. The Police Department entered almost 200 "Department Assists" that are either Deering Police lending assistance to other agencies like Fire/Rescue or neighboring Towns, or when other agencies assisted Deering PD for various reasons.

As always, your Deering Police Officers look forward to providing you with a high level of service and professionalism. We consider all the residents to be part of a Neighborhood Watch, as the Police Department is small and we cannot be everywhere at one time. So please call us if you see anything that is "out of the ordinary" or piques your attention, and remember that the sooner you call the sooner your Police Officers can respond to investigate the problem. Our "main" phone number is through Dispatch at 464-3600. We also have an Office Phone which is 464-3127, and that has an answering machine, although for any issues or concerns that should be handled in a timely manner, you should call dispatch to ensure the duty officer knows about the call right away.

Respectfully submitted by,

James Pushee,
Chief of Police

OFFICERS:

Chief James H. Pushee, Full Time
Officer Brian J. Landry, Full Time
Officer Thomas J. Cavanaugh, Part Time
Officer John Minichiello, Part Time

VEHICLES:

2003 Ford Crown Victoria,		
in service date 10/2002	25,000 miles	Fair Condition

2003 Ford Expedition 4WD,		
in service date 10/2003	3,000 miles	Good Condition



Lettering for all police vehicles donated by MaineLine Graphics of Deering

POLICE DEPARTMENT STATISTICS

Calls For Service Logged Entries:	1734	
Arrests:	33	
Motor Vehicle Offenses	305	Total
Warnings Issued	264	(86% warnings)
Citations Issued	41	(13% citations)
Motor Vehicle Crashes	30	+/-
Deering PD Handled	26	
NHSP Handled	5	+/-
Speed a Causal Factor	15 of 25	
DWI a Causal Factor	2	
Incident Reports Taken	854	Total
Field Interview/ Dept Information	104	

Special Notes for Following Entries:

1. Some individual Incident Reports carry multiple complaints lodged.
2. Not all Incident Reports were as result of Criminal Complaints
3. Some Incident Reports are "closed" as result of Warnings Issued or Complaints being "Unfounded" and did not result in further legal action taken.

Individual Types of Incident (Entries) Reports Taken

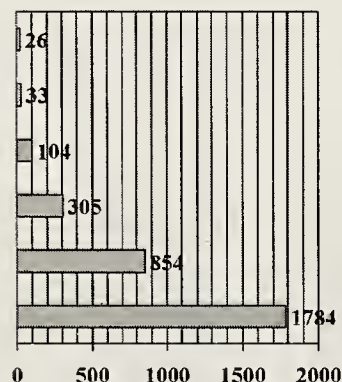
<i>Child Custody Issues</i>	2	
Sexual Assault (unfounded)	1	
Criminal Threat (w/Deadly Weapon)	1	
Simple Assault	12	
Criminal		
Threat/Intimidation/Harassment	20	
Arson	2	
Burglary	7	
Shoplifting	1	
Theft	30	
Criminal Mischief/ Vandalism	36	
Drug Offenses	7	
Internet/ Child Endangerment	1	
Weapons Law Violations	4	
Bad Checks	2	
Disorderly Conduct	24	
Driving Under the Influence	7	
Endangering Welfare of Child	3	
Liquor Law Violations	5	
Runaway	5	
Trespassing	21	
All Other Offenses	56	
<i>Local/ Ordinances/ Other</i>	755	Total



Individual "Local/ Ordinance/ Other" Incident Entries

Alarms	30
Animal (General)	10
House Checks	18
Civil Complaints/Issues	25
Fire Department Assists	12
Rescue Squad Assists	35
Assist to Other Departments (Police)	45
Lost and Found	12
Missing/ Overdue Subjects	6
Assists to Persons	71
Protective Custody/ Involuntary Admission	5
Suicide Threats/ Attempts	5
Domestic Violence Act (non-criminal)	20
Suspicious Activity Checks	29
Weapons	8
OHRV Violations	10
Welfare Checks	8
Criminal Record Checks	21
Vehicle Checks (abandoned, broken down)	23
Motor Vehicle Complaints	80
Dog Control Laws	77

Deering Police Department

Calls For Service with Type of Call Distinctions
FY 2003

- MV Crashes 26
- Arrests 33
- Dept. Info. 104
- MV Stops 305
- Incident Rpts. 854
- Calls For Service 1784

SOLID WASTE FACILITY REPORT

The communities of Hillsborough, Windsor and Deering have once again increased the "rate of recycling" from 30% last year to 36%. This represents the amount of material that was taken from the waste stream that goes through the transfer station. Five hundred thirty-five tons were recycled, an increase over last years figure of 498 tons.

The amount of materials processed in 2003 is as follows:

Trash for incineration through Transfer Station	945 Tons
Increase over last year by 92 tons (853)	

Trash hauled directly to incinerator from Hillsborough by commercial haulers	2,971 Tons
Increase over last year by 447 tons (2,524)	



INCOME AND EXPENSES FOR THE YEAR 2003

Revenues:

Income from Recycling	\$ 22,148.14	
Tipping (Received from billing to commercial haulers for trash hauled to incinerator)	131,906.48	
General (Tires, refrigeration units, demolition fees, etc.)	91,477.46	
Town of Deering (Includes facility bond payments)	74,664.63	
Town of Windsor (Includes facility bond payments)	16,709.00	
Total Income		<u>\$336,905.71</u>

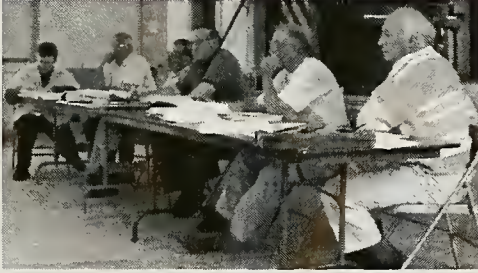
Expenses:

Money Spent	\$435,475.99	
Facility bond payment w/interest	65,925.00	
Total Expenses		<u>\$501,400.99</u>
Net Cost to Run Facility for 2003		<u>\$164,495.28</u>

Respectfully submitted by,

Bill Morris,
Facilities Manager

ZONING BOARD REPORT



In January 2003, the Zoning Board of Adjustment (ZBA) rendered a decision on an administrative appeal begun in 2002. During 2003, the ZBA also considered eight new applications. One was denied, two were deemed incomplete, four were granted, and one matter is still pending.

- A number of Deering citizens appealed decisions by the Board of Selectmen relating to a junkyard license for property in the Aquifer Protection District in West Deering. Public hearings relating to this appeal were completed in December 2002. In January 2003, the ZBA granted the appeal in part and denied it in part, holding that the Selectmen, in granting the license in 2002, had either misinterpreted or overlooked a provision of the zoning ordinance governing expansion of commercial operations in the Aquifer Protection District. The landowners and the applicants appealed the ZBA's decision to superior court, where it is still pending as of the date of this report.
- A request for a special exception to continue operation of an automobile repair and body shop business on Old County Road was granted with conditions.
- The ZBA granted a variance to build one single-family residence on an 86-acre lot near Sky Farm Road. The lot was landlocked, having no road frontage, but had been a lot of record prior to the enactment of the zoning ordinance in 1986. Access to the lot will be by way of a deeded easement over an adjoining lot.
- An application for a variance to build a second residence on property with approximately four acres on Route 149 was rejected as incomplete, since no site plan was submitted.
- A request by landowners on Deering Reservoir for a special exception to construct a landing and stairway on a deck was granted.
- The Board denied a request for a variance to create a new lot on Deering Reservoir having less than 150 feet of shore frontage. A new application requesting the same relief was later filed and granted with conditions, one of which was that an abutter grant to the Town a conservation easement adjacent to the property in question, which would give the same protection from further development as if the landowners had the requisite 150 feet of shore frontage. An abutter's motion for rehearing is pending.
- A request for a special exception to operate a taxidermy business on Wolf Hill Road was deemed incomplete, as no site plan was filed with the application.
- A public hearing was held December 17, 2003, on a request for a variance to allow an eight-lot cluster subdivision on Reservoir Road. Two of the lots would have frontage on Deering Reservoir. Seven of the eight lots proposed would not have the requisite 200 feet of continuous road frontage and, therefore, would not conform to the requirements of the zoning ordinance. No decision has been made as of the date of this report.

The ZBA provided input to the Planning Board in developing its recommendations for changes to the zoning ordinance to be placed before the voters in March 2004.

The ZBA meets regularly at the Town Hall at 7:30 p.m. on the fourth Wednesday of every month.

Respectfully submitted by,
John A. Lassey, *Chairman*

WELFARE DEPARTMENT REPORT

The goal of the Welfare Department in Deering is to provide short-term assistance. The assistance is intended to lend a helping hand during difficult times. You will note from the Town report assistance has been provided in the areas of rent, electric, heat and medicine.

The person receiving assistance signs an agreement to repay the Town when their situation improves. For the year 2003, \$3,483.52 was repaid.

Respectfully submitted by,

Elizabeth N. Kelly

FINANCIAL REPORTS



ASSESSOR'S REPORT

The Town of Deering is undergoing a revaluation. The following will give you a broad overview of this process.

The initial visit to each property in Deering is and has been underway for the past few months. This includes, but is not limited to, visiting your property to measure and record all necessary information about your dwelling and land and any accessory buildings. Hopefully, the property owner will be there for an interior inspection. This inspection is to ascertain the correct interior information, such as floor cover, wall cover and bedroom and bath count for each property. If the homeowner or their representative is not there, a second attempt will be made. A third attempt will be via a form for the property owner to fill out with pertinent information and set an appointment to view the interior. These appointments are all scheduled generally within a week from receipt of the notice (Listing Data Sheet).

The property owners could see several different assessors during this process, such as, the data collector, the supervisor of this project, if the property has recent sales history within 18 months of April 1, 2004 or quality control of the data collection process. A State assessor who is monitoring the company's progress and accuracy may also review your property. In Deering's situation; a representative from the Board of Land & Tax Appeals may also be reviewing these properties. All the aforementioned people have identification and their cars are listed with your local police and town office.

Once the necessary information is assembled, a field review of each property will be done from a vehicle. Two senior appraisers in one vehicle will be doing this task. They will be looking for accuracy on the property record card regarding information on land, buildings, accessory buildings and consistency with other properties for equity.

The next phase will be acceptance of the values by the Selectmen. After acceptance, booklets will be made and mailed to each property owner for review. If the property owner has any concerns, there will be a time to schedule an appointment to review individual properties, this is known as the informal hearings process. Typically, these are by appointment only and last for 15 minutes on average and held at the Town Hall. This process is to gather any unknown information, as well as answer any property owners' questions.

The more assistance the taxpayer gives in gathering information and doing interior inspections before the booklets are sent, the more it will benefit all parties concerned in making property assessments fair and equitable. Should any taxpayer still feel their properties are not fairly and equitably assessed; there is the abatement process. This is where the taxpayer fills out a state form and states their concerns/documentation as to why they are not assessed fairly and equitably. Avitar will then review the information, schedule a visit or meeting, if needed and then make a recommendation to the Board of Selectmen for their consideration.



AVITAR

Associates of -New England, Inc.

A Municipal Services Company

If the abatement process does not solve your concerns, you can then file either an appeal with the Board of Tax and Land Appeals or the Superior Court.

Remember the more property owners assist us in doing a thorough job, the better and more accurate fair and equitable this revaluation will be.

January 26, 2004

Avitar Associates

P O Bo 981, Epsom, NH 03234

160 Dover Road Unit 10 Chichester, NH 03234 (603) 798-4419

Our Northern Office: 727 Milan Road Milan, NH 03588 (603) 449-2400



PLODZIK & SANDERSON

Professional Association/Accountants & Auditors

193 North Main Street, Concord, New Hampshire .03301-5063.603-
225-6996. FAX-224-1380

INDEPENDENT AUDITOR'S REPORT

To the Members of the Board of Selectmen
Town of Deering
Deering, New Hampshire

We have audited the accompanying general-purpose financial statements of the Town of Deering, New Hampshire as of and for the year ended December 31, 2002 as listed in the table of contents. These general purpose financial statements are the responsibility of the Town's management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general-purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

The general-purpose financial statements referred to above do not include the general fixed assets account group, which should be included in order to conform with accounting principles generally accepted in the United States of America. As is the case with most municipal entities in the State of New Hampshire, the Town of Deering has not maintained historical cost records of its fixed assets. The amount that should be recorded in the general fixed assets account group is not known.

In our opinion, except for the effect on the financial statements of the omission described in the preceding paragraph, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Town of Deering as of December 31, 2002, and the results of its operations and the cash flows of its nonexpendable trust funds for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Our audit was made for the purpose of forming an opinion on the general-purpose financial statements of the Town of Deering taken as a whole. The combining and individual fund financial statements listed as schedules in the table of contents are presented for purposes of additional analysis and are not a required part of the general-purpose financial statements of the Town of Deering. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly presented in all material respects in relation to the general purpose financial statements taken as a whole.

February 19, 2003

*Plodzik & Sanderson
Professional Association*



PLODZIK & SANDERSON

Professional Association/Accountants & Auditors

193 North Main Street, Concord, New Hampshire .03301-5063.603-
225-6996. FAX-224-1380

INDEPENDENT AUDITOR'S COMMUNICATION OF REPORTABLE CONDITIONS AND OTHER MATTERS

To the Members of the Board of Selectmen
Town of Deering
Deering, New Hampshire

In planning and performing our audit of the Town of Deering for the year ended December 31, 2002, we considered the Town's internal control structure in order to determine the scope of our auditing procedures for the purpose of expressing our opinion on the financial statements. Our review of these systems was not intended to provide assurance on the internal control structure and should not be relied on for that purpose.

Under the standards established by the American Institute of Certified Public Accountants, reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control structure that, in our judgment, could adversely affect the Town's ability to record, process, summarize, and report financial data consistent with the assertions of management in the financial statements. A material weakness is a reportable condition in which the design or operation of one or more of the internal control structure elements does not reduce to a relatively low level the risk that errors or irregularities, in amounts that would be material in relation to the financial statements being audited, may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. Our consideration of the internal control structure would not necessarily disclose all matters in the internal control structure that might constitute reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses as defined above.

We are pleased to report that, during the course of our review of internal controls, no material weaknesses in the Town's accounting systems and records were identified. Minor weaknesses or other considerations coming to our attention were generally procedural in nature and dealt with administrative or record keeping practices. In these instances, we made specific recommendations or provided instruction to applicable individuals during the course of our audit fieldwork.

This report is intended solely for the information and use of management and others within the administration. This restriction is not intended to limit distribution of this report, which is a matter of public record.

February 19, 2003

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Professional Association*



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INDEPENDENT AUDITOR'S REPORT *JANUARY 1, 2003 – MARCH 15, 2003*

To the Members of the Board of Selectmen
Town of Deering
Deering, New Hampshire

We have audited the accompanying summary statements of tax warrants and tax lien accounts for the period January 1, 2003 through March 15, 2003. These financial statements are the responsibility of the Tax Collector. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the summary of tax warrants and tax lien accounts during the period January 1, 2003 through March 15, 2003.

March 18, 2003

Plodzik & Sanderson
Professional Association

SCHEDULE A
TOWN OF DEERING, NEW HAMPSHIRE
Hazel Vogeliën -Tax Collector Summary of Tax Warrants
For the Period January 1, 2003 through March 15, 2003

	<u>LEVY OF 2003</u>	<u>LEVY OF 2002</u>
-Dr.-		
<u>Uncollected Taxes -January 1, 2003</u>		
Property	\$	293,500.31
Current Use		26.21
Yield		2,680.13
Taxes Committed During Period		
Current Use	12,462.48	
Interest and Penalties On Delinquent Taxes		<u>15,344.13</u>
Total Debits	\$12,462.48	\$311,550.78
-Cr. -		
<u>Remittances to Treasurer</u>		
Property	\$	\$148,833.07
Current Use	5,107.74	26.21
Yield		2,680.13
Interest		15,344.13
<u>Converted to Lien</u>		143,173.64
<u>Uncollected Taxes -March 15, 2003</u>		
Property		1,493.60
Current Use	<u>7,354.74</u>	
Total Credits	\$12,462.48	\$311,550.78

SCHEDULE B
TOWN OF DEERING, NEW HAMPSHIRE
Hazel Vogelien -Tax Collector Summary of Tax Lien Accounts
For the Period January 1, 2003 through March 15, 2003

	<u>Levies of:</u> <u>2002</u>	<u>2001</u>	<u>2000</u>	<u>1999 &</u> <u>Prior</u>
-Dr. - <u>Unredeemed Taxes</u> <u>-January 1, 2003</u>		\$65,378.27	\$ 35,300.51	\$22,380.82
<u>Liens Executed</u> <u>During Period</u>	153,181.20			
<u>Interest and Costs</u>	<u>69.65</u>	<u>2,226.46</u>	<u>1,699.62</u>	<u>209.37</u>
<u>Total Debits</u>	\$153,250.85	\$67,604.73	\$37,000.13	\$22,590.19
-Cr. - <u>Remitted to</u> <u>Treasurer</u> <u>Redemptions</u>	\$ 9,181.76	\$ 8,591.89	\$ 4,534.63	\$280.06
<u>Interest and Costs</u>	69.65	2,226.46	1,699.62	209.37
<u>Abatements</u>		401.19		
<u>Unredeemed Taxes</u> = <u>March 15, 2003</u>	<u>143,999.44</u>	<u>56,385.19</u>	<u>30,765.88</u>	<u>22,100.76</u>
<u>Total Credits</u>	\$153,250.85	\$ 67,604. 73	\$ 37,000.13	\$22,590.19

BALANCE SHEET – GENERAL FUND
DECEMBER 31, 2003
UNAUDITED

ASSETS		
Cash	\$	1,139,012
Taxes Receivable (Net of Allowance)	\$	422,391
TOTAL ASSETS	\$	<u>1,561,403</u>
LIABILITIES AND FUND EQUITY		
Accounts Payable	\$	13,129
Accrued Payroll and Benefits	\$	5,334
Due to School District	\$	1,322,367
TOTAL LIABILITIES	\$	<u>1,340,830</u>
FUND EQUITY		
Reserve for Encumbrances	\$	26,991
Unreserved Fund Balance	\$	193,582
TOTAL FUND EQUITY	\$	220,573
TOTAL LIABILITIES AND FUND EQUITY	\$	<u>1,561,403</u>
Unreserved Fund Balance 12/31/02	\$	200,669
Unreserved Fund Balance 12/31/03	\$	193,582
DECREASE IN FUND BALANCE	\$	<u>7,087</u>
ANALYSIS OF CHANGE IN FUND BALANCE		
Surplus Used to Reduce Taxes	\$	(75,000)
2003 Budget Surplus	\$	67,913
NET CHANGE	\$	<u>7,087</u>

NET TAXABLE VALUATION

VALUE OF ALL LANDS:	# ACRES	VALUATION	
Current Use Land	14,859	\$ 791,850	
Other Land	3,952	<u>\$25,311,500</u>	
			\$26,103,350
Buildings		\$43,971,100	
Manufactured Housing		\$ 2,848,550	
Commercial		<u>\$ 590,404</u>	
			\$47,410,054
Public Utilities			\$1,461,506
TOTAL VALUATION BEFORE EXEMPTIONS			<u>\$74,974,910</u>
Elderly Exemption	29	<u>\$ 516,800</u>	
TOTAL EXEMPTIONS ALLOWED			\$516,800
NET VALUATION ON WHICH TAX RATE IS COMPUTED			<u>\$74,458,110</u>
Less Public Utilities			\$1,461,506
NET VALUATION WITHOUT UTILITIES ON WHICH TAX RATE FOR STATE EDU. IS COMPUTED			<u>\$72,996,604</u>

ELDERLY EXEMPTION REPORT 2003

2002	2003	TOTAL #	TOTAL \$
0@ \$15,000	3	10	146,900
0@ \$20,000	0	5	70,100
0@ \$20,000	0	14	299,800
			516,800

CURRENT USE REPORT 2003

	# ACRES	TOTAL
Farm Land	829	\$118,226
Forest Land	12959	\$657,595
Unproductive Land	1072	\$16,029

SCHEDULE OF TOWN PROPERTY

TOWN HALL

Lands, Buildings	\$118,600
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Furniture, Equipment	75,000
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LIBRARY

Building	7,500
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Furniture, Equipment	10,500
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HIGHWAY DEPARTMENT

Land, Buildings	55,400
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Equipment	393,000
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Materials, Supplies	4,950
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FIRE DEPARTMENT

Land, Buildings	186,500
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Equipment	483,000
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POLICE DEPARTMENT

Equipment	23,830
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PARKS AND COMMONS	26,300
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LAND ACQUIRED THROUGH DEED	0
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TOTAL	<u>\$1,384,580</u>
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STATEMENT OF EXPENDITURS
FOR YEAR ENDING DECEMBER 31, 2003

	DEPARTMENT	2003 APPROPRIATED \$	2003 EXPENDED \$	UNDER /OVER \$
4100.00	General Government	189,862.98	211,001.69	21,138.71
4130.00	Executive	67,573.98	63,193.93	-4,380.05
4130.10	Board of Selectmen	27,468.18	24,416.76	-3,051.42
4130.20	Town Administration	39,365.80	38,509.24	-856.56
4130.30	Town Meeting	740.00	267.93	-472.07
4140.00	Election and Registration	25,157.00	24,400.94	-756.06
4140.10	Town Clerk	24,445.00	23,722.16	-722.84
4140.20	Voter Registration	445.00	343.13	-101.87
4140.30	Election Officials	267.00	335.65	68.65
4150.00	Financial Administration	37,795.00	36,703.12	-1,091.88
4150.10	Accounting and Auditing	0.00	0.00	0.00
4150.20	Auditors	8,500.00	8,110.90	-389.10
4150.30	Assessing	7,700.00	7,862.50	162.50
4150.40	Tax Collection	16,845.00	17,643.65	798.65
4150.50	Treasury	1,750.00	1,586.07	-163.93
4150.60	Data Processing	3,000.00	1,500.00	-1,500.00
4153.00	Legal Expenses	10,000.00	28,206.63	18,206.63
4191.00	Planning and Zoning	5,915.00	10,546.44	4,631.44
4191.10	Planning Board	2,730.00	4,123.19	1,393.19
4191.30	Zoning Board	3,185.00	6,423.25	3,238.25
4194.00	General Government Bldg	20,000.00	18,346.18	-1,653.82
4195.00	Cemeteries	12,000.00	7,820.77	-4,179.23
4196.00	Insurances	9,600.00	19,961.68	10,361.68
4197.00	Advertising - CNHRPC	1,822.00	1,822.00	0.00
4200.00	Public Safety	218,990.00	208,990.58	-9,999.42
4210.10	Police Department	156,726.00	141,113.98	-15,612.02
4220.10	Fire Department	54,064.00	54,976.12	912.12
4240.00	Code Enforcement	3,000.00	10,003.48	7,003.48
4290.00	Emergency/Dispatch	5,200.00	2,897.00	-2,303.00

STATEMENT OF EXPENDITURS
FOR YEAR ENDING DECEMBER 31, 2003

DEPARTMENT		2003 APPROPRIATED \$	2003 EXPENDED \$	UNDER/ OVER \$
4310.00	Highway and Streets	306,319.00	353,801.54	47,482.54
4312.10	Road Maintenance	303,819.00	351,678.41	47,859.41
4316.00	Street Lighting	2,500.00	2,123.13	-376.87
4320.00	Sanitation/Sewage	118,950.96	93,547.82	-25,403.14
4411.00	Health	16,860.16	17,512.33	652.17
4442.00	Welfare	10,000.00	12,078.63	2,078.63
4500.00	Culture and Recreation	19,486.92	17,455.46	-2,031.46
4600.00	Conservation	2,195.00	1,993.04	-201.96
4700.00	Debt Service	3,100.00	0.00	-3,100.00
4800.00	Warrant Articles	294,244.07	262,743.03	-31,501.04
4902.00	Capital Outlay	28,134.00	25,208.60	-2,925.40
	TOTALS	1,208,143.09	1,204,332.72	-3,810.37
		Bond Issued	Expended	
4902.00	Landfill Closure	150,000.00	34,875.00	
		2002 Funds Encumbered	Funds Expended	
4800.00	Land deposit	9,625.00	9,625.00	0.00
4800.00	Town wide revaluation	19,734.00	19,734.00	0.00
4800.00	Bldg committee study	2,500.00	2,500.00	0.00
4210.10	Police bonus	2,000.00	2,000.00	0.00
4210.10	Police dept vehicle repair	2,150.00	2,150.00	0.00
4130.00	Executive repairs	2,500.00	2,500.00	0.00
4194.00	Gov. bldg. repairs	1,500.00	1,500.00	0.00
	TOTALS	40,009.00	40,009.00	0.00
		2003 Funds Encumbered		
4220.10	Fire Dept equipment grant	2,250.00		
4800.00	Fire Dept vehicle	2,000.00		
4210.10	Police Dept gift for vehicle	3,876.00		
4800.00	Hwy Dept. shed	2,815.00		
4800.00	Town wide revaluation	14,550.00		
4800.00	Town master plan	1,500.00		
	TOTALS	26,991.00		

STATEMENT OF EXPENDITURES
FOR YEAR ENDING DECEMBER 31,2003

DEPARTMENT	APPROPRIATED	EXPENDED
4130 EXECUTIVE		
SELECTMEN PAYROLL	4,500.00	4,125.00
SELECTMEN FICA	350.00	385.93
SELECTMEN M/C	80.00	90.29
MAINTENANCE/REPAIRS	3,600.00	1,794.60
PRINTING	1,500.00	1,780.40
DUES/SUBSCRIPTIONS	1,173.18	1,121.68
CONTRACTS	8,900.00	6,835.15
SUPPLIES	1,700.00	2,056.96
POSTAGE	1,750.00	1,872.61
BANK FEES	15.00	68.50
BOOKS	500.00	146.30
REGISTRY FEES	450.00	100.22
CD ROM AGREEMENT-REGISTRY	350.00	200.00
OTHER	1,000.00	2,148.83
SECRETARY CONFERENCE/MILEAGE	500.00	764.15
EQUIPMENT	1,100.00	926.14
SECRETARY PAYROLL	23,030.30	25,157.80
SECRETARY PART-TIME	1,500.00	1,083.41
SECRETARY HEALTH INSURANCE	12,300.00	9,917.77
SECRETARY FICA	1,545.00	1,603.03
SECRETARY M/C	360.50	374.83
SECRETARY RETIREMENT	630.00	372.40
BALLOT CLERKS PAYROLL	275.00	248.88
MODERATOR PAYROLL	100.00	0.00
MODERATOR & BALLOT CLERK FICA	50.00	15.43
MODERATOR & BALLOT CLERK M/C	15.00	3.61
TOWN ELECTIONS SUPPLIES	300.00	0.00
TOTAL	67,573.98	63,193.93
4140 TOWN CLERK /ELECTION/REGISTRATION		
TOWN CLERK PART-TIME PARYOLL	4,500.00	5,476.07
TOWN CLERK – SALARY	2,600.00	1,950.00
TOWN CLERK FEES	12,000.00	11,155.50
TOWN CLERK FICA	1,185.00	910.92
TOWN CLERK M/C	275.00	418.27
TOWN CLERK TELEPHONE	325.00	372.42
TOWN CLERK DUES	20.00	70.00
TOWN CLERK CONTRACTS	740.00	12.00
TOWN CLERK SUPPLIES	500.00	861.25
TOWN CLERK POSTAGE	300.00	416.52
TOWN CLERK BOOKS	100.00	422.00

STATEMENT OF EXPENDITURES
FOR YEAR ENDING DECEMBER 31,2003

DEPARTMENT	APPROPRIATED	EXPENDED
4140 TOWN CLERK /ELECTION/REGISTRATION (continued)		
TOWN CLERK DOG FEES TO STATE	800.00	1,022.50
TOWN CLERK FEES TO STATE	600.00	394.00
TOWN CLERK CONFERENCES/MILEAGE	500.00	240.71
SUPERVISOR CHECKLIST PAYROLL	325.00	198.90
SUPERVISOR CHECKLIST FICA	0.00	12.35
SUPERVISOR CHECKLIST M/C	0.00	2.88
SUPERVISOR CHECKLIST ADS	50.00	129.00
SUPERVISOR CHECKLIST SUPPLIES	50.00	0.00
SUPERVISOR CHECKLIST POSTAGE	20.00	0.00
ELECTION OFFICIALS PAYROLL P/T	150.00	0.00
ELECTION OFFICIALS FICA	11.50	0.00
ELECTION OFFICIALS M/C	5.50	0.00
ELECTION OFFICIALS SUPPLIES	100.00	285.65
ELECTION OFFICIALS CONFERENCES	0.00	50.00
TOTAL	25,157.00	24,400.94
4150 FINANCIAL ADMINISTRATION		
AUDITOR SERVICES	8,500.00	8,065.00
AUDITORS SERVICES FICA	0.00	37.20
AUDITORS SERVICES M/C	0.00	8.70
ASSESSING SERVICES	5,000.00	7,842.50
ASSESSING SOFTWARE	2,625.00	0.00
ASSESSING DUES	20.00	20.00
ASSESSING POSTAGE	55.00	0.00
TAX COLLECTOR PART-TIME PAYROL	4,400.00	5,223.62
TAX COLLECTOR PAYROLL	2,600.00	1,950.00
TAX COLLECTOR REIMB FEES	4,700.00	6,124.00
TAX COLLECTOR FICA	725.00	780.71
TAX COLLECTOR M/C	170.00	389.39
TAX COLLECTOR TELEPHONE	200.00	372.39
TAX COLLECTOR BMSI	0.00	0.00
TAX COLLECTOR MAINT. & REPAIR	0.00	16.00
TAX COLLECTOR PRINTING	500.00	437.25
TAX COLLECTOR DUES	50.00	20.00
TAX COLLECTOR CONTRACTS	400.00	12.00
TAX COLLECTOR SUPPLIES	300.00	147.88
TAX COLLECTOR POSTAGE	2,000.00	1,479.22
TAX COLLECTOR FEES/REGISTER	300.00	489.14
TAX COLLECTOR CONFERENCES	500.00	202.05

STATEMENT OF EXPENDITURES
FOR YEAR ENDING DECEMBER 31,2003

DEPARTMENT	APPROPRIATED	EXPENDED
<i>4150 FINANCIAL ADMINISTRATION (continued)</i>		
TREASURER PAYROLL	1,500.00	1,500.00
TREASURER FICA	100.00	69.75
TREASURER M/C	25.00	16.32
TREASURER SUPPLIES	125.00	0.00
SOFTWARE UPGRADES	0.00	0.00
COMPUTER SUPPORT CONTRACT	3,000.00	1,500.00
TOTAL	37,795.00	36,703.12
 <i>4153 LEGAL EXPENSES</i>		
TOTAL	10,000.00	28,206.63
 <i>4191 PLANNING</i>		
PART-TIME P/R	1,200.00	420.00
FICA	50.00	26.04
M/C	20.00	6.09
WORKSHOPS	75.00	45.00
ADVERTISING	500.00	1,302.11
EXPENSES/SUPPLIES	225.00	1,179.58
POSTAGE	160.00	1,043.12
LEGAL	500.00	101.25
TOTAL	2,730.00	4,123.19
 <i>4191 ZONING</i>		
PART-TIME P/R	1,312.50	820.89
FICA	81.00	44.66
M/C	19.50	11.81
ZBA TRAINING WORKSHOPS	100.00	83.00
ADVERTISING	572.00	449.98
PUBLICATIONS	50.00	63.60
SUPPLIES/COPYING	40.00	58.55
MISCELLANEOUS	10.00	10.33
POSTAGE	500.00	705.54
LEGAL	500.00	4,174.89
TOTAL	3,185.00	6,423.25

STATEMENT OF EXPENDITURES
FOR YEAR ENDING DECEMBER 31,2003

DEPARTMENT	APPROPRIATED	EXPENDED
4194 GOVERNMENT BUILDINGS		
CUSTODIAN PAYROLL	3,600.00	3,193.99
CUSTODIAN FICA	0.00	446.40
CUSTODIAN M/C	0.00	156.90
TELEPHONE	1,550.00	1,833.19
ELECTRICITY	2,600.00	2,669.71
HEAT & OIL	3,000.00	3,472.75
MAINTENANCE/REPAIRS	8,000.00	5,869.96
SUPPLIES	500.00	88.28
LAWN CARE	750.00	615.00
TOTAL	20,000.00	18,346.18
4195 CEMETERIES		
CEMETERIES	0.00	239.17
CEMETERIES FICA	0.00	55.95
CEMETERIES M/C	6,500.00	7,260.31
CEMETERIES REIMBURSEMENT	5,500.00	265.34
TOTAL	12,000.00	7,820.77
4196 INSURANCE		
PROPERTY & LIABILITY	4,000.00	6,518.86
WC/UNEMPLOYMENT/LIFE	5,000.00	11,628.67
LIFE INSURANCE	600.00	554.06
DISABILITY INSURANCE	0.00	1,260.09
TOTAL	9,600.00	19,961.68
4197 ADVERTISING AND REGIONAL		
CENTRAL NH REG PLANNING COMM	1,822.00	1,822.00
4210 POLICE		
FULL TIME PAYROLL	75,960.00	69,120.65
PART-TIME PAYROLL	17,160.00	10,357.00
SALARY POOL	960.00	0.00
OVERTIME	6,254.00	3,379.84
HEALTH INSURANCE	21,360.00	20,702.16
FICA	7,524.00	54.19
M/C	0.00	1,174.37
DETAIL REIMBURSE-TOWNS	2,000.00	108.50
RETIREMENT	5,358.00	5,513.45
TRAINING	2,000.00	1,963.06
WITNESS REIMBURSEMENT	0.00	148.39
TELEPHONE	2,500.00	3,525.75

STATEMENT OF EXPENDITURES
FOR YEAR ENDING DECEMBER 31,2003

DEPARTMENT	APPROPRIATED	EXPENDED
<i>4210 POLICE (continued)</i>		
ANIMAL CONTROL	350.00	0.00
RADIO/RADAR	400.00	337.13
PRE EMPLOYMENT EVALUATIONS	0.00	1,977.00
LIABILITY INSURANCE	5,500.00	3,413.25
DUES & SUBSCRIPTIONS	300.00	338.90
CONTRACTS	1,400.00	5,386.98
SUPPLIES	1,000.00	2,868.45
OFFICE EXPENSES	1,000.00	974.41
POSTAGE	100.00	90.98
VEHICLE FUEL	2,750.00	2,287.91
VEHICLE MAINTENANCE	1,750.00	2,200.41
AMMUNITION	150.00	0.60
UNIFORMS	950.00	5,190.60
TOTAL	156,726.00	141,113.98
<i>4220 FIRE</i>		
PART-TIME P/R	12,000.00	12,337.00
FICA	0.00	178.89
M/C	1,064.00	764.90
TRAINING	3,800.00	4,113.98
TELEPHONE	1,400.00	1727.22
MEDICAL	750.00	0.00
ELECTRICITY	1,800.00	2,021.09
HEATING OIL	3,000.00	5,258.66
BUILDING MAINTENANCE	2,700.00	2,258.75
LIABILITY INSURANCE	2,700.00	3,120.39
GAS	0.00	1,144.18
SUPPLIES	150.00	0.00
COMMUNICATIONS	1,500.00	518.94
COMMUNICATION REPAIRS	800.00	1,365.04
EQUIPMENT MAINTENANCE	9,550.00	8,005.37
MISCELLANEOUS	350.00	615.75
EQUIPMENT	7,000.00	7,491.98
FORESTY	750.00	53.98
EMERGENCY MANAGEMENT	750.00	0.00
FD INTERCEPTS	4,000.00	4,000.00
TOTAL	54,064.00	54,976.12
<i>4240 BUILDING INSPECTOR</i>		
P/T PAYROLL	3,000.00	8,756.47
FICA	0.00	501.04
M/C	0.00	107.23
MILEAGE	0.00	638.74
TOTAL	3,000.00	10,003.48

STATEMENT OF EXPENDITURES
FOR YEAR ENDING DECEMBER 31,2003

DEPARTMENT	APPROPRIATED	EXPENDED
4290 EMERGENCY MANAGEMENT		
TOTAL	200.00	0.00
4299 HILLSBOROUGH DISPATCH		
TOTAL	5,000.00	2,897.00
4312 HIGHWAYS AND STREETS		
PAYROLL	120,555.00	136,203.62
PART-TIME PAYROLL	2,500.00	1,544.12
OVERTIME	17,000.00	24,441.06
SALARY POOL	3,611.00	0.00
HEALTH INSURANCE	28,836.00	31,862.02
FICA	10,786.00	9,894.72
M/C	0.00	2,303.58
RETIREMENT	3,616.00	3,097.88
TELEPHONE	500.00	612.39
DRUG TESTING	200.00	184.50
ELECTRICITY	1,300.00	1,564.42
HEAT	1,500.00	2,830.69
BUILDING REPAIRS	500.00	181.31
RADIO REPAIR	960.00	968.00
LEASE/RENTALS	4,000.00	374.30
LIABILITY INSURANCE	2,500.00	4,306.52
DUES & SUBSCRIPTIONS	20.00	20.00
CONTRACTS	0.00	1,519.91
SUPPLIES GENERAL	16,000.00	15,466.34
ICE CONTROL	44,260.00	56,767.69
HOT AND COLD PATCH	1,000.00	0.00
CULVERTS	1,500.00	9.30
OFFICE SUPPLIES	25.00	92.25
POSTAGE	25.00	0.00
FUEL	14,000.00	20,361.03
CUSTODIAL	25.00	61.62
VEHICLE REPAIRS	22,000.00	32,684.61
TIRES	4,500.00	1,744.90
WORKSHOPS/MILEAGE	100.00	0.00
UNIFORMS	2,000.00	2,581.63
TOTAL	303,819.00	351,678.41

STATEMENT OF EXPENDITURES
FOR YEAR ENDING DECEMBER 31, 2003

DEPARTMENT	APPROPRIATED	EXPENDED
4316.3 STREET LIGHTING		
TOTAL	2,500.00	2,123.13
4321 SANITATION		
TIPPING FEES	20,000.00	12,031.19
TRASH PICKUP	0.00	0.00
DUES	0.00	100.00
HILLSBOROUGH TRANSFER STATION	91,950.96	74,664.65
SEPTIC DISPOSAL SERVICES	5,500.00	5,770.00
SEWAGE DISPOSAL – RENTAL	1,500.00	981.98
TOTAL	118,950.96	93,547.82
4411 HEALTH		
EXPENSES	100.00	0.00
HILLSBOROUGH YOUTH SERVICES	14,250.16	15,002.33
PROJECT LIFT	350.00	350.00
CONTOOCOOK VALLEY COUNSELING	1,120.00	1,120.00
ST JOSEPH COMMUNITY SERVICES	1,040.00	1,040.00
TOTAL	16,860.16	17,512.33
4442 WELFARE		
GENERAL ASSISTANCE	500.00	0.00
MEDICINE	1,000.00	541.86
RENT	6,250.00	8,409.33
ELECTRICITY	1,000.00	885.98
HEAT	700.00	1,811.52
FOOD	500.00	399.94
DUES NH LOCAL WEL. ADM. ASSOC.	50.00	30.00
TOTAL	10,000.00	12,078.63
4520 CULTURE & RECREATION		
HILLSBOROUGH PARK BOARD	19,236.92	17,205.46
LIBRARY APPROPRIATION	250.00	250.00
TOTAL	19,486.92	17,455.46

STATEMENT OF EXPENDITURES
FOR YEAR ENDING DECEMBER 31, 2003

DEPARTMENT	APPROPRIATED	EXPENDED
4611 CONSERVATION		
P/T P/R	500.00	410.00
FICA	40.00	25.42
M/C	10.00	5.95
NOMINATED RIVERS	100.00	200.00
DEERING LAKE TESTING	210.00	210.00
DEERING LAKE RECREATION AREA	50.00	0.00
MEMBER/DUES	150.00	100.00
NHACC ANNUAL MEETING	50.00	0.00
ROAD/TRAILS	100.00	0.00
REGULATION BOOKS	25.00	5.20
SUPPLIES/PHOTOCOPY	200.00	78.10
MISC	75.00	322.99
POSTAGE	75.00	36.63
MAPS, RESOURCES, FILES	300.00	48.75
CAMP/TI	310.00	550.00
CARRY OVER ACCOUNT	0.00	0.00
TOTAL	2,195.00	1,993.04
4721 INTEREST ON TAX ANTICIPATION NOTES		
TOTAL	3,100.00	0.00
CAPITAL OUTLAY		
TOWN WIDE REVALUATION	28,134.00	16,208.60
CALCIUM CHLORIDE	9,000.00	9,000.00
TOTAL	37,134.00	25,208.60
WARRANT ARTICLES		
CRUSHED GRAVEL	19,500.00	19,500.00
ROAD RECONSTRUCTION	91,000.00	90,869.40
EXOTIC WEED CONTROL FUNDS	4,500.00	4,500.00
MASTER PLAN UPDATE	7,500.00	6,000.00
HIGHWAY DEPT. GRADER	35,544.07	35,994.34
HIGHWAY DEPT. SHED	27,500.00	24,685.04
FORESTER POSITION	3,600.00	3,600.00
CODE ENFORCEMENT	3,600.00	3,600.00
BRIDGE REPAIR FUND	2,500.00	2,500.00
GOVERNMENT BLDG. IMPROVEMENT FUND	15,000.00	15,000.00
TOWN GRAVEL PIT PURCHASE	40,000.00	25,375.00
COMPUTER SYSTEM FUND	2,500.00	2,500.00
VEHICLE REPLACEMENT FUND	5,000.00	5,000.00
BLDG. COMMITTEE STUDY	2,500.00	619.25
FIRE DEPT. VEHICLE PURCHASE	25,000.00	23,000.00
TOTAL	285,244.07	262,743.03

STATEMENT OF REVENUES
FOR YEAR ENDING DECEMBER 31, 2003

		FY-2003 BUDGETED	FY-2003 ACTUAL	FY-2004 ESTIMATED
TAXES				
3120	Land Use Change Penalty & Gravel	9,000.00	30,755.34	15,000.00
3185	Timber Yield Tax	18,000.00	20,730.79	20,000.00
3190	Interest & Penalties On Taxes	40,000.00	39,478.50	35,000.00
LICENSES, PERMITS & FEES				
3210	Business Licenses & Permits	500.00	287.00	500.00
3220.10	Motor Vehicle Tax	211,000.00	246,857.82	225,000.00
3230.10	Building Permits	2,000.00	9,576.44	14,000.00
3230.60	Town Hall Rental Income	350.00	355.00	300.00
3290	Other Licenses, Permits & Fees	3,000.00	4,923.50	2,000.00
REVENUE FROM OTHER GOVERNMENTS				
3351.10	Shared Revenue	70,000.00	79,733.12	60,000.00
3353.10	Highway Block Grant	78,997.94	64,070.26	79,051.49
CHARGES FOR SERVICES				
3401 - 3404	Income From Departments	5,000.00	7,029.23	15,000.00
REVENUES – MISCELLANEOUS SOURCES				
3502.10	Interest On Investments	4,000.00	5,118.71	4,000.00
3501- 3509	Other Misc. Revenue	14,000.00	31,744.94	35,000.00
3916.10	Transfers From Trust Funds	4,000.00	45,956.30	3,500.00
4404.10	Tipping Fees – Revenue	5,000.00	822.01	1,500.00
SUB-TOTAL		464,847.94	587,438.96	509,851.49
SURPLUS USED TO REDUCE TAXES		50,000.00	75,000.00	75,000.00
TOTAL REVENUES		514,847.94	662,438.96	584,851.49

TREASURER'S REPORT 2003

ACCOUNT #	ACCOUNT NAMES	INCOME
	REVENUE FROM LIC., PERMITS AND FEES	
01-3220.10-000-00	Boat	60.32
01-3230.10-000-00	Building Permits	9,101.44
01-3210.10-000-00	Business Licenses	25.00
01-3401.45-000-00	Court Fines	268.00
01-3290.10-000-00	Dog	4,167.50
01-3210.40-000-00	Filing Fees	2.00
01-3290.30-000-00	Marriage Licenses	405.00
01-3220.10-000-00	Motor Vehicle	246,797.50
01-3401.44-000-00	Pistol Permits	220.00
01-3509.10-000-00	Registry Fees	54.48
01-3230.20-000-00	Septic System Fee	475.00
01-3230.60-000-00	Town Hall Rental	355.00
01-3210.45-000-00	UCC Filing Fees	260.00
01-3290.50-000-00	Vital Statistics	276.00
	TOTAL	262,467.24
	REVENUE FROM MISC. SOURCES	
01-3509.10-000-00	Copies	775.64
01-3290.10-000-01	Dog Fines	75.00
01-3506.20-000-00	Insurance Reimbursement	4,716.95
01-3502.10-000-00	Interest Bank of New Hampshire	4,832.08
	Interest CD-2 Property Sale	286.63
01-3508.10-000-00	Misc. Income	18,884.85
01-3401.40-000-00	Police Copies	117.00
01-3401.43-000-00	Police Detail - Town	161.00
01-3504.10-000-00	Police Tickets	405.00
01-3501.10-000-00	Sale of Property	3,424.50
01-4404.10-000-00	Tipping Fees	822.01
01-3916.10-000-00	Trans. From the Trust Funds	45,956.30
	Welfare Reimbursement	3,483.52
01-3401.40-000-00	Witness Fee	178.39
	TOTAL	84,118.87
	REVENUE FROM STATE OF NEW HAMPSHIRE	
01-3401.10-000-00	Forest Reimbursement	442.49
01-3353.10-000-00	Highway Block Grant	64,070.26
01-3351.10-000-01	Revenue Sharing	79,733.12
	TOTAL	144,245.87

TREASURER'S REPORT 2003

ACCOUNT #	ACCOUNT NAMES	INCOME
	REVENUE FROM TAXES	
01-3120.02-000-00	Land Use 02	26.21
01-3120.03-000-00	Land Use 03	30,729.13
01-3110.02-000-00	Property Tax 02	293,500.31
01-3190.02-000-00	Property Tax Interest 02	15,355.42
01-1110.02-000-00	Redemptions 02	72,116.06
01-3190.02-000-00	Redemptions Interest 02	4,949.93
01-1080.03-000-00	Property Tax 03	2,561,641.36
01-3190.03-000-00	Property Tax Interest 03	2,823.33
01-1110.01-000-00	Redemptions 01	26,997.67
01-3190.01-000-00	Redemptions Interest 01	6,380.84
01-1110.00-000-00	Redemptions 00	27,054.40
01-3190.00-000-00	Redemptions Interest 00	7,812.07
01-1110.99-000-00	Redemptions 99	1,852.20
01-3190.99-000-00	Redemptions Interest 99	889.65
01-1110.98-000-00	Redemptions 98	1,298.31
01-3190.98-000-00	Redemptions Interest 98	876.79
01-1110.96-000-00	Redemptions 96	209.53
01-3190.96-000-00	Redemptions Interest 96	390.47
01-3185.03-000-00	Yield Tax	20,726.60
	Yield Tax Interest	4.19
	TOTAL	3,075,634.47
	REVENUE FROM TOWN BOARDS/GROUPS	
01-3401.20-000-00	Planning Board	4,662.35
01-3401.30-000-00	Zoning Board of Appeals	980.00
	TOTAL	5,642.35
	BONDS	
	Land Fill Obligation	150,000.00
	TOTAL INCOME FROM ALL SOURCES	3,722,108.80
	EXPENSES AS PER SELECTMEN	3,612,527.93
	BANK FEES	72.28
	TOTAL EXPENSES	3,612,600.21
	ACCOUNT BALANCE - DEC. 31, 2003	
	BONH - Primary Checking	1,130,280.49

TREASURER'S REPORT 2003

TRANSFERS

Account Closed -CD-2 Transfer from CD-2 to Primary Checking	41,140.82
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OPENING BALANCE January 1, 2003	1,020,701.90
Plus Voided Check 02	70.00
TOTAL OPENING BALANCE	1,020,771.90
PLUS TOTAL INC. FROM ALL SOURCES	<u>3,722,108.80</u>
TOTAL	4,742,880.70
LESS TOTAL EXPENSES	<u>(3,612,600.21)</u>
GENERAL FUND BALANCE DEC. 31, 03	1,130,280.49

CONSERVATION COMMISSION

	INCOME
Conservation Savings - BONH	100,408.14
Conservation Savings- MBIA	<u>99.36</u>
TOTAL CONSERVATION COMMISSION	100,507.50

EXPENSES CONS. COMM.	87,855.33
BALANCES	
Conservation Commission - Checking	16,889.14
Conservation Commission - MBIA	<u>12,398.63</u>
TOTAL	29,287.77

OPENING BALANCE January 1, 2003	16,635.60
PLUS INCOME 2003	<u>100,507.50</u>
TOTAL	117,143.10
LESS TOTAL EXPENSES	<u>(87,855.33)</u>
BALANCE ALL ACCOUNTS	29,287.77

Respectfully submitted by,

Stuart R. Huggard,
Treasurer

TREASURER'S REPORT 2003



With the books on the computer from last year, this year was a breeze. We were able to keep track of the town's income and expenses practically day by day. Nancy Cowan coped admirably as the new Tax Collector/Town Clerk and our work proceeded without a hitch throughout the year. Linda Winters, our new deputy, handled her part of the job as if she had been doing it for years, so all went smoothly.

In the fall, we were finally presented with a bill for the \$150,000.00, which was our portion of the expense for the closing of the landfill in Hillsboro. This was approved by the voters at a Town meeting a couple of years ago. We were able to get a loan from the Bank of New Hampshire at a very favorable interest rate.

For the second year in a row we were able to meet all our obligations without resorting to a Tax Anticipation Note (TAN), which saves us money in interest payments and indicates how well everyone in town is working together to be careful in planning their expenditures throughout the year.

All in all, 2003 was a good productive year for the Town of Deering, and I look forward to serving as your treasurer for 2004.

Respectfully submitted by,
Stuart R. Huggard, *Treasurer*

REPORT OF THE TRUSTEE'S OF THE TRUST FUNDS 2003

The Trustees were able to support the painting of the Town Hall with income from the Gove Trust, in the amount of \$4,000.00. This is the only fund that the Trustees have any discretion in distribution. All other monies are restricted as to their use. There are 249 trust funds that are for perpetual care of grave lots (from 2 to 15 individual burial plots) throughout the town cemeteries, as well as private cemeteries. There are in excess of 1300 lots in the Town, resulting in 20% of the care being funded by the trust income. The balance of 80% of the care is based on the annual town appropriation. The Trustees support the efforts of the Cemetery Committee in finding local people to cut, rake, and trim the many cemeteries throughout the Town.

Respectfully submitted by,

Marie Rivera

Thomas J. Copadis, *Chair*

DEERING TOWN APPROPRIATION FOR CEMETERIES
AS OF DECEMBER 31, 2003

INCOME

Town Appropriation	\$	12,000.00	
Total			\$ 12,000.00

EXPENDITURES

Villager – Ads	\$	171.00	
Granite Quill Publishers – Ads		168.75	
Flowers for Ellis Lot		11.96	
Jutras Signs and Flags - Flags		265.34	
BEST A Tree Trimming		400.00	
Payroll manifests		4,247.50	
Payroll Taxes		295.12	
Jim Foss - Cemetery Fence		1,000.00	
L. Rivera - Painting Fence		300.00	
Supplies		181.10	
Equipment Repairs		30.00	
Yard Hut contract		<u>750.00</u>	
Total			\$ 7,820.77

Balance December 31, 2003	\$	4,179.23
Note: Reimbursement from Trust Funds	\$	<u>1,329.80</u>

Total Unexpended	\$	5,509.03
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TRUSTEE'S OF THE TRUST FUNDS REPORT 2003

RECEIPTS

Balance of Income in Banks 1/1/03		\$	<u>26,043.99</u>
INCOME 2003 (COMMON TRUST FUND)			
Principal Account – CD		\$	2,647.87
PRINCIPAL SAVINGS ACCOUNT	No.1923		13.33
Total		\$	<u>2,661.20</u>
INCOME 2003 (NON-COMMON TRUST)			
Wolf Account Interest		\$	69.12
Deering Celebration Interest			9.81
Savings Account Interest	No.93014		60.88
Checking Account Interest	No.93014		18.89
Transfer from Common Trust			2,174.39
Anonymous Donor			39,000.00
Town of Deering-Computer System Ex. Trust			2,500.00
Computer System Interest	No.238749		.75
Town of Deering-Bridge Repair Ex. Trust			2,500.00
Bridge Account Interest	No.238715		.89
Town of Deering-Exotic Weed Ex. Trust			4,500.00
Exotic Weed Account Interest	No.238723		1.12
Town of Deering- Vehicle Ex. Trust			5,000.00
Vehicle Account Interest	No.238731		1.76
Town of Deering-Gov. Buildings Ex. Trust			15,000.00
Gov. Buildings Interest	No.238707		3.36
Trust Funds-Gov. Buildings Ex. Trust			4,000.00
Total		\$	<u>74,840.97</u>
GRAND TOTAL		\$	<u>103,546.16</u>

EXPENDITURES

COMMON TRUST FUND			
Cemetery Maintenance Fund		\$	2,174.39
Gov. Building Fund -Paint Town Hall			4,000.00
Total		\$	<u>6,174.39</u>
NON-COMMON TRUST			
Town of Deering -Ellis Fund Flowers		\$	11.96
Town of Deering -Locke Fund Flags			52.12
Town of Deering -Flags			213.22
Town of Deering -Payroll			1,052.50
Town of Deering-Police Cruiser			39,000.00
Celebration Acct.-Bank Charges			8.00
Computer System-3 computers			1,365.00
Gov. Buildings- Town Hall Contract			7,538.08
Gov. Buildings-Supplies/Misc.			220.00
Gov. Buildings-Library			3,126.50

Exotic Weed-NH Lakes Assoc.	1,245.00	
Exotic Weed-Misc.	76.51	
Total		\$ <u>53,908.89</u>

BALANCE OF INCOME/EXPENDABLE TRUSTS IN BANKS

Wolf Account		\$ 1,466.07	
Deering Celebration Account		2,144.80	
Savings Account	No. 93014	17,211.00	
Checking Account	No. 93014	2,704.22	
Computer Account	No.238749	1,135.75	
Vehicle Account	No.238731	5,001.76	
Gov. Bldgs. Account	No.238707	8,118.78	
Exotic Weed Account	No.238723	3,179.61	
Bridge Account	No.238715	2,500.89	
Total			<u>43,462.88</u>

GRAND TOTAL \$ 103,546.16

REPORT OF THE TRUST FUNDS OF THE TOWN OF DEERING, NH ON DECEMBER 31, 2003

NAME OF TRUST FUND	PURPOSE OF FUND	HOW INVESTED	BAL. BEG. OF YEAR	NEW FUNDS CREATED	GAIN OR LOSS	WITH-DRAWN	BAL. END OF YEAR
COMMON TRUST FUNDS:							
VARIOUS	VARIOUS	COMMON TRUST	\$88,047.00				\$88,047.00
OTHER FUNDS							
WOLF FAMILY CEMETERY	CEMETERY	FIRST ESSEX BANK	1,000.00				1,000.00
TOWN CELEBRATION ACCOUNT	CELEBRATION	FIRST ESSEX BANK	800.00				800.00
COMPUTER SYSTEM EX. TRUST		FIRST ESSEX BANK		\$2,500.00		\$1,364.25	1,135.75
BRIDGE REPAIR EX. TRUST		FIRST ESSEX BANK		2,500.00			2,500.00
VEHICLE REPAIR EX. TRUST		FIRST ESSEX BANK		5,000.00			5,000.00
EXOTIC WEED CONTROL EX. TRUST		FIRST ESSEX BANK		4,500.00		1,320.39	3,179.61
GOV. BLDG. IMPROVEMENT EX. TRUST		FIRST ESSEX BANK		15,000.00		6,881.22	8,118.78
GRAND TOTALS			\$89,847.00	\$29,500.00		\$9,565.86	\$109,781.14

TAX COLLECTOR'S REPORT OF UNCOLLECTED TAXES

		DEBITS	
LEVIES OF	UNCOLLECTED TAXES - Beg. of Fiscal Year	2003	PRIOR
Property Taxes			1,493.60
Land Use Change		7,354.74	
Yield Taxes			
TAXES COMMITTED TO COLLECTOR:			
Property Taxes		2,880,461.28	
Land Use Change		38,490.87	
Yield Taxes		24,458.01	
Excavation Tax			
OVERPAYMENT:			
Property Taxes		12,523.29	
Interest – Late Tax		3,046.26	
Tax Penalty		1,998.83	
TOTAL DEBTS		\$2,968,333.28	\$1,493.60

		CREDITS	
REMITTED TO TREASURER:			
Property Taxes		2,581,576.51	1,493.50
Land Use Change		25,621.39	
Yield Taxes		18,046.47	
Interest		3,046.26	
Penalties		1,998.83	
Excavation Tax			
Conversion to Lien			
ABATEMENTS ALLOWED:			
Property Taxes		3,890.64	
Land Use Change Tax			
Yield Taxes		3,624.10	
Deeded to Town			
UNCOLLECTED TAXES - End of Fiscal Year			
Property Taxes		303,893.32	
Land Use Change		20,224.22	
Yield Taxes		6,411.54	
TOTAL CREDITS		\$2,968,333.28	\$1,493.60

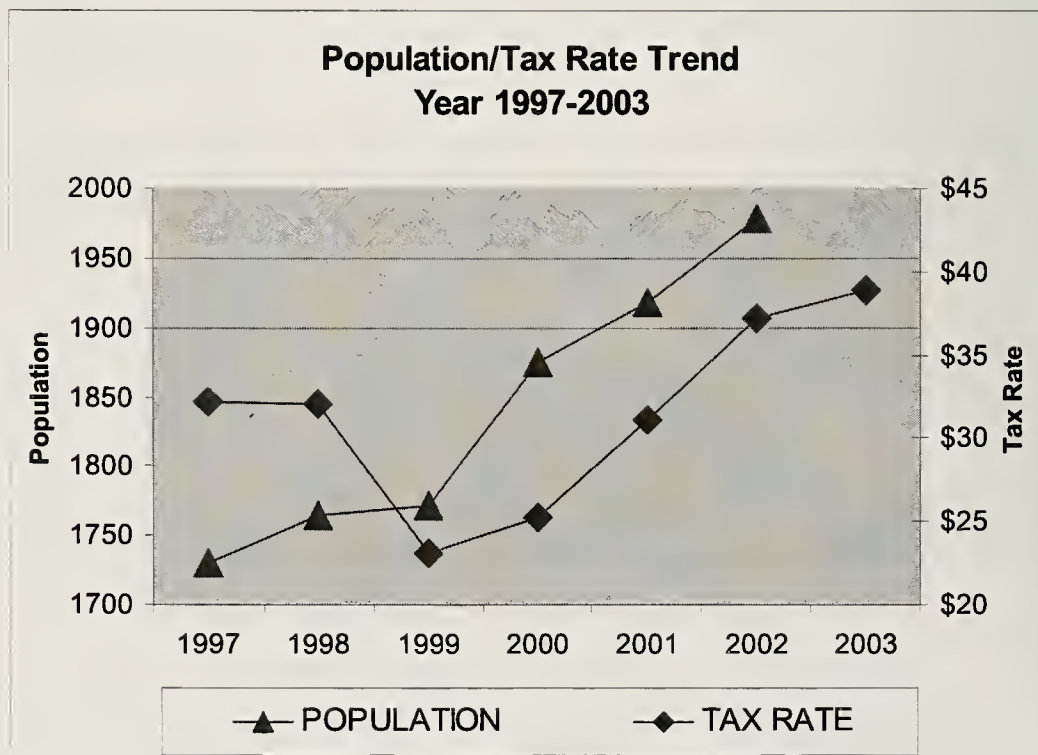
TAX COLLECTOR'S REPORT OF UNREDEEMED TAXES

	DEBITS			
	LAST YEAR'S	PRIOR LEVIES		
	LEVY 2002	2001	2000	1999
Unredeemed Liens at Beginning of Year	143,999.44	56,385.19	30,765.88	22,100.76
Liens Executed During Fiscal Year				
Interest/Cost Collected After Sale/Lien Execution	4,226.97	3,425.89	6,191.31	1,847.04
Overpayments Refunded			906.91	
TOTAL DEBITS	\$148,226.41	\$59,811.08	\$37,864.10	\$23,947.80

REMITTED TO TREASURER:	CREDITS			
	LAST YEAR'S	PRIOR LEVIES		
	LEVY 2002	2001	2000	1999
Redemptions	62,934.30	15,749.60	23,142.66	3,079.98
Interest/Costs After Sale	4,226.97	3,425.89	6,191.31	1,847.04
Abatements of Unredeemed Taxes		2,078.57		
Liens Deeded to Municipality	5,047.57	4,042.42	4,603.87	12,253.04
Unredeemed Liens Balance End of Year	76,017.57	34,514.60	3,926.26	6,767.74
TOTAL CREDITS	\$148,226.41	\$59,811.08	\$37,864.10	\$23,947.80

TAX RATE COMPUTATION

TOWN PORTION	
Total Town Appropriation	\$1,208,143
Less: Revenues	463,400
Less: Fund Balance Used	75,000
Net Town	<u>\$669,743</u>
Less: Shared Revenues	9,519
Add: Overlay	25,001
Add: War Service Center	14,100
Approved Town Tax Effort	<u>\$699,325</u>
SCHOOL PORTION	
Regional School Assessment	\$2,997,283
Less: Adequate Education Grant	961,908
Less: State Education Tax	447,218
Approved School Tax Effort	<u>\$1,588,157</u>
COUNTY PORTION	
Due to County	\$156,354
Less: Shared Revenues to Town	2,104
Approved County Tax Effort	<u>\$154,250</u>
Total Property Tax Assessed	\$2,888,950
Less: War Credits	14,100
TOTAL PROPERTY TAX COMMITMENT	<u><u>\$2,874,850</u></u>



TEN-YEAR TAX RATE COMPARISON 1993-2003

	SCHOOL RATE	%OF TOTAL RATE	STATE SCHOOLS RATE	% OF TOTAL RATE	TOWN RATE	% OF TOTAL RATE	COUNTY RATE	% OF TOTAL RATE	TOTAL RATE
1993	32.55	70%			10.36	22%	3.34	7%	46.25
1994	20.36	68%			7.90	26%	1.73	6%	29.99
1995	19.25	66%			7.85	27%	2.27	8%	29.37
1996	21.59	77%			5.40	19%	2.22	8%	28.11
1997	22.90	71%			7.04	22%	2.23	7%	32.17
1998	21.93	68%			8.30	26%	1.89	6%	32.12
1999	6.56	28%	6.21	27%	8.60	37%	1.76	8%	23.13
2000	9.08	36%	6.19	25%	8.04	32%	1.91	8%	25.22
2001	13.87	45%	6.95	22%	8.16	26%	2.12	7%	31.10
2002	19.32	52%	7.25	19%	8.82	24%	1.85	5%	37.24
2003	21.33	55%	6.13	16%	9.39	24%	2.07	5%	38.92



TOWN CLERK'S REPORT 2003



From both sides of the counter, 2003 has been a year of "getting to know you". While I had worked in this office as deputy since 1997, Hazel told me that I would find being the Town Clerk/Tax Collector to be vastly different. She was correct. Following someone who had been here long enough to become an institution in her own right is a unique experience, I learned as well. Finally, only some of the phone calls begin now with, "Is Hazel there?" And, as you are becoming accustomed to a new voice/face and name on the Tax side of the office, I am becoming more at home in the position. I thank you all for your patience and your support this year.

The first change that I made was to increase the hours open by starting the day at 8:30 AM on Monday, Tuesday and Wednesday. The next was to hire Linda Winters as the new Deputy Town Clerk/Tax Collector. I could not have made a better decision. Linda proved to be a quick study at learning the intricacies of the ever-changing motor vehicle regulations. She will join me in attending tax classes and motor vehicle seminars this year as we seek to give Deering full coverage for all projected Town Clerk and Tax procedures during the next years.

As Deputy, I watched and participated as this office moved into the computer age, making possible conveniences like registration by mail, simpler dog licensing (we kept records of your dog's vaccinations so you didn't have to always carry your paperwork in), and speedier transactions that saved you time. I thought we were really on top. I was wrong. As advanced as our technology was in comparison with having NO technology, we were operating at 1998 tech levels in the year of 2003. When you all had questions about why we could not do things in the modern ways adopted by surrounding towns, I had to answer that we did not have the software that could perform those functions. When asked why we did not get the software, the answer was that our hardware could not support the advanced software. The Town of Deering has remedied both. The next year, 2004, will see the installation of more powerful hardware that will enable the access of more capable software. The end result will be that in the coming year we will improve and expand what we can accomplish for you. You and our Town will enjoy the benefits of more services, faster service, and a more efficient town clerk/tax collector's office.

The day is coming when our office will need more open hours and more hours of two-person staffing. Our pace and activity during 2003 surpassed all expectations. One benefit that you and I reaped from the increased activity in the Town Clerk/Tax office was an unexpected source of revenue that became a significant factor in reducing property taxes.

Linda and I are excited about the changes that are on the way. One thing that has not changed, however, is our pleasure and happiness at working with the Townspeople of Deering. Please do not hesitate to contact us or to come in if there is any way in which we can help or serve you.

Respectfully submitted by,

Nancy Cowan, *Deering Town Clerk/Tax Collector*

TOWN CLERK'S REPORT 2003

2003 MOTOR VEHICLE	\$246,797.50
BOAT REGISTRATIONS	60.32
DOG LICENSES	4,167.50
MARRIAGE LICENSES	405.00
FILING FEES	2.00
U.C.C.s	260.00
VITAL STATISTICS	<u>276.00</u>
	\$251,968.32

VITAL STATISTICS

2003 RESIDENT BIRTH REPORT

DATE	NAME	PLACE	FATHER	MOTHER
01/24/03	WIGHTMAN, CASSIDY LYNDA	CONCORD	WIGHTMAN, WILLIAM	WIGHTMAN, JODI
2/04/03	GRAMITT, SIMON PATRICK	MANCHESTER	GRAMITT, THOMAS	GRAMITT, MELINDA
03/10/03	WAGNER, TORRANCE SOPHIA	MANCHESTER	WAGNER, THOMAS	WAGNER, CELIA
03/21/03	RYCKMAN, BRIANNA MARIE	MANCHESTER	RYCKMAN, JOHN	RYCKMAN, DAWN
03/25/03	LABIER, ELIZABETH HELEN	CONCORD	LABIER, DARIN	LABIER, HEATHERANN
04/10/03	SIMON, FOREST MARSH	CONCORD	SIMON, ERIC	SIMON, AMANDA
04/21/03	PROPERT, ELIZABETH CLAIRE	LEBANON	PROPERT, SHANE	PROPERT, RACHEL
05/17/03	BODANZA, LELAINA JACQUELINE	CONCORD	BODANZA, MARK	BODANZA, JENNIFER
06/03/03	GULDENSTERN, JORDYN PAIGE	CONCORD	GULDENSTERN, MICHAEL	GULDENSTERN, AMIE
06/19/03	COUTURIER, ANTONIA BAILEY	MANCHESTER	COUTURIER, BRUCE	COUTURIER, KRISTA
07/17/03	BURBINE, MICHAEL THOMAS	MANCHESTER	BURBINE, MICHAEL	BURBINE, WENDY
09/16/03	JOHNSON, IAN LUCAS	CONCORD	JOHNSON, ROBERT	JOHNSON, MARINELL
10/01/03	GREENE, KYLON ALYSON	PETERBORO	GREENE, WENDELL	GREENE, BETHANY
10/19/03	PEERY, ZANE LEVON	PETERBORO	PEERY, DELBERT	PEERY, KAREN
10/20/03	HALL, BRADFORD EDWIN	MANCHESTER	HALL, MARK	HALL, SUZANNE
11/09/03	KLUMB, RILEY ROBERT	DEERING	KLUMB, BRIAN	KLUMB, SARA-HART
11/19/03	DIFINO, JAMES SCULLY	CONCORD	DIFINO, JAMES	DIFINO, LINDA

2003 RESIDENT MARRIAGE REPORT

DATE	GROOM	RESIDENCE	BRIDE	RESIDENCE
03/29/03	GUSTAFSON, DOUGLAS A.	DEERING	PEARSALL, CRYSTAL S.	DEERING
05/19/03	MERRIFIELD, ROBERT A.	DEERING	MCCLURE, SANDRA M.	DEERING
06/08/03	HALL, MARK B.	DEERING	MCREYNOLDS, SUZANNE J.	DEERING
06/14/03	CARTER, ROBERT K.	DEERING	PHINNEY, SARA E.	DEERING
09/06/03	BOYER, ROGER S.	OGDEN, UT	FERGUSON, DEBORAH A.	OGDEN, UT
09/13/03	COWAN, JAMES C.	ROCHESTER, NH	PILLONI, ELIZABETH A.	ROCHESTER, NH
09/20/03	HURLBUT, DONALD H.	DEERING	OLTMANS, JACQUELINE	DEERING
09/27/03	FORAKER, JEFFREY D.	HENNIKER, NH	DENNIS, JOAN E.	DEERING
10/19/03	OLDHAM, MICHAEL H.	DEERING	OLDHAM, KAREN S.	DEERING
11/20/03	GRIMES, ROBERT M.	DEERING	ROLLINS LISON S.	HILLSBOROUGH
12/19/03	MARONEY, JONATHAN B.	DEERING	HEBERT, RENEE D.	CONCORD
12/20/03	BROWN, WILLIAM S.	DEERING	SHARKEY, SANDRA	DEERING

2003 RESIDENT DEATH REPORT

DATE	NAME	PLACE	FATHER'S NAME	MOTHER'S NAME
01/01/03	WALTERS, KATHLEEN M.	CONCORD	JEWELL, CHARLES	FLANAGAN, DOROTHY
02/20/03	ROBERTSON, EVERETT B.	DEERING	ROBERTSON, EVERETT	PAIGE, DOROTHY
04/15/03	LAPLANTE, HAILEY A.	MANCHESTER	LAPLANTE, BRIAN	MURPHY-ABBOTT, BRIANA
04/22/03	NOVAK, ALBERTA E.	CONCORD	LOVEREN, JOHN	LACLAIR, RUBY
05/22/03	BROADLEY, EUGENE E.	DEERING	BROADLEY, EDWIN E.	CHAMBERLIN, FLOSSIE I.
06/28/03	HANNEMAN, EDWARD G.	CONCORD	HANNEMAN, GEORGE	COTE, MARION
07/15/03	GAHRINGER, ROBERT E.	CONCORD	GAHRINGER, ERVIN	ZASTROW, HELENE
10/09/03	MITTON, CAROL A.	CONCORD	INNES, JOHN	EGAN, VIRGINIA
11/01/03	LACHANCE, KEVIN J.	CONCORD	LACHANCE, CLYDE	CARTER, DELORES
11/22/03	PRAGOFF, CORA J.	MANCHESTER	ROBERTSON, EDWARD	COLQUHOUN, MAY
11/25/03	CARRIER, KATRINA M.	CONCORD	ALDRIDGE, EMMITT	MARCHIORO, PHYLLIS
12/22/03	PAYNE, BRENDA L.	MANCHESTER	WHITE, ROLAND	BLEVENS, BEVERLY

Province of
New Hampshire

George the third by the grace of God of Great Britain France and
Ireland King Defender of the Faith &c

To all People to whom there presents shall come greeting

Whereas our loyal Subjects Inhabitants of Dering a tract of Land within
our Province of New formerly Society Hampshire aforesaid commonly called and
know Land by the name of the Society Land containing by estimation about six
Miles square have humbly petitioned and requested us that they may be erected and
incorporated into a Township and enfranchised with the same Powers & Privileges
which other Towns within our said Province by Law have and enjoy and it
appearing to us to be conducive to the general Good of our said Province as well as of
the said Inhabitants in particular by maintaining good order and encouraging the
culture of the Land that the same should be done.

Know ye that we of our special Grace certain Knowledge & for the
encouragement & promotion of the good purposes and ends aforesaid by and with the
advice of our trusty and well beloved John Wentworth Esquire our Governor and
Commander in chief of our said Province and of our Council of the same Have
erected and ordained and by these Presents for us our Heirs and Successors do will
and ordain that the Inhabitants of said Tract of Land and others who shall improve
and inhabit thereon hereafter, the same being butted and bounded as follows
Beginning at the Northwest Corner of Frances town from thence East to the
easterly side Line of the Society Land so called from thence North to the Corner of
the said Society Land from thence by the said Society Land westerly to Contocook
River bounding partly on the Towns of Henniker and Hillsborough from thence as
said Contocook River runs so far as that an East Line shall strike the said northwest
corner of Frances town from thence by said east line to the bounds first mentioned be
and they are hereby declared to be a town corporate by the name of Dering to have
continuance forever with all the Powers and authorities privileges immunities and
Franchises which of any other Towns in our said Province by Law hold and enjoy to
the said Inhabitants or those who shall hereafter inhabit these and to their
Successors forever always reserving to us our Heirs and Successors all white pine
Trees that are or shall be found being & growing within and upon the said Tract of
Land fit for the Use of our royal Navy Reserving also unto us our Heirs and
Successors the Power of dividing said Town when it shall appear necessary and
convenient for the Inhabitants thereof. Provided nevertheless and it is hereto
declared that this Charter and Grant is not intended and shall not in any manner be
construed to affect the private Property of the Soil within the Limits aforesaid And
as the several Towns within our said Province are by the Laws thereof enabled and
authorized to assemble and by the majority of the Voters present to chuse all Officers
and transact such Affairs as in the said Laws are declared, We do by these presents
nominate and appoint William Clark Esq. to call the first Meeting of the said
Inhabitants to be held within the said Town at any time within ninety days from
the date hereof giving legal notice of the time and design of holding such Meeting
after which the annual Meeting for said Town shall be held for the choice of said
Officers and the Purposes aforesaid on the first Tuesday in the month of March
annually.

In Testimony whereof we have caused the Seal of our said Province to be
hereunto affixed Witness our aforesaid Governor and Commander in chief this
seventeenth day of January in the fourteenth year of our reign Annoque Domini
1774

J: Wentworth

By his Excellency command
With advice of Council

Theodore Atkinson Sec

Recorded according to the original Charter under the Province
Seal this 17th day of January 1774

Attes Geo: King Dep Sec

Town Charter 1774

From
King



George the ninth by the Grace of
God of Great Britain France and
Ireland King Defender of the faith &c.
To all Whom these
Our Letters shall come greeting
Whereas our loyal Subjects
Inhabitants of a Tract of Land within
the County of New Hampshire aforesaid commonly
known by the Name of the Society Land
containing by estimation about six Miles square
have humbly petitioned and requested us that they
may be united and incorporated into a Townships
and enfranchised with the same Privileges & Privileges
which other Towns within our said Province by
Law have and enjoy and its appearing to us to be
conducive to the good of our said Province
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Westworth Esquire our Governor and Commander
in chief of our said Province and of our Council of
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Presents for us our Heirs and Successors do will
and ordain that the Inhabitants of said Tract of
Land and others who shall improve and inhabit
thereon hereafter the same being bulled & bounded
as follows viz. Beginning at the Northwest Corner
of Francis Town from thence East to the easterly side
Line of the Society Land so called from thence North
to